

# Table of Contents

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## **IDAPA 16 – DEPARTMENT OF HEALTH AND WELFARE**

### **16.01.01 – Emergency Medical Services (EMS) – Advisory Committee (EMSAC)**

000. Legal Authority. ....	2
001. Title And Scope. ....	2
002. Written Interpretations. ....	2
003. Administrative Appeals. ....	2
004. Incorporation By Reference. ....	2
005. Office – Office Hours – Mailing Address – Street Address – Telephone Number – Internet Website. ....	2
006. Confidentiality Of Records And Public Records Act Requests. ....	3
007. -- 009. (Reserved) ....	3
010. Definitions. ....	3
011. -- 099. (Reserved) ....	3
<b>Statewide EMS Advisory Committee</b>	
100. Appointment Of EMS Advisory Committee And Terms Of Service. ....	3
101. -- 109. (Reserved) ....	3
110. EMS Advisory Committee Membership. ....	3
111. -- 119. (Reserved) ....	4
120. Responsibilities Of The EMS Advisory Committee. ....	4
121. -- 999. (Reserved) ....	5

**IDAPA 16  
TITLE 01  
CHAPTER 01**

**IDAPA 16 – DEPARTMENT OF HEALTH AND WELFARE**

**16.01.01 – EMERGENCY MEDICAL SERVICES (EMS) – ADVISORY COMMITTEE (EMSAC)**

**000. LEGAL AUTHORITY.**

The Idaho Board of Health and Welfare is authorized under Section 56-1023, Idaho Code, to adopt rules concerning the administration of the Idaho Emergency Medical Services Act. The Director is authorized under Section 56-1003, Idaho Code, to supervise and administer an emergency medical service program. (3-29-12)

**001. TITLE AND SCOPE.**

**01. Title.** The title of these rules is IDAPA 16.01.01, “Emergency Medical Services (EMS) – Advisory Committee (EMSAC).” (3-29-12)

**02. Scope.** These rules define the membership duties and responsibilities of the Emergency Medical Services Advisory Committee. (3-29-12)

**002. WRITTEN INTERPRETATIONS.**

There are no written interpretations for these rules. (3-29-12)

**003. ADMINISTRATIVE APPEALS.**

All contested cases are governed by the provisions of IDAPA 16.05.03, “Rules Governing Contested Case Proceedings and Declaratory Rulings.” (3-29-12)

**004. INCORPORATION BY REFERENCE.**

There are no documents incorporated by reference into this chapter of rules. (3-29-12)

**005. OFFICE – OFFICE HOURS – MAILING ADDRESS – STREET ADDRESS – TELEPHONE NUMBER – INTERNET WEBSITE.**

**01. Office Hours.** Office hours are 8 a.m. to 5 p.m., Mountain Time, Monday through Friday, except holidays designated by the state of Idaho. (3-29-12)

**02. Mailing Address.** The mailing address for the business office is Idaho Department of Health and Welfare, P.O. Box 83720, Boise, ID 83720-0036. (3-29-12)

**03. Street Address.** (3-29-12)

**a.** The business office of the Idaho Department of Health and Welfare is located at 450 West State Street, Boise, ID 83702. (3-29-12)

**b.** The Bureau of Emergency Medical Services and Preparedness is located at 2224 East Old Penitentiary Road, Boise, ID 83712-8249. (7-1-14)

**04. Telephone.** (3-29-12)

**a.** The telephone number for the Idaho Department of Health and Welfare is (208) 334-5500. (3-29-12)

**b.** The telephone number for the Bureau of Emergency Medical Services and Preparedness is (208) 334-4000. The toll-free, phone number is 1-877-554-3367. (7-1-14)

**05. Internet Websites. (3-29-12)**

**a.** The Department's internet website is found at <http://www.healthandwelfare.idaho.gov>. (3-29-12)

**b.** The Bureau of Emergency Medical Services and Preparedness internet website is found at <http://www.idahoems.org>. (7-1-14)

**006. CONFIDENTIALITY OF RECORDS AND PUBLIC RECORDS ACT REQUESTS.**

**01. Confidentiality of Records.** Any information about an individual covered by these rules and contained in the Department's records must comply with IDAPA 16.05.01, "Use and Disclosure of Department Records." (3-29-12)

