

IDAPA 11 – IDAHO STATE POLICE

Idaho State Racing Commission

11.04.03 – Rules Governing Licensing and Fees

Who does this rule apply to?

Racing officials/stewards, Idaho State Racing Commission, racing owners/participants/Jockeys, industry associations/stakeholders, veterinarians, and members of the general public who engage in betting/wagering.

What is the purpose of this rule?

These rules provide regulatory safeguards for the integrity of imminent horse races, the safety of horses and personnel involved in races, and the prevention of monetary fraud upon racing industry members and the public. They also create consistent enforcement during racing seasons on all those involved in those races.

What is the legal authority for the agency to promulgate this rule?

This rule implements the following statutes passed by the Idaho Legislature:

Professions, Vocations, and Businesses -
Horse Racing:

- [Section 54-2506, Idaho Code](#) – Duties of Commission and Licensees — License Fee
- [Section 54-2507, Idaho Code](#) – Authority of commission
- [Section 54-2508, Idaho Code](#) – License – Application therefor – Type and Number of Races — Fee per day — Refund — Cancellation — Hearing — Simulcast Purse Moneys Fund
- [Section 54-2509, Idaho Code](#) – Penalty for Violations of Law — Power of Commission
- [Section 54-2512, Idaho Code](#) – Pari-Mutuel Betting — Other Betting Illegal
- [Section 54-2513, Idaho Code](#) – Horse Racing — Distributions of Deposits — Breakage
- [Section 54-2514, Idaho Code](#) – Dog Racing — Distribution of Deposits — Breakage

Who do I contact for more information on this rule?

Idaho State Police
Idaho State Racing Commission
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11.04.03 – RULES GOVERNING LICENSING AND FEES

000. LEGAL AUTHORITY.

This chapter is adopted pursuant to the legal authority of Title 54, Chapter 25, of the Idaho Code. (3-25-22)

001. SCOPE.

These rules govern licensing procedures and the fees charged for licenses by the Idaho State Racing Commission. (3-25-22)

002. -- 009. (RESERVED)

010. DEFINITIONS.

In addition to the definitions in Title 54, Chapter 25, Idaho Code, the following apply: (3-25-22)

01. Admissions. A racing association employee who collects admission money for entrance to the racetrack. (3-25-22)

02. Authorized Agent. A person appointed by a written instrument signed and acknowledged before a notary public empowered to transact the business of a stable owner or horse breeder. (3-25-22)

03. Apprentice Jockey. A jockey who has not ridden a certain number of winners within a specified period of time. (3-25-22)

04. Announcer. A person employed by a racing association to announce during the running of the races. (3-25-22)

05. Assistant Starter. The employee of a racing association who, under direct supervision of the starter, helps place the starting gate for a race, leads horses into the gate, helps jockeys and handles horses while in the gate until the start. (3-25-22)

06. Chart Person. An official who compiles the statistical “picture” of a race which shows the position and margin of each horse at designated points of call during the race and other data. (3-25-22)

07. Clerk of Scales. The employee of a racing association responsible for sequestering all jockeys each racing day, weighing all jockeys out and in from races, checking their assigned riding weights versus their actual weights, and reporting all changes. (3-25-22)

08. Clocker. A person who times workouts and races. (3-25-22)

09. Concessionaire. A person that offers goods or services for sale to the public at a racetrack. (3-25-22)

10. Concession Employee. An employee of a concessionaire or a racing association employee offering goods or services for sale to the public. (3-25-22)

11. Duplicate. Replacement license for a license that has been lost or destroyed. (3-25-22)

12. Emergency Medical Technician. An emergency responder trained and certified to provide emergency medical services to the critically ill and injured person. (3-25-22)

13. Exercise Person. A rider who exercises horses at a racetrack. (3-25-22)

14. Groom. A person hired by a trainer who cares for a horse at a racetrack. (3-25-22)

15. Horsemen’s Bookkeeper. A bonded racing association employee who manages the horsemen’s accounts which covers all monies due horseman in regards to purses, stakes, rewards, claims and deposits. (3-25-22)

16. Identifier. The employee of a racing association who checks the lip tattoo, other identification, and markings of each horse as it enters the paddock to make sure the correct horses are running in the race. (3-25-22)

