

Table of Contents

24.02.01 - RULES OF THE BOARD OF BARBER EXAMINERS

000. LEGAL AUTHORITY (Rule 0).....	2
001. TITLE AND SCOPE (Rule 1).....	2
002. WRITTEN INTERPRETATIONS (Rule 2).....	2
003. ADMINISTRATIVE APPEALS (Rule 3).....	2
004. INCORPORATION BY REFERENCE (Rule 4).....	2
005. ADDRESS OF IDAHO BOARD OF BARBER EXAMINERS (Rule 5).....	2
006. PUBLIC RECORDS (Rule 6).....	2
007. -- 009. (RESERVED).....	2
010. DEFINITIONS (Rule 10).....	2
011. -- 099. (RESERVED).....	3
100. BOARD MEETINGS AND EXAMINATIONS - DATES - PLACES - TERMINATION OF RECORDS (Rule 100).....	3
101. -- 149. (RESERVED).....	3
150. FEES (Rule 150).....	3
151. -- 199. (RESERVED).....	4
200. APPLICATIONS (Rule 200).....	4
201. -- 249. (RESERVED).....	4
250. EDUCATIONAL REQUIREMENTS AND EQUIVALENCY (Rule 250).....	4
251. -- 299. (RESERVED).....	5
300. GRANDFATHER RIGHTS (Rule 300).....	5
301. -- 349. (RESERVED).....	5
350. ENDORSEMENT (Rule 350).....	5
351. -- 399. (RESERVED).....	5
400. EXAMINATION (Rule 400).....	5
401. -- 449. (RESERVED).....	6
450. BARBER SHOP REQUIREMENTS (Rule 450).....	6
451. -- 499. (RESERVED).....	7
500. SCHOOLS (Rule 500).....	7
501. TEACHING STAFF (Rule 501).....	10
502. STUDENT REGISTRATION REQUIREMENTS (Rule 502).....	10
503. -- 549. (RESERVED).....	10
550. INSPECTION AND SANITARY RULES. (Rule 550).....	11
551. -- 574. (RESERVED).....	12
575. DISCIPLINE (Rule 575).....	12
576. -- 599. (RESERVED).....	13
600. RULE MAKING HISTORY PRIOR TO JULY 1, 1993 (Rule 600).....	13
601. -- 999. (RESERVED).....	13

**IDAPA 24
TITLE 02
Chapter 01**

24.02.01 - RULES OF THE BOARD OF BARBER EXAMINERS

000. LEGAL AUTHORITY (Rule 0).

These rules are hereby prescribed and established pursuant to the authority vested in the Board of Barber Examiners by the provisions of Section 54-521, Idaho Code. (7-1-93)

001. TITLE AND SCOPE (Rule 1).

These rules shall be cited as IDAPA 24.02.01, "Rules of the Board of Barber Examiners". (7-1-93)

002. WRITTEN INTERPRETATIONS (Rule 2).

The board may have written statements that pertain to the interpretation of the rules of this chapter. Such interpretations, if any, are available for public inspection and copying at cost in the main office of the Bureau of Occupational Licenses. (3-13-02)

003. ADMINISTRATIVE APPEALS (Rule 3).

Administrative appeals shall be governed by the Administrative Procedure Act, Title 67, Chapter 52, Idaho Code. (3-13-02)

004. INCORPORATION BY REFERENCE (Rule 4).

These rules do not incorporate by reference any document other than those sections of Idaho Code so referenced. (3-13-02)

005. ADDRESS OF IDAHO BOARD OF BARBER EXAMINERS (Rule 5).

The office of the Board of Barber Examiners is located within the Bureau of Occupational Licenses, Owyhee Plaza, 1109 Main Street, Suite 220, Boise, Idaho 83702. The phone number of the Board is (208) 334-3233. The Board's FAX number is (208) 334-3945. The Board's e-mail address is ibol@ibol.state.id.us. The Board's official web site is at www2.state.id.us/ibol/bar. (3-13-02)

006. PUBLIC RECORDS (Rule 6).

The records associated with the Board of Barber Examiners are subject to the provisions of the Idaho Public Records Act, Title 9, Chapter 3, Idaho Code. (3-13-02)

007. -- 009. (RESERVED).

010. DEFINITIONS (Rule 10).

01. Approved Or Approval. Approved by or approval of the Board as evidenced by formal action of the Board by a written instrument signed by the chairman of the Board or its agent. (3-13-02)

02. Barber College. A school or college approved by the Board to teach the practice of barbering as required by Section 54-507, Idaho Code, and these rules. (3-13-02)

03. Board. The Board of Barber Examiners as prescribed in Section 54-521, Idaho Code. (7-1-93)

04. First Aid Kit. First-aid kit means an identifiable assortment of medical supplies, including adhesive bandages, skin antiseptic, disposable gloves, and gauze, which may be used for cleaning and protecting minor emergency traumas of the human body. (3-13-02)

05. Hospital Grade. Hospital Grade means a sanitizing agent registered by the Environmental Protection Agency as an effective germicidal/bactericidal, fungicidal, and virucidal disinfectant when used in accordance with the manufacturer's instructions. (7-1-98)

06. Practice Of Barbering. Practice of barbering as defined by Section 54-502(2), Idaho Code. (3-13-02)

07. Practice Of Barber-Styling. Practice of Barber-Styling as defined by Section 54-502(1), Idaho Code or under the supervision of an instructor as provided in Section 54-507, Idaho Code. (3-13-02)