**02. Public Records Act.** The Department will comply with Title 74, Chapter 1, Idaho Code, when requests for the examination and copying of public records are made. Unless otherwise exempted, all public records in the custody of the Department are subject to disclosure. (3-29-12)

**007. -- 009. (RESERVED)**

**010. DEFINITIONS.**

For the purposes of this chapter, the definitions in IDAPA 16.01.02, "Emergency Medical Services (EMS) -- Rule Definitions" apply. (7-1-14)

**011. -- 099. (RESERVED)**

**STATEWIDE EMS ADVISORY COMMITTEE**  
**(Sections 100 - 130)**

**100. APPOINTMENT OF EMS ADVISORY COMMITTEE AND TERMS OF SERVICE.**

The Director will appoint a Statewide EMS Advisory Committee to provide counsel to the Department in administering the EMS Act. The Committee members will have a normal tenure of three (3) years after which time they may be excused or reappointed. However, in order to afford continuity, initial appointments will be made to one-third (1/3) of the membership for two (2) years, one-third (1/3) for three (3) years, and one-third (1/3) of the membership for four (4) years. The Committee chairman will be selected by the State Health Officer. (3-29-12)

**101. -- 109. (RESERVED)**

**110. EMS ADVISORY COMMITTEE MEMBERSHIP.**

The Statewide EMS Advisory Committee must include the following representatives: (3-29-12)

**01. Idaho Transportation Department.** One (1) representative recommended by the Idaho Transportation Department, Office of Highway Operations and Safety. (3-29-12)

**02. American College of Emergency Physicians (ACEP).** One (1) representative recommended by the Idaho Chapter of American College of Emergency Physicians (ACEP). (3-29-12)

**03. American College of Surgeons.** One (1) representative recommended by the Committee on Trauma of the Idaho Chapter of the American College of Surgeons. (3-29-12)

**04. Idaho Board of Nursing.** One (1) representative recommended by the Idaho Board of Nursing. (3-29-12)

**05. Idaho Medical Association.** One (1) representative recommended by the Idaho Medical Association. (3-29-12)

**06. Idaho Hospital Association.** One (1) representative recommended by the Idaho Hospital

- Association. (3-29-12)
- 07. Idaho Association of Counties.** One (1) representative of local government recommended by the Idaho Association of Counties. (3-29-12)
- 08. Career Third Service EMS/Ambulance Service.** One (1) representative of a Career Third Service EMS/Ambulance Service. (3-29-12)
- 09. Volunteer Third Service EMS/Ambulance Service.** One (1) representative of a volunteer third service EMS/ambulance service. (3-29-12)
- 10. Third Service Nontransport EMS Service.** One (1) representative of a third service nontransport EMS service. (3-29-12)
- 11. Idaho Fire Chiefs Association.** One (1) representative of a fire department-based EMS/ambulance service recommended by the Idaho Fire Chiefs Association. (3-29-12)
- 12. Fire Department-Based Nontransport EMS Service.** One (1) representative of a fire department-based nontransport EMS service. (3-29-12)
- 13. Air Medical Service.** One (1) representative of an air medical service. (3-29-12)
- 14. Emergency Medical Technician.** One (1) Emergency Medical Technician who represents the interests of Idaho personnel licensed at that level. (3-29-12)
- 15. Advanced Emergency Medical Technician.** One (1) Advanced Emergency Medical Technician who represents the interests of Idaho personnel licensed at that level. (3-29-12)
- 16. Paramedic.** One (1) paramedic who represents the interests of Idaho personnel licensed at that level. (3-29-12)
- 17. Administrative County EMS Director.** One (1) representative who is an Administrative County EMS Director. (3-29-12)
- 18. EMS Instructor.** One (1) EMS instructor who represents the interests of Idaho EMS educators and evaluators. (3-29-12)
- 19. Consumer.** One (1) Idaho citizen with experience involving EMS; (3-29-12)
- 20. Private EMS Ambulance Service.** One (1) representative of a private EMS ambulance service. (3-29-12)
- 21. American Academy of Pediatrics.** One (1) pediatrician who represents the interests of children in the EMS system recommended by the Idaho Chapter of the American Academy of Pediatrics. (3-29-12)
- 22. Pediatric Emergency Medicine Physician.** One (1) board-certified, or equivalent, Pediatric Emergency Medicine Physician. (3-29-12)
- 23. Public Health District.** One (1) representative from one (1) of Idaho’s seven (7) public health districts. (7-1-16)
- 111. -- 119. (RESERVED)**
- 120. RESPONSIBILITIES OF THE EMS ADVISORY COMMITTEE.**  
The EMS Advisory Committee will meet at least annually, or as needed, for the purposes of: (3-29-12)
- 01. Policies and Procedures.** Reviewing policies and procedures for provision of emergency medical