17. Jockey. A professional rider licensed to ride in races. (3-25-22)

18. Jockey Agent. A person who helps a jockey obtain mounts in return for a portion of the jockey’s

- earnings. (3-25-22)
- 19. Jocks Room Custodian.** A racing association employee authorized to regulate the conduct of the jockeys, ensure good order is maintained, and monitors the jockeys. (3-25-22)
- 20. Maintenance.** A racing association employee hired to maintain the grounds and facility of the racetrack. (3-25-22)
- 21. Medical Professional.** A doctor, physician's assistant, or emergency medical technician licensed or certified in the state of Idaho. (3-25-22)
- 22. Mutuel Employee.** A racing association employee that accepts the patrons' money and issues the betting ticket. (3-25-22)
- 23. Office Personnel.** A racing association employee who works in the office of the racetrack. (3-25-22)
- 24. Official.** Persons licensed by the state to ensure the rules of racing are enforced. (3-25-22)
- 25. Outrider.** The employee of a racing association who leads the post parade at a racetrack and gets the horses and jockeys to the starting gates on time. (3-25-22)
- 26. Owner.** The person that has legal title to, or has financial control of, a horse utilized for racing in Idaho. However, an interest in the winnings of a horse does not itself constitute ownership. (3-25-22)
- 27. Owner/Trainer.** An owner who conditions and prepares his own horse for racing, with the absolute responsibility to ensure the physical condition and eligibility of the race horse. (3-25-22)
- 28. Paddock Judge.** The employee of a racing association responsible for getting jockeys and horses in order to go to the starting gate; also checks the equipment used by each horse and supervises the saddling of the horses. (3-25-22)
- 29. Photographer.** A person who takes photographs of the winning horses in the winner's circle. (3-25-22)
- 30. Plater.** A blacksmith who shoes horses at a racetrack. (3-25-22)
- 31. Pony Person.** A person on horseback who accompanies a horse and jockey to the starting gate. (3-25-22)
- 32. Racetrack.** The grounds and enclosures of any racing association where horse racing or pari-mutuel betting occurs under the authority and supervision of the Racing Commission. (3-25-22)
- 33. Racing Association.** Any person licensed by the Racing Commission to conduct a race meet and pari-mutuel wagering. (3-25-22)
- 34. Racing Secretary.** The employee of a racing association, who writes the conditions for the races, assigns the weights for handicap races, receives entries, conducts the draw, and is responsible for the operation and organization of the race office. (3-25-22)
- 35. Stable Name.** An assumed business name used by a person for his horse racing operation. (3-25-22)
- 36. Stall Superintendent.** A racing association employee hired to assign applicants such stabling as deemed proper to be occupied by horses in preparation for racing and determines all conflicting claims to stable space. (3-25-22)

- 37. Starter.** The employee of a racing association responsible for dispatching the horses for a race. (3-25-22)
- 38. State Veterinarian.** A veterinarian employed by the Racing Commission to serve as professional adviser and consultant to the Racing Commission on veterinary matters including all regulatory aspects of the application and practice of veterinary medicine at racetracks. (3-25-22)
- 39. Steward.** A horse racing official who presides over a race meeting, has jurisdiction over all racing officials, rules on protests and claims of foul, and imposes fines and suspensions. (3-25-22)
- 40. Tote Employee.** An employee of a company providing the automated pari-mutuel system that dispenses and records betting tickets, calculates and displays odds and payoffs, and provides the mechanism for cashing winning tickets. (3-25-22)
- 41. Track Superintendent.** The employee of a racing association responsible for maintaining acceptable racing and training track conditions during a race meet. (3-25-22)
- 42. Track Security.** A person responsible to provide security at a racetrack. (3-25-22)
- 43. Trainer.** The person who conditions and prepares a race horse for racing, with the absolute responsibility to ensure the physical condition and eligibility of the race horse. (3-25-22)
- 44. Valet.** A person who attends riders and keeps their wardrobe and equipment in order. (3-25-22)
- 45. Veterinarian.** A private veterinary practitioner employed by owners or trainers on an individual case or contract basis. (3-25-22)
- 46. Vet Assistant.** A person who assists a state veterinarian. (3-25-22)
- 47. Video Employee.** An employee hired by a photo/video provider to operate the equipment during the running of horse races for the benefit of the stewards and racetracks. (3-25-22)
- 011. -- 019. (RESERVED)**
- 020. APPLICABILITY.**
Pursuant to Section 54-2506, Idaho Code, these rules apply to any person that participates, directly or indirectly, in any race meet. (3-25-22)
- 021. -- 029. (RESERVED)**
- 030. REFUSAL TO ISSUE LICENSE.**
The Racing Commission may refuse to issue a license and may revoke any license already issued to any person: (3-25-22)
- 01. Convicted.** Who has been convicted of any felony and whose civil rights have not yet been restored pursuant to Section 18-310(2), Idaho Code. (3-25-22)
- 02. Felony Probation.** Who is on probation, or parole for a conviction or withheld judgment for any felony. (3-25-22)
- 03. Misrepresentation.** Who has made any material misrepresentation or false statement to the Racing Commission or its agents in his application for license or otherwise, or who fails to answer any material question on any application for a license. (3-25-22)
- 04. Unqualified.** Who is unqualified by age, skill, knowledge or ability to engage in the activities for which a license is required. (3-25-22)
- 05. Ownership.** Who fails to disclose the true ownership or interest in any or all horses as required by

