

IDAPA 39 – IDAHO TRANSPORTATION DEPARTMENT

Division of Motor Vehicles

39.02.09 – Rules Governing Requirements for Manufacturer's Certificate of Origin (MCO)

Who does this rule apply to?

This rule applies to Manufacturers providing certificates of origin for new vehicles.

- Manufacturers; and
- New vehicle and vessel dealers

What is the purpose of this rule?

This rule provides that dealers must have a manufacturer's certificate of origin (MCO) to apply for a first time title in Idaho, and such MCO must be endorsed by an Idaho licensed, franchised new vehicle dealer.

The rule clarifies the MCO contents as provided by the manufacturer and the security of the document, and information that must be contained within the MCO, and the assignment of the MCO to the franchised dealer.

What is the legal authority for the agency to promulgate this rule?

This rule implements the following statutes passed by the Idaho Legislature:

Motor Vehicles -

General:

- [49-201, Idaho Code](#) – Duties of Board

Vehicle Titles:

- [49-504, Idaho Code](#) – Applications To Department for Certificates – Procedure – Identification Numbers
- [49-507, Idaho Code](#) – Departmental Regulations for Transfer of Vehicles – Appointment of Deputies and Assistants

Who do I contact for more information on this rule?

Idaho Transportation Department

Monday – Friday 8:00 am to 5:00 pm

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**39.02.09 – RULES GOVERNING REQUIREMENTS FOR MANUFACTURER'S
CERTIFICATE OF ORIGIN (MCO)**

000. LEGAL AUTHORITY.

This rule is adopted under the authority of Sections 49-504 and 49-507, Idaho Code. (3-31-22)

001. PURPOSE.

This rule outlines the requirements for a manufacturer's certificate of origin (MCO). All provisions of this rule also apply to any Manufacturer's Statement of Origin (MSO). (3-31-22)

002. -- 099. (RESERVED)

100. MCO REQUIREMENTS FOR TITLE APPLICATION.

01. Title Application Endorsement. New vehicles sold in Idaho being titled for the first time will have the title application endorsed by an Idaho-licensed, franchised new vehicle dealer. (3-31-22)

02. Manufacturer's Certificate of Origin Required. Title applications for new vehicles will be accompanied by a manufacturer's certificate of origin. (3-31-22)

03. Out-of-State Purchases. New vehicles purchased out-of-state by Idaho residents will be accompanied by an MCO that meets the legal requirements of the state where the vehicle was purchased. (3-31-22)

101. -- 199. (RESERVED)

200. CERTIFICATE CONTENTS.

01. MCO Content Requirements. Each MCO accompanying application for title will contain the following information: (3-31-22)

- a.** Date; (3-31-22)
- b.** Invoice number and document control number; (3-31-22)
- c.** Name of distributor or dealer; (3-31-22)
- d.** Issuing location - city and state; (3-31-22)
- e.** Manufacturer's name and signature of authorized manufacturer's representative; (3-31-22)
- f.** Manufacturer statement - "I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer"; (3-31-22)
- g.** Year, make, body type, series or model; (3-31-22)
- h.** Vehicle identification number, approved by the American Society of Automotive Engineers; (3-31-22)
- i.** Shipping weight, horsepower (SAE) and number of cylinders when applicable, Gross Vehicle Weight Rating (GVWR); and (3-31-22)
- j.** Certification attesting to the first transfer in ordinary trade or commerce: "It is further certified that this is the first transfer of such new vehicle in ordinary trade and commerce." (3-31-22)

02. Additional Motor Home Requirements. If the vehicle is a motor home, the following statement will be included: "The undersigned certifies that the vehicle described hereon is a motor home, equipped with at least four (4) of the following life support systems: cooking, refrigeration or ice box, self-contained toilet, heating and/or air conditioning, a potable water supply system including a faucet and sink, separate 110-115 volt electrical power supply and/or an LP as supply, all of which meet ANSI A119.2 standards." (3-31-22)

03. MCO Assignments and Reassignments. The reverse side of the certificate will provide for

distributor/dealer assignments and reassignments. (3-31-22)

201. CERTIFICATE DESIGN.

Each MCO will be printed on safety paper meeting the following standards: (3-31-22)

01. Security Features. At a minimum, all "Certificates of Origin" will contain the following security features: (3-31-22)

a. Background Security Design -- a repetitious design consisting of a pattern which hinders counterfeiting efforts; and (3-31-22)

b. Consecutively Numbered -- documents that contain a number which is consecutively numbered for control purposes. (3-31-22)

02. Document Size. Seven (7) inches by eight (8) inches. (3-31-22)

03. Paper Stock. Minimum twenty-eight (28) pound, number one (1) bond, smooth-surface. Paper will be of sufficient weight to preclude bleeding through or shadowing. (3-31-22)

04. Layout. Text matter space for one-tenth (1/10) inch horizontal and one-sixth (1/6) inch deep characters. (3-31-22)

202. FACILITY SECURITY.

To insure the integrity of the manufacturer's "Certificates of Origin", the user should require the vendor to maintain secure printing and storage facilities. (3-31-22)

203. -- 299. (RESERVED)

300. APPROVAL BY DEPARTMENT.

A sample copy of the proposed MCO or a complete list of printing specifications will be submitted to the Department for approval for titling purposes. (3-31-22)

301. – 999. (RESERVED)