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## **39.02.61 - Rules Governing License Plates For Governmental Agencies and Taxing Districts**

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**IDAPA 39  
TITLE 02  
CHAPTER 61**

**39.02.61 - RULES GOVERNING LICENSE PLATES FOR GOVERNMENTAL  
AGENCIES AND TAXING DISTRICTS**

**000. LEGAL AUTHORITY.**

This rule is adopted under authority of Sections 49-201 and 49-443B, Idaho Code. (1-2-93)

**001. TITLE AND SCOPE.**

This rule establishes the criteria for administering the exempt license plate program. (1-2-93)

**002. -- 009. (RESERVED).**

**010. DEFINITIONS.**

**01. Exempt License Plate.** Standard license plate issued to the entities described in Section 49-426(1), Idaho Code, which are exempt from payment of vehicle operating fees. (1-2-93)

**02. Exempt Personalized License Plate.** An exempt plate which specifically identifies the agency by a unique identifier specified by the agency that does not conform to the standard exempt identifier listed in Section 100; a plate wherein the serial number portion represents inventory control numbers, badge numbers, radio call signs, or other unique lettering or numbering schemes developed by the requesting agency; plates that are lettered and/or numbered to indicate a person's position in the hierarchy of an agency. (1-2-93)

**011. -- 099. (RESERVED).**

**100. STANDARD EXEMPT PLATE DESIGNATORS.**

The following shall be the standard exempt license plate designators:

|       |  |
|-------|--|
| "A"   | Trailer (all weights); small plate   |
| "C"   | Miscellaneous City, County, and School District vehicles, including school buses |
| "D"   | Highway Districts  |
| "F"   | Fire Districts   |
| "G"   | Fish & Game  |
| "H"   | Health & Welfare   |
| "ISP" | Idaho State Police   |
| "J"   | Dept of Commerce and Labor (Job Service)   |
| "L"   | Law Enforcement  |
| "M"   | Motorcycle-small plate   |
| "P"   | City Police  |
| "R"   | Dept of Parks & Recreation   |
| "SD"  | Sheriff's Dept   |
| "T"   | Transportation Dept  |
| "X"   | Miscellaneous State Agencies   |
| "Y"   | Irrigation Districts   |

|                        |
|------------------------|
| "Z"      Dept of Lands |
|------------------------|

(1-2-93)

**101. -- 199.      (RESERVED).**

**200.      ISSUING AGENCY.**

All exempt license plates will be issued by the Idaho Transportation Department upon receipt of a request from an authorized agency. (1-2-93)

**201. -- 299.      (RESERVED).**

**300.      INFORMATION TO BE PROVIDED BY AN AUTHORIZED AGENCY.**

A request for exempt plates must contain: (1-2-93)

**01.      Name and Address.** The name and address of the requesting agency. (1-2-93)

**02.      Vehicle Description.** The description of the vehicle(s) to be registered, including the year, the make, model, type, vehicle identification (VIN), color and title number, and truck weight if eight thousand one pounds (8,001 lbs.) or more. (1-2-93)

**03.      Authorized Official.** The request must be signed by an authorized official of the authorized agency. (1-2-93)

**301. -- 399.      (RESERVED).**

**400.      VEHICLE TITLING.**

If the vehicle is not titled, the title transaction shall be completed at the local county assessor's office before requesting exempt plates. The control number from the title application may be used in lieu of the title number on the exempt plate request letter. (1-2-93)

**401. -- 499.      (RESERVED).**

**500.      EXEMPT PLATE FEES.**

**01.      Department Reimbursement.** State agencies and taxing districts must reimburse the department the cost of providing license plates. These costs shall be determined by the cost of manufacture and the cost to the department of processing the transaction. (1-2-93)

**02.      Adjusted Fees.** Periodically, fees may be adjusted in accordance with changes in manufacturing costs, postage, employee costs and legislative mandate. (1-2-93)

**501. -- 599.      (RESERVED).**

**600.      EXEMPT PLATE DISPLAY.**

Exempt license plates shall be displayed in accordance with Section 49-428, Idaho Code. A pressure-sensitive sticker with the designator "EX" shall be provided with each exempt plate and it shall be attached to the plate(s) in the space provided for this purpose. The department may have the EX designator stamped in the appropriate space on the plate as an alternative to the sticker. (1-2-93)

**601. -- 699.      (RESERVED).**

**700.      ALTERNATIVE PLATES.**

If an authorized agency requests a specialized license plate format normally reserved for the general public, all the statutory special program fees for the plate shall be paid, with the exception of the registration (operating) fee, in addition to the department administrative and plate manufacturing fees. Special eligibility plates shall not be issued to exempt vehicles. Special eligibility plates are: Purple Heart, Disabled Veteran, Handicapped, Military Reservist,

Former Prisoner of War, Congressional Medal of Honor, National Guard and Air National Guard, Radio Amateur,  
Pearl Harbor Survivor, and Legislative. (1-2-93)

**701. -- 799. (RESERVED).**

**800. EXEMPT PLATE STATUS.**

**01. Non-Expiring Plates.** Exempt plates are non-expiring and require no annual renewal. (1-2-93)

**02. Transfer of Plates.** Exempt plates may be transferred between vehicles. If an exempt plate is transferred to another vehicle, a transfer request must be made to the Special Plates Unit. (1-2-93)

**03. Reissue of Plates.** Exempt plates will be reissued in accordance with Section 49-443(2), Idaho Code. (1-2-93)

**801. -- 999. (RESERVED).**

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