any application. (3-25-22)

06. Ejection. Who is subject to exclusion or ejection from the racing enclosure or is within the classes of persons prohibited from participating in pari-mutuel wagering. (3-25-22)

07. Conduct. Who has committed an act or acts demonstrating financial instability, intemperate habits or has a bad reputation for truth, honesty and integrity, or other similar conduct contrary to the best interest of racing. (3-25-22)

08. Narcotics. Who has been convicted of possession, use, or sale of any narcotic, dangerous drug, or marijuana if such conviction was a misdemeanor, within two (2) years prior to the date of making application for any license. (3-25-22)

09. Drug Probation. Who is on probation or parole for a conviction or withheld judgment for misdemeanor possession, use, or sale of any narcotic, dangerous drug, or marijuana. (3-25-22)

10. Not Permitted. Who is not permitted by law or statute to engage in the occupation for which the license is sought. (3-25-22)

11. Violated Rules. Who has violated or who aids or abets or conspires with any person to violate any provision of the Racing Commission rules or of Sections 54-2501 through 54-2516, Idaho Code. (3-25-22)

12. Age. No person under sixteen (16) years of age may be issued a license by the Racing Commission with the exception that a person under sixteen (16) years of age may be licensed as a co-owner with a parent or guardian if the person under sixteen (16) years of age submits an Assumption of Liability form signed by the parent or guardian and notarized by a notary public. This co-ownership is not intended to allow an underage person access to any areas of the track facility. (3-25-22)

13. Deny or Revoke. The Racing Commission may deny a license to, or revoke the license of, any person who has had a license revoked or denied by any recognized racing jurisdiction. (3-25-22)

031. -- 039. (RESERVED)

040. CRUELTY TO ANIMALS.

No licensee may violate Title 25, Chapter 35, Idaho Code, "Cruelty to Animal," while on the grounds of a racing association. The stewards will be the sole judges of whether or not a violation of Title 25, Chapter 35, Idaho Code, has occurred on racing association grounds. The penalty for a first offense may include a fine or a suspension or both. A second violation within a calendar year will include a mandatory suspension, the length of which will be at the discretion of the stewards. (3-25-22)

041. -- 049. (RESERVED)

050. FINGERPRINTS.

All persons between the ages of eighteen (18) and sixty-nine (69) applying for licensing pursuant to this chapter are required to submit information and fingerprints necessary to obtain criminal history information from the Idaho State Police Bureau of Criminal Identification and the Federal Bureau of Investigation. The Idaho State Racing Commission (ISRC) may receive criminal history information from the Idaho State Police Bureau of Criminal Identification and from the Federal Bureau of Investigation for the purpose of evaluating the fitness of applicants pursuant to Section 54-2508, Idaho Code. Pursuant to state and federal law, further dissemination or other use of the criminal history information is prohibited. (3-25-22)

