

Table of Contents

16.03.24 - The Medically Indigent Program - Request for Medicaid Eligibility Determination

| | |
|---|---|
| 000. Legal Authority. | 2 |
| 001. Title And Scope. | 2 |
| 002. Written Interpretations. | 2 |
| 003. Administrative Appeals. | 2 |
| 004. Incorporation By Reference. | 3 |
| 005. Office -- Office Hours -- Mailing Address -- Street Address -- Telephone Number -- Internet Website. | 3 |
| 006. Confidentiality Of Records And Public Records. | 3 |
| 007. -- 009. (Reserved) | 3 |
| 010. Definitions. | 3 |
| 011. -- 099. (Reserved) | 4 |
| 100. Eligibility Criteria. | 4 |
| 101. -- 109. (Reserved) | 4 |
| 110. Requests For Medicaid Eligibility Determination. | 4 |
| 111. -- 119. (Reserved) | 5 |
| 120. Time Limits. | 5 |
| 121. -- 129. (Reserved) | 5 |
| 130. Eligibility Determination. | 5 |
| 131. -- 139. (Reserved) | 6 |
| 140. Notice Of Decision On Eligibility For Medicaid. | 6 |
| 141. -- 149. (Reserved) | 6 |
| 150. Additional Duties And Responsibilities Of Hospitals. | 6 |
| 151. -- 159. (Reserved) | 6 |
| 160. Additional Duties And Responsibilities Of Counties. | 6 |
| 161. -- 999. (Reserved) | 7 |

**IDAPA 16,
TITLE 03
CHAPTER 24**

**16.03.24 - THE MEDICALLY INDIGENT PROGRAM -
REQUEST FOR MEDICAID ELIGIBILITY DETERMINATION**

000. LEGAL AUTHORITY.

In accordance with Section 31-3503C, Idaho Code, the Idaho Legislature has authorized the Department of Health and Welfare to adopt and enforce rules governing requests for Medicaid eligibility determination for persons who may be medically indigent. (4-7-11)

001. TITLE AND SCOPE.

01. Title. The title of these rules is IDAPA 16.03.24, "The Medically Indigent Program - Request for Medicaid Eligibility Determination." (4-7-11)

02. Scope. (4-7-11)

a. The Idaho Legislature has declared that the County Medically Indigent Program and the Catastrophic Health Care Cost Program are payers of last resort. These programs are only a partial solution to the health care costs of Idaho's medically indigent citizens. Therefore, hospitals, providers, applicants, and third party applicants seeking financial assistance under the County Medically Indigent Program and the Catastrophic Health Care Cost Program are subject to the limitations and requirements in this chapter of rules. (4-7-11)

b. In accordance with Section 31-3503E(7), Idaho Code, the denial of Medicaid eligibility is not a determination of medical indigency under the County Medically Indigent Program or the Catastrophic Health Care Cost Program. Title 31, Chapter 35, Idaho Code, provides that under the County Medically Indigent Program and the Catastrophic Health Care Cost Program eligibility for financial assistance will be determined by the respective counties and the Board. The respective counties and the Board may, limit or prioritize eligibility for financial assistance based upon such factors as availability of funding, degree of financial need, degree of clinical need, or other factors. (4-7-11)

c. In accordance with Title 31, Chapter 35, Idaho Code, these rules provide for and establish policies, procedures, requirements, and appeal processes applicable to requests for Medicaid eligibility determination for persons who may be medically indigent. This chapter is not intended to, and does not establish an entitlement for or to receive financial assistance under Title 31, Chapter 35, Idaho Code. (4-7-11)

d. Individuals who may be eligible for Medicaid must comply with requirements in Title XIX and Title XXI of the Social Security Act, and the following Department rules: (4-7-11)

i. IDAPA 16.03.01, "Eligibility for Health Care Assistance for Families and Children." (4-7-11)

ii. IDAPA 16.03.05, "Rules Governing Eligibility for the Aged, Blind and Disabled (AABD)." (4-7-11)

iii. IDAPA 16.03.06, "Refugee Medical Assistance." (4-7-11)

