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**IDAPA 28  
TITLE 02  
CHAPTER 07**

**28.02.07 – RULES GOVERNING THE ADMINISTRATION OF THE IGEM GRANT PROGRAM**

**000. LEGAL AUTHORITY.**

These rules are promulgated under the legal authority of Sections 67-4702 and 67-4729, Idaho Code. (3-20-14)

**001. TITLE AND SCOPE.**

**01. Title.** The title of this chapter is IDAPA 28.02.07, Idaho Department of Commerce, “Rules Governing the Administration of the IGEM Grant Program.” (3-20-14)

**02. Scope.** These rules establish procedures for the administration of the IGEM Grant Program. (3-20-14)

**002. WRITTEN INTERPRETATIONS.**

In accordance with Section 67-5201(19)(b)(iv), Idaho Code, any written interpretations of these rules are available from the Idaho Department of Commerce. (3-20-14)

**003. ADMINISTRATIVE APPEALS.**

The award of grants under the IGEM Grant Program is a discretionary action to be performed by the Idaho Department of Commerce. There is no provision for administrative appeal under these rules. (3-20-14)

**004. INCORPORATION BY REFERENCE.**

There are no documents incorporated by reference into the rules. (3-20-14)

**005. OFFICE – OFFICE HOURS – MAILING ADDRESS AND STREET ADDRESS.**

The headquarters of the Idaho Department of Commerce is in Boise, Idaho. Office hours are from 8 a.m. to 5 p.m. except Saturdays, Sundays and legal holidays. The Department’s mailing address for information regarding the IGEM Grant Program is: Idaho Department of Commerce, P.O. Box 83720, Boise ID 83720-0093. The street address is 700 West State Street, Boise, Idaho. The telephone number is (208) 334-2470 and the FAX number is (208) 334-2631. (3-20-14)

**006. PUBLIC RECORDS ACT COMPLIANCE.**

All rules contained in this chapter are subject to the provisions of the Idaho Public Records Act, Title 74, Chapter 1, Idaho Code. (3-20-14)

**007. -- 009. (RESERVED)**

**010. DEFINITIONS.**

As used in this chapter: (3-20-14)

**01. Department.** Idaho Department of Commerce. (3-20-14)

**02. Eligible Applicant.** Idaho research universities: Boise State University, Idaho State University, and University of Idaho. (3-20-14)

**03. IGEM Council.** Idaho Global Entrepreneurial Mission Council as defined in Section 67-4726, Idaho Code. (3-20-14)

**04. IGEM Executive Committee.** The IGEM Executive Committee is made up of the IGEM Council chairman, the director of the Idaho Department of Commerce, and the Idaho State Board of Education member of the IGEM Council. (3-20-14)

**05. IGEM Grant Program.** A grant program established to further the purpose as described in Section 100 of these rules. (3-29-17)

**06. University.** As used in these rules, University means Boise State University, Idaho State University, and the University of Idaho. (3-20-14)

**07. Industry Partner.** A domestic or foreign entity that designs, produces, or sells goods or services or that contractually agrees to undertake such acts in connection with technologies licensed or otherwise transferred to the entity by a University, and that is partnered with an Eligible Applicant. (3-29-17)

**011. ABBREVIATIONS.**  
As used in this chapter: (3-20-14)

**01. IGEM.** Idaho Global Entrepreneurial Mission. (3-20-14)

**02. RFP.** Request for Proposal. (3-20-14)

**012. -- 099. (RESERVED)**

**100. PURPOSE.**  
The IGEM Grant Program funds commercialization grants supporting University and industry research partnerships for the purpose of enhancing technology transfer and commercialization of research and technologies developed at the Universities to create high-quality jobs and new industries in the private sector in Idaho. (3-20-14)

**101. -- 199. (RESERVED)**

**200. REQUEST FOR PROPOSAL (RFP).**  
The Department will release a RFP outlining the process and requirements for Eligible Applicants to apply for IGEM Grant Program awards. The RFP must include requirements for performance measures and reporting. Awarded programs that fail to meet the requirements set forth in the RFP may be terminated. (3-29-17)

**201. -- 299. (RESERVED)**

**300. SELECTION PREFERENCE.**  
In selecting IGEM proposals for award, the IGEM Council gives greater weight to proposals that partner with Idaho based entities. (3-20-14)

**301. MATCHING REQUIREMENT.**  
All approved awards are required to include a monetary or in-kind contribution from the Industry Partner(s). (3-29-17)

**302. -- 399. (RESERVED)**

**400. TERMINATION OF FUNDING.**  
Funding for projects may be terminated by the Department at any time for failure to meet the program requirements set out in the RFP and in the funding agreement or for the misuse of IGEM funds. Upon receipt of a written notice of termination from the Department, the grantee must immediately stop all expenditures of IGEM funds. The Department will make a final payment to the grantee based on the work completed, allowable costs incurred, and the documentation provided by the grantee as required by these rules. (3-29-17)

**401. -- 499. (RESERVED)**

**500. COMMERCIALIZATION REVENUE.**  
Commercialization revenue, revenue generated through the commercialization of university intellectual property rights in a work authored or an invention conceived or first reduced to practice in the performance of an IGEM grant award are distributed as outlined in Section 67-4731, Idaho Code. (3-29-17)

**501. -- 999. (RESERVED)**

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