01. License Applicants. Any person that applies for a license from the Racing Commission who has not been fingerprinted within the past five (5) years must be fingerprinted prior to a license being issued. Pursuant to Section 67-3008, Idaho Code, the ISRC will submit a set of fingerprints obtained from the applicant and the required fees to the Idaho State Police Bureau of Criminal Identification for a criminal records check of state and national databases. (3-25-22)

02. Existing Licensees. Any person that currently holds a valid license from the ISRC must be re-fingerprinted at least every five (5) years in accordance with the procedures outlined in Subsection 050.01 of these rules. (3-25-22)

03. Fees. The cost of taking and processing such fingerprints is the responsibility of the applicant. Fees for taking and processing fingerprints are in accordance with the amount(s) charged by the Idaho State Police Bureau of Criminal Identification pursuant to Section 67-3010, Idaho Code. (3-25-22)

051. -- 089. (RESERVED)

090. APPLICATIONS.

01. Application Forms. All applications must be completely and legibly filled out and submitted to the Racing Commission on forms obtained from the Racing Commission, and all persons applying for licenses shall submit completed applications meeting all requirements, including obtaining necessary signatures as indicated on the form or otherwise noted in this chapter. License types are listed in the License Fee section of this chapter. (3-25-22)

02. Other Forms. All other forms to be submitted to the Racing Commission by this chapter must be of a type approved by the Racing Commission. (3-25-22)

03. Age. Applicants between sixteen (16) and eighteen (18) years of age are required to submit an Assumption of Liability Form signed by their guardian and notarized by a notary public. (3-25-22)

091. -- 094. (RESERVED)

095. ADD-ON.

Any qualified person may add an additional license category to an existing license by paying the add-on fee unless: (3-25-22)

01. Higher Fee. The fee for the category added is higher than the fee for the existing license category. (3-25-22)

02. Additional License. If the fee for the license category that is requested is higher than the fee for the existing license category, the person must pay the Racing Commission the higher fee. (3-25-22)

096. -- 099. (RESERVED)

100. LICENSES REQUIRING RACING ASSOCIATION SIGNATURES.

The following application types are also signed by a racing association: Admissions; Announcer; Clocker; Clerk of Scales; Horsemen's Bookkeeper; Identifier; Jocks Room Custodian; Maintenance; Office Personnel; Outrider; Paddock Judge; Racing Secretary; Stall Superintendent; Starter; Track Superintendent; and Valet. (3-25-22)

101. -- 109. (RESERVED)

110. APPRENTICE JOCKEY LICENSE.

The application is also signed by a steward and an apprentice jockey certificate signed by a licensed starter, two (2) licensed jockeys, a licensed outrider, and a steward. (3-25-22)

111. -- 129. (RESERVED)

130. ASSISTANT STARTER LICENSE.

The application is also signed by a licensed starter. (3-25-22)

131. -- 139. (RESERVED)

140. AUTHORIZED AGENT LICENSE.

A notarized authorized agent form is submitted with the application. (3-25-22)

01. Each Owner Represented. A separate authorized agent form must be filed for each owner represented. (3-25-22)

02. Written Instrument. A written instrument signed by the owner before a notary public must accompany the application and clearly set forth the delegated powers of the authorized agent. (3-25-22)

03. Power of Attorney. If the written instrument is a power of attorney, it must be filed with the Racing Commission and attached to the regular application form. (3-25-22)

04. Changes. Any changes must be made in writing and filed with the Racing Commission as described in Subsection 140.02 of these rules. (3-25-22)

05. Termination. The authorized agent's appointment may be terminated by the owner, in writing, acknowledged before a notary public and filed with the Racing Commission whereupon the license is no longer valid. (3-25-22)

141. -- 144. (RESERVED)

145. BAD CHECKS.

Any licensee who make, draw, order or deliver a check, draft or order for the payment of money to another Idaho licensee, Racing Association, Racing Commission or employee of said Association, Racing Association or Racing Commission, which check, draft or order for the payment of money is invalid on its face or non-negotiable, or there are not sufficient funds on deposit for full payment of such check, draft or order, may be subject to suspension or disciplinary action, or both, by the Racing Commission. (3-25-22)

146. -- 159. (RESERVED)

160. CONCESSIONAIRE LICENSE.

The application includes: (3-25-22)