002. WRITTEN INTERPRETATIONS.

In accordance with Section 67-5201(19)(b)(iv), Idaho Code, this agency may have written statements that pertain to the interpretation of the rules of this chapter, or to the documentation of compliance with the rules of this chapter. These statements are available for public inspection and copying at cost at the Department of Health and Welfare, 450 West State Street, P.O. Box 83720, Boise, Idaho, 83720-0036. (4-7-11)

003. ADMINISTRATIVE APPEALS.

Administrative appeals are governed by the provisions of IDAPA 16.05.03, "Contested Case Proceedings and Declaratory Rulings." (4-7-11)

004. INCORPORATION BY REFERENCE.

No documents are incorporated by reference in this chapter of rules. (4-7-11)

005. OFFICE -- OFFICE HOURS -- MAILING ADDRESS -- STREET ADDRESS -- TELEPHONE NUMBER -- INTERNET WEBSITE.

01. Office Hours. Office hours are 8 a.m. to 5 p.m., Mountain Time, Monday through Friday, except holidays designated by the state of Idaho. (4-7-11)

02. Mailing Address. The mailing address for the business office is Idaho Department of Health and Welfare, P.O. Box 83720, Boise, Idaho 83720-0036. (4-7-11)

03. Street Address. The business office of the Idaho Department of Health and Welfare is located at 450 West State Street, Boise, Idaho 83702. (4-7-11)

04. Telephone. (208) 334-5500. (4-7-11)

05. Internet Website. The Department's internet website is <http://www.healthandwelfare.idaho.gov/>. (4-7-11)

06. Medicaid Eligibility Business Unit. For requests and determinations under this chapter of rules, the Department may be contacted at the following: (4-7-11)

a. Address: P.O. Box 83720, Boise, Idaho 83720-0003. (4-7-11)

b. Telephone: (208) 528-3770. (4-7-11)

c. Facsimile: (208) 528-3771. (4-7-11)

d. E-mail address is SRCU-CntyHospApp@dhw.idaho.gov. (4-7-11)

006. CONFIDENTIALITY OF RECORDS AND PUBLIC RECORDS.

01. Confidential Records. The use or disclosure of records or information covered by these rules must comply with IDAPA 16.05.01, "Use and Disclosure of Department Records." (4-7-11)

02. Public Records. The Department will comply with Title 74, Chapter 1, Idaho Code, when requests for the examination and copying of public records are made. Unless otherwise exempted, all public records in the custody of the Department are subject to disclosure. (4-7-11)

03. Authorization for Disclosure. An application for financial assistance and request for Medicaid eligibility determination constitutes authorization for hospitals, providers, the Board, the Department, and the respective counties of the State of Idaho to copy, transmit, share, and exchange information pertaining to an applicant's health and finances for the purpose of determining Medicaid eligibility or medical indigency. (4-7-11)

007. -- 009. (RESERVED)

010. DEFINITIONS.

For the purposes of this chapter of rules, the following terms apply. (4-7-11)

01. AABD. Aid to the Aged, Blind, and Disabled. (4-7-11)

02. Applicant for Financial Assistance. A person who is or may be seeking financial assistance under Title 31, Chapter 35, Idaho Code whose application is not fully processed. (4-7-11)

03. Application. An application for financial assistance under Section 31-3504, Idaho Code, and the uniform form used for the initial review and the Department's Medicaid eligibility determination pursuant to Section

31-3503E, Idaho Code. An application under Title 31, Chapter 35, Idaho Code, for financial assistance is not an application for Medicaid. (4-7-11)

