

**IDAPA 08 – STATE BOARD OF EDUCATION**  
**Office of the State Board of Education**  
**08.01.10 – Idaho College Work Study Program**

**Who does this rule apply to?**

*This rule applies to eligible Idaho resident students apply for the Postsecondary Credit Scholarship Program.*

**What is the purpose of this rule?**

*The purpose of this rule is to set out the application process for the Postsecondary Credit Scholarship Program. This rule identifies the selection process, monetary value of the award and how payment of the award will be made.*

**What is the legal authority for the agency to promulgate this rule?**

*This rule implements the following statutes passed by the Idaho Legislature:*

State Board of Education:

- [Section 33-105, Idaho Code](#) – Rules – Executive Department

Idaho Work Study Program:

- [Section 33-4402, Idaho Code](#) – Public Policy – Administrative Agency
- [Section 33-4403, Idaho Code](#) – Definitions

**Who do I contact for more information on this rule?**

Idaho State Board of Education  
8:00 am – 5:00 pm (Mountain Time)  
650 W. State Street  
P.O. Box 83720  
Boise, Idaho 83720-0037  
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## 08.01.10 – IDAHO COLLEGE WORK STUDY PROGRAM

### **000. LEGAL AUTHORITY.**

The following rules are made under authority of Sections 33-105, 33-107, and 33-4402, Idaho Code. (3-31-22)

### **001. SCOPE.**

This rule establishes the administrative procedures necessary to implement a student financial and educational aid program as called for by Chapter 44, Title 33, Idaho Code. (3-31-22)

### **002. – 101. (RESERVED)**

### **102. ALLOCATION OF FUNDS.**

Funds appropriated to the Office of the State Board of Education (Board) for the Idaho College Work Study Program shall be allocated to participating institutions based on enrollment data submitted by each institution on the Student Enrollment Form (PSR-1) for the fall semester prior to the previous fiscal year of participation that is based on the appropriation for that fiscal year multiplied by an enrollment factor. The enrollment factor shall be calculated by dividing the headcount of resident degree-seeking students at the participating institutions by the total headcount of resident degree-seeking students for all participating institutions. (3-31-22)

### **103. (RESERVED)**

### **104. AUDIT.**

Participating institutions shall agree in advance to submit to regular, periodic audits by the legislative auditor or the auditor for the Board to ensure compliance with the statutes, rules, and policies governing the Idaho College Work Study Program, including provision of accurate enrollment information. (3-31-22)

### **105. CARRYOVER FUNDS.**

Participating institutions may carry over up to ten percent (10%) of the work study program funds received in one (1) fiscal year to the next fiscal year, provided however, that any carryover funds shall be used exclusively in the work study program. Any unexpended funds in excess of the ten percent (10%) provided herein shall be returned to and redistributed by the Board. (3-31-22)

### **106. – 999. (RESERVED)**