01. Names of Owners. The names and addresses of all of the principal owners. (3-25-22)

02. Proof of Financial Stability. A financial statement of assets and liabilities. (3-25-22)

03. Type of Business. The type of business generally engaged in by the applicant. (3-25-22)

161. -- 165. (RESERVED)

166. CONCESSION EMPLOYEE LICENSE.

The application is also signed by a licensed concessionaire. (3-25-22)

167. -- 189. (RESERVED)

190. EMERGENCY MEDICAL TECHNICIAN LICENSE.

All persons applying for an emergency medical technician license must submit a completed application signed by a racing association and a copy of Emergency Medical Technician Certification. (3-25-22)

191. -- 199. (RESERVED)

200. EXERCISE PERSON LICENSE.

A Steward must also sign the application for a first time licensee. (3-25-22)

201. -- 209. (RESERVED)

210. GROOM LICENSE.

The application signed by a licensed trainer. (3-25-22)

211. -- 239. (RESERVED)

240. JOCKEY LICENSE.

01. Application for License. The application includes a current physical evaluation from a medical professional. (3-25-22)

02. First Time Licensed. The application for a person that has not been previously licensed as a jockey in Idaho is also signed by a steward. (3-25-22)

241. -- 249. (RESERVED)

250. JOCKEY AGENT LICENSE.

The application contains a list of licensed jockeys represented. Each jockey agent may represent no more than two (2) jockeys and one (1) apprentice jockey. (3-25-22)

251. -- 279. (RESERVED)

280. MUTUEL EMPLOYEE LICENSE.

The application is also signed by a racing association and the applicant is at least eighteen (18) years of age. (3-25-22)

281. -- 299. (RESERVED)

300. OFFICIAL LICENSE.

The application is also signed by a racing association or Racing Commission. (3-25-22)

301. -- 329. (RESERVED)

330. OWNER LICENSE.

All persons listed on the registration papers must obtain an owners license. (3-25-22)

01. Financial Responsibility. If the Racing Commission has reason to doubt the financial responsibility of an applicant for an owner's license, the applicant may be required to complete a verified financial statement. (3-25-22)

02. Transfer of Horse Prohibited. The Racing Commission may refuse, deny, suspend or revoke an owner's license for the spouse or member of the immediate family or household of a person ineligible to be licensed as an owner, unless there is a showing on the part of the applicant or licensed owner, and the Racing Commission determines that participation in racing will not permit a person to serve as a substitute for an ineligible person. The transfer of a horse to circumvent the intent of a Racing Commission rule or ruling is prohibited. (3-25-22)

03. Multiple Owners. If the legal owner of any horse is a partnership, corporation, limited liability company, syndicate or other racing association or entity, each shareholder, member or partner must be licensed as an owner. (3-25-22)

04. Lease Agreements. A horse may be raced under lease provided a completed breed registry or other lease form acceptable to the Racing Commission is attached to the certificate of registration and on file with the Racing Commission. The lessee must be licensed as a horse owner. (3-25-22)

05. Supplemental License Fee. When submitting a horse for hair testing as required in IDAPA 11.04.11, "Rules Governing Equine Veterinary Practices, Permitted Medications, Banned Substances and Drug Testing of Horses," the owner(s) must pay a supplemental license fee of two hundred twenty-five dollars (\$225) per hair test. The Racing Commission, its Executive Director, or its Business Operations Manager are authorized to, and will designate the individual(s) responsible for collecting the supplemental fee. The owner or trainer must submit payment to said designated individual prior to testing. (3-25-22)

331. -- 359. (RESERVED)

360. PLATER LICENSE.

The application for a first time plater license includes a letter of recommendation from an owner or trainer. (3-25-22)

361. -- 369. (RESERVED)

370. PONY PERSON LICENSE.

If the application is for a first time pony person license, the application is also signed by a steward. (3-25-22)

371. -- 389. (RESERVED)

390. STABLE NAME LICENSE.

The application includes the identity or identities of the ownership interests involved in the horse racing operation. (3-25-22)

01. Changes of Ownership. Any change in ownership of the horse racing stable must be reported immediately to and approved by the Racing Commission. (3-25-22)