- 04. Board.** The Board of the Catastrophic Health Care Cost Program established in Section 31-3517, Idaho Code. (4-7-11)
- 05. Clerk.** The clerk of the respective counties or his designee. (4-7-11)
- 06. Counties.** The respective counties described in Title 31, Chapter 1, Idaho Code. (4-7-11)
- 07. County Commissioners.** The Board of County Commissioners in their respective counties. (4-7-11)
- 08. Department.** The Idaho Department of Health and Welfare. (4-7-11)
- 09. Director.** The Director of the Idaho Department of Health and Welfare or his designee. (4-7-11)
- 10. Eligibility Determination.** The policies, processes, criteria, and standards used by the Department to determine whether or not an individual is eligible for Medicaid. (4-7-11)
- 11. HIPAA.** The Health Insurance Portability and Accountability Act of 1996 (HIPAA) under 42 USC Section 12204, and federal regulations at 45 CFR Parts 160, 162, and 164. (4-7-11)
- 12. Hospital.** A facility licensed in accordance with Title 31, Chapter 13, Idaho Code. (4-7-11)
- 13. Medicaid.** The federally funded program for medical care (Title XIX, Social Security Act) also known as Idaho's Medical Assistance Program. (4-7-11)
- 14. Obligated Person.** The person or persons who are legally responsible for an applicant. (4-7-11)
- 15. Third-Party Applicant.** A person other than an obligated person who completes, signs, and files an application on behalf of a patient. (4-7-11)
- 16. Title XIX.** Title XIX of the Social Security Act, known as Medicaid, is a medical benefits program jointly financed by the federal and state governments and administered by the States. This program pays for medical assistance for certain individuals and families with low income and limited resources. (4-7-11)
- 17. Title XXI.** Title XXI of the Social Security Act, known as the State Children's Health Insurance Program (SCHIP), is a federal and state partnership similar to Medicaid, that expands health insurance to targeted, low- income children. (4-7-11)

011. -- 099. (RESERVED)

100. ELIGIBILITY CRITERIA.

Eligibility criteria and determinations for Medicaid must comply with Department rules as described in Subsections 100.01 through 100.03 of this rule. (4-7-11)

- 01. IDAPA 16.03.01.** "Eligibility for Health Care Assistance for Families and Children." (4-7-11)
- 02. IDAPA 16.03.05.** "Rules Governing Eligibility for the Aged, Blind and Disabled (AABD)." (4-7-11)
- 03. IDAPA 16.03.06.** "Refugee Medical Assistance." (4-7-11)

101. -- 109. (RESERVED)

110. REQUESTS FOR MEDICAID ELIGIBILITY DETERMINATION.

Requests for Medicaid eligibility determination for persons who may be medically indigent may only be accessed by a hospital or a county through a request for Medicaid eligibility determination addressed to the Department. By signing a request for Medicaid eligibility determination, each hospital or county requesting a Medicaid eligibility determination agrees to comply with these rules. (4-7-11)

01. Form of Request. Each hospital or county requesting a Medicaid eligibility determination under these rules must apply to the Department on a form provided by the Department and must provide all information required by the Department. (4-7-11)

02. Filing Request. Each request for Medicaid eligibility determination submitted to the Department under these rules must be signed by an authorized representative of the hospital or the county. The request for Medicaid eligibility determination may be submitted to the Department by mail, electronically, or by facsimile as described in Section 005 of these rules. (4-7-11)

03. Application for Financial Assistance Required. A completed and signed application for financial assistance under Title 31, Chapter 35, Idaho Code, must be submitted and transmitted to the Department along with the request for Medicaid eligibility determination. (4-7-11)

04. Other Information as Requested. Each hospital or county requesting a Medicaid eligibility determination by the Department under these rules must provide all other information that may be requested by the Department for the proper administration and enforcement of the provisions of these rules. (4-7-11)

05. Cooperation of Applicant, Third-Party Applicant, and Obligated Person. Each applicant, third-party applicant, and obligated person must cooperate with the Department and provide documentation necessary to complete the Department's determination of Medicaid eligibility. (4-7-11)

111. -- 119. (RESERVED)

120. TIME LIMITS.

Each request for Medicaid eligibility determination submitted to the Department under these rules must be filed in accordance within the following time limits: (4-7-11)

01. Hospital. Within one (1) working day of the completion of the hospital's initial review that determines a patient may be medically indigent, the hospital must transmit a copy of the completed application for financial assistance and a request for Medicaid eligibility determination to the Department. (4-7-11)

02. County. Within one (1) business day of the filing of an application for financial assistance under Title 31, Chapter 35, Idaho Code, in the clerk's office, the clerk must transmit a copy of the completed application for financial assistance and request for Medicaid eligibility determination to the Department. (4-7-11)

