IDAPA 39 – IDAHO TRANSPORTATION DEPARTMENT

Division of Motor Vehicles

39.02.76 – Rules Governing Driver's License and Identification Card Renewal-by-Mail and Electronic Renewal and Replacement Processes

Who does this rule apply to?
All Idaho Driver License and Identification Card holders.

- All Idaho driver license and identification card holders

What is the purpose of this rule?
This rule establishes the standards used by the Department for which Idaho licensed drivers or identification card holders can renew their credentials or replace lost or destroyed credentials electronically. The rule addresses which license classes can be renewed electronically and which are required to be done in-person and under what circumstances. Examples include: commercial driver licenses can be replaced through the electronic process, but cannot be renewed. Name changes on any credential requires an in-person process at the county office.

What is the legal authority for the agency to promulgate this rule?
This rule implements the following statutes passed by the Idaho Legislature:

Motor Vehicles -
General:
- 49-201, Idaho Code – Duties of Board

Motor Vehicle Driver's Licenses:
- 49-318, Idaho Code – Duplicate Driver Licenses and Substitute Permits
- 49-319, Idaho Code – Expiration and Renewal of Driver's License

Miscellaneous:
- 49-2444, Idaho Code – Identification Card Issued – Four-Year or Eight-Year

Who do I contact for more information on this rule?

Idaho Transportation Department
Monday – Friday 8:00 am to 5:00 pm
P.O. Box 7129
Boise, ID 83707-1129
3311 West State Street
Phone: (208) 334-8000
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000. LEGAL AUTHORITY.
In accordance with Sections 49-201, 49-318, 49-319(10), and 49-2444, Idaho Code, the Idaho Transportation Board adopts the following rule to establish a process that may allow Idaho residents to renew or replace their drivers' licenses and identification cards by mail or electronically. (3-20-20)

001. TITLE AND SCOPE.

01. Title. This rule is titled IDAPA 39.02.76, "Rules Governing Driver's License and Identification Card Renewal-by-Mail and Electronic Renewal and Replacement Processes". (3-20-20)

02. Scope. The purpose of this rule is to establish standards by which drivers' licenses and identification cards may be renewed or replaced by mail or electronically for those individuals whose Idaho credentials are about to expire or requires replacement due to loss or mutilation. The renewal-by-mail and electronic systems are designed to reduce the length of waiting lines at county driver's license offices. (3-20-20)

002. WRITTEN INTERPRETATIONS.
There are no written interpretations for this chapter. (3-20-20)

003. -- 009. (RESERVED)

010. DEFINITIONS.

01. CDL. Commercial Driver's License. (7-1-96)

02. Class D Driver's License. A license issued and valid for the operation of a motor vehicle that is not a commercial vehicle as defined in Section 49-123, Idaho Code. (7-1-96)

03. Credential. Any physical driver license or identification card issued by the department. (3-20-20)

04. Expiration Date. The date a credential expires. (3-20-20)

05. Identification Card. A card issued in accordance with Section 49-2444, Idaho Code. (3-20-20)

06. Photo License. A valid Idaho credential displaying a color photograph of the license holder. (3-20-20)

011. ELIGIBILITY FOR RENEWAL AND REPLACEMENT.

01. Eligibility. An applicant may renew a Class D driver's license or identification card by mail or electronically in lieu of renewing of replacing these credentials in person. Licenses or identification cards renewed by mail or electronically shall only be renewed once in an eight (8) year period, and have a four-year validity period. (3-20-20)

02. License Renewal. Drivers' licenses may not be renewed by mail or electronically for persons who: (3-20-20)

a. Hold a driver's license with a "J" restriction (e.g. limited to a five (5) mile driving radius of residence, driving privileges limited to one (1) or two (2) counties, cannot drive without parent for a specified time period, etc.); (7-1-96)

b. Hold a CDL; (3-20-20)

c. Have changes in the information shown on their licenses, other than address changes; (7-1-96)

d. Have any changes in physical, mental, and/or emotional condition, including vision, which may impair the ability to safely operate a motor vehicle; (7-1-96)

e. Have drivers' licenses or driving privileges which are suspended, revoked, canceled, denied, refused, or disqualified; (7-1-96)

f. Are operating on department or court restricted driving permits; (7-1-96)

g. Are required to provide documentation proving lawful presence in the United States; (3-29-12)

h. Are not lawfully present in the United States; (3-29-12)

i. Have a driving record which has been marked for special handling (e.g., verification of identity or date of birth, possible fraud, etc.); (7-1-96)

j. Already have an existing extension; (7-1-96)

k. Wish to add a motorcycle endorsement; (7-1-96)

l. Are under twenty-one (21) years of age for purposes of renewal; (3-20-20)

m. Are seventy (70) years of age or older for purposes of renewal; or (3-20-20)

n. Have been expired more than one (1) year. (3-20-20)

03. Identification Card Renewal. Identification cards may not be renewed by mail or electronically for persons who: (3-20-20)

a. Have changes in the information shown on their identification cards, other than address changes; (3-20-20)

b. Have not been expired more than one (1) year; (3-20-20)

c. Are required to provide documentation proving lawful presence in the United States; (3-20-20)

d. Are not lawfully present in the United States; or (3-20-20)

e. Have a canceled or surrendered status. (3-20-20)

04. License and Identification Card Replacement. Any driver's license, including a CDL, or identification card may be replaced by mail or electronically as long as the credential is not expired, and there are no information changes other than address changes and the status is otherwise valid. (3-20-20)

012. RENEWAL OR REPLACEMENT ELECTRONICALLY OR BY MAIL PROCEDURES.

01. Application Submission. Credential renewal-by-mail or electronic renewal or replacement applications will be processed when received by mail or electronically. Eligible persons may mail or electronically submit their renewal or replacement application to the department or the driver's license office in their county of residence, or deliver their application in person together with the renewal fee for the same class of credential, pursuant to Sections 49-306, and 49-2444, Idaho Code. (3-20-20)

02. Updating Individual Records. The county driver's license office or the department will update individual records to reflect the new expiration year, if renewed, and the issue date of the new credential, within three (3) business days after receipt of the completed application form. (3-20-20)

03. If Lost or Destroyed in Mail. If an individual's credential is lost or destroyed in the mail, a written statement detailing the loss or destruction may be mailed or hand-delivered to the applicant's county of residence or completed electronically. Upon receipt of the letter, the county or the department can issue a no-charge replacement credential to the applicant. (3-20-20)

04. Temporarily Residing Out-of-State. Individuals temporarily residing out-of-state may apply for a renewal by mail, electronic renewal, or an extension, but not both, in an eight (8) year period. (3-29-12)

013. -- 999. (RESERVED)

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