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**IDAPA 08
TITLE 03
CHAPTER 01**

08.03.01 - RULES OF THE PUBLIC CHARTER SCHOOL COMMISSION

000. LEGAL AUTHORITY.

The Public Charter School Commission, in accordance with Section 33-5213, Idaho Code, adopts these rules. (7-21-04)T

001. TITLE AND SCOPE.

01. Title. These rules shall be cited as IDAPA 08.03.01, "Rules of the Public Charter School Commission". (7-21-04)T

02. Scope. These rules provide the requirements for the governance and administration of the Public Charter School Commission. (7-21-04)T

002. WRITTEN INTERPRETATIONS.

In accordance with Section 67-5201(19)(b)(iv), Idaho Code, written interpretations of the rules of this chapter, if any, are available at the offices of the Public Charter School Commission. (7-21-04)T

003. ADMINISTRATIVE APPEALS.

The provisions of Title 33, Chapter 52, Idaho Code, and IDAPA 08.02.04, "Rules Governing Public Charter Schools," govern appeals from decisions of the Commission. (7-21-04)T

004. INCORPORATION BY REFERENCE.

No documents have been incorporated by reference into these rules. (7-21-04)T

005. OFFICE -- OFFICE HOURS -- MAILING ADDRESS AND STREET ADDRESS.

The Public Charter School Commission is located in the offices of the Idaho State Board of Education. (7-21-04)T

01. Office Hours. The Board offices are open from 8 a.m. to 5 p.m., except Saturday, Sunday, and legal holidays. (7-21-04)T

02. Street Address. The offices of the Board are located at 650 W. State Street, Boise, Idaho. (7-21-04)T

03. Mailing Address. The mailing address of the Board is P.O. Box 83720, Boise, Idaho 83720-0037. (7-21-04)T

04. Telephone Number. The telephone number of the Board is (208) 334-2270. (7-21-04)T

05. Facsimile. The Board's FAX number is (208) 334-2632. (7-21-04)T

06. Electronic Address. The Board's web address is www.idahoboardofed.org. (7-21-04)T

006. PUBLIC RECORDS ACT COMPLIANCE.

Commission records are subject to the provisions of the Idaho Public Records Act, Title 9, Chapter 3, Idaho Code. (7-21-04)T

007. -- 099. (RESERVED).

100. DEFINITIONS.

01. Board. The Idaho State Board of Education or its designee. (7-21-04)T

02. Commission. The Public Charter School Commission or its designee. (7-21-04)T

101. -- 199. (RESERVED).

200. PROCEEDINGS BEFORE THE COMMISSION.

Proceedings or other matters before the Commission or its duly appointed hearing officer are governed by the provisions of Title 33, Chapter 52, Idaho Code, IDAPA 08.02.04, and these rules. (7-21-04)T

201. COMMUNICATIONS WITH COMMISSION.

All written communications and documents intended to be part of an official record of decision in any proceeding before the Commission of any hearing officer appointed by the Commission must be filed with the individual designated by the agency. Unless otherwise provided by statute, rule, order, or notice, documents are considered filed when received by the officer designated to receive them, not when mailed or otherwise transmitted. (7-21-04)T

202. COMPUTATIONS OF TIME.

Whenever statute, these or other rules, order, or notice requires an act be done within a certain number of days of a given day, the given day is not included in the count, but the last day of the period so computed is included in the count. If the day the act must be done is Saturday, Sunday, or a legal holiday, the act may be done on the first day following that is not a Saturday, Sunday, or legal holiday. (7-21-04)T

203. BOARD MEETINGS -- MAJORITY -- CHAIRMAN.

01. Majority. A simple majority of members voting shall be sufficient to decide any matter pending before the Commission. (7-21-04)T

02. Chairman Vote. The chairman shall vote only when necessary to break a tie. (7-21-04)T

204. -- 999. (RESERVED).

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