121. -- 129. (RESERVED)

130. ELIGIBILITY DETERMINATION.

Each request for Medicaid eligibility determination submitted to the Department under this chapter of rules will be processed by the Department in accordance with the following rules: (4-7-11)

01. Medicaid. IDAPA 16.03.01, "Eligibility for Health Care Assistance for Families and Children." (4-7-11)

02. AABD. IDAPA 16.03.05, "Rules Governing Eligibility for the Aged, Blind and Disabled (AABD)." (4-7-11)

03. Refugee. IDAPA 16.03.06, "Refugee Medical Assistance." (4-7-11)

04. Logging an Application and Request. The Department will log each application and request for Medicaid eligibility determination. (4-7-11)

05. Time Limits on Determinations. The Department will process each request for Medicaid eligibility determination within forty-five (45) days of receiving the request, unless prevented by events beyond the Department's control. (4-7-11)

131. -- 139. (RESERVED)

140. NOTICE OF DECISION ON ELIGIBILITY FOR MEDICAID.

01. Denial on Request Submitted by a Hospital. If the Department determines that an applicant is not eligible for Medicaid, the Department will promptly notify the applicant and the hospital of its determination. The Department will transmit a copy of its determination and a copy of the application to the respective county clerk. The clerk will treat the copy of the Department's determination and the copy of the application as an application for financial assistance under Title 31, Chapter 35, Idaho Code. Denial of Medicaid eligibility is not a determination of medical indigency or eligibility for financial assistance under the county Medically Indigent Program or the Catastrophic Health Care Cost Program. (4-7-11)

02. Denial on Request Submitted by a County. If the Department determines that an applicant is not eligible for Medicaid, the Department will promptly notify the applicant and the respective county clerk of its determination. Denial of Medicaid eligibility is not a determination of medical indigency or eligibility for financial assistance under the County Medically Indigent Program or the Catastrophic Health Care Cost Program. (4-7-11)

03. Approval of Medicaid Eligibility. If the Department determines that an applicant is eligible for Medicaid, the Department will act on the request and application as an application for Medicaid and notify the applicant, according to provisions in IDAPA 16.03.01, "Eligibility for Health Care Assistance for Families and Children," and IDAPA 16.03.05, "Eligibility for Aid to the Aged, Blind, and Disabled (AABD)." (4-7-11)

141. -- 149. (RESERVED)

150. ADDITIONAL DUTIES AND RESPONSIBILITIES OF HOSPITALS.

01. Additional Duties and Responsibilities. Each hospital submitting an application and request for Medicaid eligibility determination under these rules must: (4-7-11)

a. Cooperate with the Department, the Board, and the respective counties of the state and contractors retained by the Board or the respective County Commissioners. (4-7-11)

b. Assist applicants in completing an application form and request for Medicaid eligibility determination. (4-7-11)

02. Comply with Confidentiality Laws and Rules. Each hospital must comply with IDAPA 16.05.01, "Rules Governing the Protection and Disclosure of Department Records," and all applicable state and federal laws, rules, and regulations pertaining to the confidentiality of, and the disclosure of, information and records. (4-7-11)

03. Comply with HIPAA. Each hospital must comply with the Health Insurance Portability and Accountability Act (HIPAA). (4-7-11)

151. -- 159. (RESERVED)

160. ADDITIONAL DUTIES AND RESPONSIBILITIES OF COUNTIES.

01. Additional Duties and Responsibilities. Each respective county submitting an application and request for Medicaid eligibility determination under these rules must: (4-7-11)

a. Cooperate with the Department, the Board, the hospital, and contractors retained by the Department or the Board. (4-7-11)

b. Assist applicants in completing an application form and request for Medicaid eligibility

determination.

(4-7-11)

02. Comply with Confidentiality Laws and Rules. Each respective county must comply with IDAPA 16.05.01, "Rules Governing the Protection and Disclosure of Department Records," and all applicable state and federal laws, rules and regulations pertaining to the confidentiality of, the disclosure of, information and records.