services and recommending same to the EMS Bureau. (7-1-16)

**02. Advance Do Not Resuscitate (DNR) Directives.** Establishing a standard protocol for EMS personnel to respond to advance DNR directives. (7-1-16)

**a.** The protocol will be reviewed at least annually to determine if changes in protocol should be made to reflect technological advances. The EMSAC must notify the Department of any changes made to the protocols. (7-1-16)

**b.** The Department will notify Idaho EMS personnel of the DNR protocol and any subsequent changes. (7-1-16)

**c.** The legal requirements for advance DNR directives are provided under Title 39, Chapter 45, Idaho Code. (7-1-16)

**03. Educational Curricula and Standards.** Reviewing EMS education curricula, education standards, and examination processes described in IDAPA 16.01.05, “Emergency Medical Services (EMS) -- Education, Instructor, and Examination Requirements,” and providing their recommendations regarding EMS education and examination to the EMS Bureau. (7-1-16)

**04. Personnel Licensing Policies and Standards.** Making recommendations to the EMS Bureau regarding implementation of personnel licensing policy and standards. (3-29-12)

**05. Grant Applications.** Reviewing grant applications and making recommendations for eligibility and awards for the dedicated grant funds program in accordance with IDAPA 16.02.04, “Rules Governing Emergency Medical Services Account III Grants,” Section 300. (7-1-16)

**06. Ambulance and Nontransport Services.** Reviewing and making recommendations on the licensing of ambulance and of nontransport services in Idaho. (3-29-12)

**121. -- 999. (RESERVED)**

# Subject Index

**A**  
Administrative Appeals 2  
Appointment Of EMS Advisory  
Committee & Terms Of Service 3

**C**  
Confidentiality Of Records And Public  
Records Act Requests 3

**D**  
Definitions 3

**E**  
EMS Advisory Committee  
Membership 3  
Administrative County EMS  
Director 4  
Advanced Emergency Medical  
Technician 4  
Air Medical Service 4  
American Academy of  
Pediatrics 4  
American College of Emergency  
Physicians (ACEP) 3  
American College of Surgeons 3  
Career Third Service EMS/  
Ambulance Service 4  
Consumer 4  
Emergency Medical  
Technician 4  
EMS Instructor 4  
Fire Department-Based  
Nontransport EMS Service 4  
Idaho Association of Counties 4  
Idaho Board of Nursing 3  
Idaho Fire Chiefs Association 4  
Idaho Hospital Association 3  
Idaho Medical Association 3  
Idaho Transportation  
Department 3  
Paramedic 4  
Pediatric Emergency Medicine  
Physician 4  
Private EMS Ambulance  
Service 4  
Public Health District 4  
Third Service Nontransport EMS  
Service 4  
Volunteer Third Service EMS/  
Ambulance Service 4

**I**  
Incorporation By Reference 2

**L**  
Legal Authority 2

**O**  
Office – Office Hours – Mailing

Address – Street Address –  
Telephone Number – Internet  
Website 2

**R**  
Responsibilities Of The EMS Advisory  
Committee 4  
Advance Do Not Resuscitate  
(DNR) Directives 5  
Ambulance & Nontransport  
Services 5  
Educational Curricula and  
Standards 5  
Grant Applications 5  
Personnel Licensing Policies &  
Standards 5  
Policies & Procedures 4

**S**  
Statewide EMS Advisory  
Committee 3

**T**  
Title & Scope 2

**W**  
Written Interpretations 2