02. Trainer. A trainer who is licensed as an owner or part owner may use a stable name as owner or part owner. However, no trainer may be licensed as a trainer other than in his legal name. (3-25-22)

391. STABLE NAME CHANGE.

01. Cancellation. Any person who has been granted a stable name license may at anytime cancel the stable name license if written notice has been submitted to the Racing Commission and the Racing Commission approves the cancellation. (3-25-22)

02. Name Change. A stable name may be changed at anytime by canceling the existing stable name and submitting a new stable name application with the appropriate fee. (3-25-22)

392. STABLE NAMES PROHIBITED.

No stable name may be: (3-25-22)

01. Registered. Registered by any other person with a racing association conducting a recognized meeting, or the Jockey Club (N.Y.) or with another racing authority; (3-25-22)

02. Real Name. The real name of any owner of race horses nor the real or assumed name of any prominent person not owning race horses; (3-25-22)

03. Misleading. Misleading to the public or unbecoming to the sport; (3-25-22)

04. Distinguishable. All stable names must be plainly distinguishable from all other licensed stable names. (3-25-22)

05. One Name. No individual may license more than one (1) stable name. (3-25-22)

393. -- 419. (RESERVED)

420. STATE VETERINARIAN LICENSE.

The applicant must have a signed contract on file in the Racing Commission office. (3-25-22)

421. -- 429. (RESERVED)

430. STEWARD LICENSE.

All persons applying for a steward license must meet the Stewards Qualifications, as set down in IDAPA 11.04.06, "Rules Governing Racing Officials," Section 050, and submit a completed license application signed by the Racing

Commission. (3-25-22)

431. -- 459. (RESERVED)

460. TRACK SECURITY LICENSE.
 The application is also signed by their employer. (3-25-22)

461. -- 469. (RESERVED)

470. TRAINER LICENSE.
 All persons applying for a trainer license for the first time in Idaho must pass the trainer's test and have their application signed by a steward, or have a current valid trainers license from another recognized jurisdiction. (3-25-22)

471. -- 489. (RESERVED)

490. VETERINARIAN LICENSE.
 The applicant must have a current valid license to practice veterinary medicine from the state of Idaho. (3-25-22)

491. -- 499. (RESERVED)

500. VET ASSISTANT LICENSE.
 The application is also signed by a state veterinarian. (3-25-22)

501. -- 599. (RESERVED)

600. LICENSE FEES.
 All persons must submit completed applications when applying for license types listed below and pursuant to this chapter and also pay the Racing Commission the fee associated with the type of license being sought before any license will be issued.

LICENSE	FEE	LICENSE	FEE
Add-ons	- \$10	Official	- \$50
Admission	- \$15	Outrider	- \$25
Announcer	- \$25	Owner	- \$50
Apprentice Jockey	- \$50	Owner/Trainer	- \$65
Assistant Starter	- \$25	Paddock Judge	- \$25
Authorized Agent	- \$50	Photographer	- \$25
Chart Person	- \$25	Plater	- \$50
Clerk of Scales	- \$25	Pony Person	- \$25
Clocker	- \$25	Racing Secretary	- \$35
Concession Employee	- \$15	Stable Registration	- \$50
Concessionaire	- \$50	Stall Superintendent	- \$25
Duplicate	- \$10	Starter	- \$25
EMT	- \$25	State Veterinarian	- \$0
Exercise Person	- \$25	Steward	- \$50
Groom	- \$25	Tote Employee	- \$15
Horsemen's Bookkeeper	- \$35	Track Security	- \$25

LICENSE	FEE	LICENSE	FEE
Identifier	- \$25	Track Superintendent	- \$25
Jockey	- \$50	Trainer	- \$50
Jockey Agent	- \$50	Valet	- \$10
Jocks Room Custodian	- \$25	Veterinarian	- \$50
Maintenance	\$15	Vet Assistant	- \$15
Mutuel Employee	- \$15	Video Employee	- \$15
Office Personnel	- \$15		-

(3-25-22)

601. -- 989. (RESERVED)

990. PENALTIES.

Any person violating any of the provisions of this chapter is subject to the penalties provided for in Title 54, Chapter 25, Idaho Code.

(3-25-22)

991. -- 999. (RESERVED)