(4-7-11)

03. Comply with HIPAA. Each respective county must comply with the Health Insurance Portability and Accountability Act (HIPAA).

(4-7-11)

161. -- 999. (RESERVED)

Subject Index

A

Access To Or Coverage Under Other Health Plans 27
 Covered by Creditable Health Insurance 27
 Eligible for Title XIX 27
 Idaho State Employee Benefit Plan 27
Adolescent Resident Of Idaho State Hospital South 28
 Age 28
 Calculated Income 28
Advance Notice Not Required 32
 Death of Participant 33
 Eligible One Month 33
 Medical Assistance in Another State 33
 Nursing Care 33
 Participant Address Unknown 33
 Participant in Institution 33
 Participant Request 33
 Retroactive Medicaid 33
Advance Notice Responsibility 32
Annual Eligibility Renewal 31
 Continuing Eligibility 31
 Inconsistency Impacts Eligibility 31
Application For Health Care Assistance 10
Application Requirements 9
Application Time Limits 10
Assignment Of Rights To Medical Support & Third Party Liability 18
Assistance In Obtaining Documentation 17

C

Case Maintenance Requirements 31
Child In Federally-Subsidized Adoption Assistance 29
Children With Special Circumstances & Medicaid 28
Collateral Sources 10
Confidentiality Of Records & Public Records 5
Continuous Health Care Assistance Eligibility For Children Under Age Nineteen 27
 Children Not Eligible for Continuous Eligibility 27
 Reasons Continuous Eligibility Ends 27
Cooperation With Healthy Connections Program 19
Cooperation With The Quality Control Process 19
Cost-Sharing Requirement 19

D

Definitions (A Through L) 6
 Adult 6
 Advanced Payment of Premium Tax Credit 6
 Affordable Care Act 6
 Applicant 6
 Application 6
 Application Date 6
 Caretaker Relative 6
 Child 6
 Citizen 6
 Cost-Sharing 6
 Creditable Health Insurance 6
 Department 7
 Disenrollment 7
 Electronic Account 7
 Eligibility 7
 Enrollment 7
 Extended Medicaid 7
 Federal Poverty Guidelines (FPG) 7
 Health Assessment 7
 Health Care Assistance (HCA) 7
 Health Insurance Exchange or Marketplace 7
 Health Insurance Premium Program (HIPP) 7
 Health Plan 7
 Health Questionnaire 7
 Insurance Affordability Programs 8
 Internal Revenue Code 7
 Internal Revenue Service (IRS) 7
 Lawfully Present 8
 Lawfully Residing 8
Definitions (M Through Z) 8
 MAGI-Based Income 8
 Medicaid 8
 Modified Adjusted Gross Income (MAGI) 8
 Newborn Deemed Eligible 8
 Non-Citizen 8
 Parent 8
 Participant 8
 Pregnant Woman Coverage 8
 Premium 8
 Qualified Hospital 9
 Qualified Non-Citizen 9
 Reasonable Opportunity Period 9
 Sibling 9
 SSI 9
 SSN 9
 State 9
 TAFI 9
 TANF 9
 Tax Dependent 9

Third Party 9

Title XIX 9

Title XXI 9

Working Day 9

Dependent Child's Unearned Income 23
Dependent Child's Earned Income 22
Determining Income Eligibility 21
 Financial Eligibility of Applicants 21
 Financial Eligibility of Participants 21
Determining Medicaid Eligibility 25
Disability Insurance Payments 23
Disregards 24
Documentation Of U.S. Citizenship 13
 Documents Accepted as Evidence of U.S. Citizenship 14
 Documents Accepted as Stand-Alone Proof of U.S. Citizenship & Identity 13
 Documents Accepted for Evidence of Identity 15

E

Earned Income 21
 Determination of Income 21
 Earned Income 21
Educational Income 23
Eligibility Effective Dates 10
Eligibility For Applicants Who Do Not Provide U.S. Citizenship & Identity Documentation 16
 Medicaid Benefits 16
 Notice Mailed 16
 U.S. Citizenship & Identity not Verified 16
Emergency Medical Condition 17
 Determination of Emergency Medical Conditions 17
 Documentation Waived 17
Emergency Medical Limitation on Medical Assistance 17
Exceptions To Annual Renewal 31
 Extended Medicaid 31
 Newborn Child of Medicaid-Eligible Mother 31
 Pregnant Woman 31
Extended Medicaid For Spousal Support Increase 25

F

Financial Eligibility 21, 27
 Disregard Applied 27
 Title XIX Income Limit 27

Title XXI Income Limit 27
 Financial Requirements 20
 Financially Eligible Child 24
 Household Income 24
 SSI Income 24
 Former Foster Child 28

G
 Group Health Plan Enrollment 18

H
 Health Assessment 31
 Health Coverage For Adults 24
 Health Coverage for Children 26
 Household Composition & Financial
 Responsibility 20
 Financial Responsibility 20
 Household Composition 20
 Household Income 21
 Household Size & Financial
 Responsibility 27

I
 Identity Rules For Children 16
 Medical Records 16
 School Records 16
 Income 21
 Income Disregards 24
 Income Excluded By Federal Law 23
 Income From Roomer Or Boarder 23
 Income From Sale Of Real
 Property 23
 Income Limits For Parents & Caretaker
 Relatives 25
 Income Paid Under Contract 22
 Individuals Considered As Meeting The
 U.S. Citizenship & Identity
 Documentation Requirements 16
 Adoptive or Foster Care Children
 Receiving Assistance 16
 Individuals Deemed Eligible for
 Medicaid 16
 Individuals Entitled or Enrolled in
 Medicare by SSA 16
 Individuals Whose Records Match
 Records of the SSA 16
 Social Security Disability Income
 (SSDI) Recipients 16
 Supplemental Security Income
 (SSI) Recipients 16
 Individuals Who Do Not Meet The
 Citizenship Or Qualified Non-Citizen
 Requirements 17
 Limited Eligibility 17
 Non-Citizen 17
 In-Kind Income 22
 Interest & Dividend Income 22
 Dividend Income 22

Interest Income 22
 Tax-Exempt Interest 22

L
 Lump Sum Income 23
 Lump Sum Received in Any Other
 Month of Eligibility 23
 Lump Sum Received in Initial
 Month of Eligibility 23
 Prior-Year Tax Refund 23

M
 Medicaid Direct Coverage Groups 30
 Medicaid Basic Plan 31
 Medicaid Enhanced Plan 31
 Medicare/Medicaid Coordinated
 Plan Benefits 31
 Medicaid Direct Coverage Plans 30
 Medical Support Cooperation 18
 Conditions for Non-Denial of
 Medicaid 19
 Cooperation Defined 18
 Good Cause Defined 19
 Minor Parent Living With Parents 28

N
 Newborn Child Deemed Eligible For
 Medicaid 28
 Mother Filing an Application 28
 Mother Is Eligible for
 Medicaid 28
 Non-Financial Criteria For Determining
 Eligibility 11
 Non-Financial Requirements 11
 Non-Tax Filing Household 20
 Individuals Not Filing a Tax
 Return & Not Claimed as a Tax
 Dependent 20
 Married Couples 21
 Notice Of Change Of Plan 32
 Notice Of Changes In Eligibility 32

O
 Overpayments 33

P
 Parents & Caretaker Relatives Eligible
 For Medicaid Coverage 24
 Live in Same Household 24
 MAGI Income Eligibility 24
 Member of More Than One Budget
 Unit 24
 More Than One Medicaid Budget
 Unit in Home 24
 Parent, Caretaker Relative, or a
 Pregnant Woman 24
 Responsible for Eligible
 Dependent Child 24
 Participant Rights 9

Civil Rights 10
 Right to Apply 9
 Right to Hearing 10
 Right to Request Reinstatement of
 Benefits 10
 Persons Not Included In A MAGI-
 Based Budget Household
 AABD 25
 AABD State Supplemented
 Recipient 24
 Adoption Assistance 25
 Ineligible Non-Citizen 24
 SSI Recipient 24
 Title IV-E Foster Child 25
 Pregnancy-Related Health
 Coverage 26
 Pregnant Woman Coverage 26
 Continuing Eligibility 26
 Household Size 26
 Income Disregards 26
 Income Limit 26
 Pregnant Woman Ineligible Because Of
 Excess Income 26
 Presumptive Eligibility For Children &
 Parents 29
 Presumptive Eligibility
 Decisions 30
 Presumptive Eligibility
 Determination 30
 Presumptive Eligibility
 Period 30
 Presumptive Eligibility For Pregnant
 Women 26
 Formal Application 26
 Notification of Eligibility
 Determination Results 26
 Pregnancy Diagnosis & Eligibility
 Determination 26
 Presumptive Eligibility
 Decisions 26
 Qualified Provider Completes
 Eligibility Determination 26

Q
 Qualified Hospital Presumptive
 Eligibility Processes 30
 Acceptance of Application 30
 Assistance to Applicant 30
 Notice & Hearing Rights 30
 Notice to Applicant 30
 Number of Presumptive Eligibility
 Periods Allowed 30
 Qualified Hospital Staff 30
 Standards & Processes 30

R
 Recovery Of Overpayments 33
 Notice of Overpayment 33

Notice of Recovery 33
Reporting Requirements 32
Residency 11
Resident Of An Eligible Institution 28
Retirement Accounts, Pensions, &
Annuity Distributions 23
Retirement, Survivors, & Disability
Insurance (RSDI) Income Or
Railroad Retirement Board
Benefits 22
Retroactive Medical Assistance
Eligibility 10

S

Self-Employment Earned Income 22
Allowable Costs of Producing
Farming Self-Employment
Income 22
Allowable Costs of Producing the
Self-Employment Income 22
Signatures 10
Social Security Number (SSN)
Requirement 18
Application for SSN 18
Failure to Apply for SSN 18
SSN Required 18
SSN Requirement Waived 18
Special Circumstances For
Children 28
Sponsor Deeming 17
Sponsor Responsibility 17
State Subsidized Adoption Assistance
Child 29
Adoption Assistance 29
Age 29
Medicaid 29
Special Needs 29
Support Income 22
Child Support Payment 22
Spousal Support Payment 22

T

Tax Filing Household 20
Individuals Claimed as a Tax-
Dependent 20
Married Couples 20
Taxpayers 20
The Adoptions & Safe Families
Act 29
Adoption Assistance
Agreement 29
Special Needs 29
Title IV-E Foster Care Child 28
Court Order or Voluntary
Placement 29
Custody & Placement 29
IV-E Foster Care & SSI
Eligibility 29

Title XIX Foster Child 29
Age 29
Calculated Income 29
Department Responsibility 29
Types Of Changes That Must Be
Reported 32
Disability 32
Earned Income 32
End of Pregnancy 32
Health Insurance Coverage 32
Household Composition 32
Marital Status 32
Name or Address 32
New Social Security Number 32
Support Income 32
Unearned Income 32

U

U.S. Citizenship & Identity Verification
Requirements 13
Accepted Documentation 13
Documents 13
Electronic Verification 13
Submission of Documents 13
U.S. Citizenship & Qualified Non-
Citizen Requirements 11
Afghan Special Immigrant 12
American Indian Born in
Canada 12
American Indian Born Outside the
U.S. 12
Child Born Outside the U.S. 11
Employment Authorized
Alien 13
Full-Time Active Duty U.S.
Armed Forces Member 11
Individuals not Meeting the
Citizenship or Qualified Non-
Citizen Requirements 13
Iraqi Special Immigrant 13
Non-Citizen Entering On or After
August 22, 1996 12
Non-Citizen Entering the U.S.
Before August 22, 1996 12
Qualified Non-Citizen Child
Receiving Federal Foster
Care 12
Qualified Non-Citizen Entering On
or After August 22, 1996 12
U.S. Citizen 11
Veteran of the U.S. Armed
Forces 11
Victim of Severe Form of
Trafficking 12
U.S. Citizenship Verification 11
Benefits During Reasonable
Opportunity Period 11
Citizenship Verified 11

Unearned Income 22

V

Verification Of Citizenship & Identity
One Time 17