08. Barber. Any person who holds a valid license authorizing said person to practice as a barber pursuant to Section 54-501, Idaho Code. (3-13-02)

09. Barber-Stylist. Any person who holds a valid license authorizing said person to practice as a barber-stylist pursuant to Section 54-501, Idaho Code. (3-13-02)

10. Student Barber. Any person who is registered pursuant to Section 54-529, Idaho Code, to receive instruction in any or all phases of the practice of barbering or barber-styling while under the direct personal supervision of an Idaho licensed instructor in an approved school. (3-13-02)

11. Barber Teacher Or Instructor. Any person who holds a valid license pursuant to Section 54-528, Idaho Code, authorizing said person to teach barbering and barber-styling. The words "Teacher" and "Instructor" mean the same and are used synonymously. (3-13-02)

12. Theoretical Scientific Study. The study of theoretical subjects of instruction in the practice of barbering which shall include the subjects set forth in Section 54-507, Idaho Code. (7-1-93)

13. Barber Shop. Any establishment licensed pursuant to Section 54-501, Idaho Code, in which barbering or barber-styling is practiced. (3-13-02)

14. Access. For the purpose of licensed establishments, access shall be defined as a minimum three (3) foot wide unobstructed path within a primary establishment that allows passage to and from entrances, common areas, water sources, restrooms, and contiguous establishments and does not encroach on or overlap any contiguous establishment. (3-13-02)

15. Direct Personal Supervision. Direct personal supervision shall be defined as supervision by a properly licensed person who is physically present within the licensed area of a school or shop. (3-13-02)

16. Bureau. The Bureau of Occupational Licenses as prescribed in Sections 54-605 and 67-2602, Idaho Code. (3-13-02)

011. -- 099. (RESERVED).

100. BOARD MEETINGS AND EXAMINATIONS - DATES - PLACES - TERMINATION OF RECORDS (Rule 100).

01. Board Meetings. Regular Board of Barber Examiners meetings shall be held at the office of the Bureau of Occupational Licenses on the second Monday of each July and at such other times and places as may be determined by the Board. (3-13-02)

02. Examinations. Examinations for license to practice as a barber or a barber-stylist in Idaho are to be held at the office of the Bureau of Occupational Licenses on the second Monday of July and at such other times and places as may be determined by the Board. (3-13-02)

03. Records. All records in the office of the Bureau of Occupational Licenses of applicants who have not qualified for reexamination within five (5) years of notification of failure in any examination under the Barber Law will be terminated and destroyed. (7-1-93)

101. -- 149. (RESERVED).

150. FEES (Rule 150).

01. Examination/Reexamination Fee. Examination/Reexamination fee - seventy-five dollars (\$75).

- (7-1-96)
- 02. Endorsement Fee.** Endorsement fee - eighty dollars (\$80). (7-1-93)
- 03. Original Barber And Barber-Stylist License Fee.** Original Barber and Barber-Stylist License Fee - thirty dollars (\$30). (3-13-02)
- 04. Annual Renewal Fee For Barber And Barber-Stylist License.** Annual renewal fee for Barber and Barber-Stylist license - fifty dollars (\$50). (3-13-02)
- 05. Original Barbershop License Fee.** Original barbershop license fee – fifty dollars (\$50). (3-18-99)
- 06. Annual Renewal Fee For Barbershop License.** Annual renewal fee for barbershop license – thirty dollars (\$30). (3-18-99)
- 07. Original License And Annual Renewal Fee For Barber College License.** Original license and annual renewal fee for barber college license – two hundred dollars (\$200). (3-13-02)
- 08. Teacher Certificate Examination.** Teacher certificate examination - one hundred dollars (\$100). (7-1-93)
- 09. Original Teacher License And Annual Renewal For Teacher License.** Original teacher license and annual renewal for teacher license - thirty dollars (\$30). (7-1-93)
- 10. Student Registration.** Student registration - twenty dollars (\$20). (7-1-93)
- 11. Renewal And Reinstatement Of Licenses.** See Sections 54-518 and 67-2614, Idaho Code. (7-1-93)
- 151. -- 199. (RESERVED).**
- 200. APPLICATIONS (Rule 200).**
- 01. Complete Application For License.** All applications for license shall be made on forms furnished by the Bureau of Occupational Licenses and received in that office at least thirty (30) days prior to the date of examination. All information requested on the application together with any required supporting documentation and the required fees must be received by the Bureau of Occupational Licenses before any application will be considered complete. (3-13-02)
- 02. Photographs Required.** One (1) passport photograph taken within the six (6) months prior to submission of the application, shall be provided. (Section 54-509, Idaho Code). (3-13-02)
- 03. Licensed Barber Instructor Continued Education.** Every licensed barber instructor must obtain twenty (20) hours of continued education approved by the board within the twelve (12) months preceding license renewal application. No more than eight (8) hours credit may be obtained in seminars, trade shows, etc. (3-13-02)
- 201. -- 249. (RESERVED).**
- 250. EDUCATIONAL REQUIREMENTS AND EQUIVALENCY (Rule 250).**
- 01. High School Education.** The Idaho law as amended by the 1959 Session of the Idaho State Legislature requires that an applicant for license under Sections 54-506 and 54-512, Idaho Code, show proof of having at least two (2) years of high school education. This provision has been interpreted as satisfactory completion of the tenth grade - with eligibility to commence the eleventh grade. (3-13-02)
- 02. Equivalent Tenth Grade Education.** The Board will accept any test approved by the United States Department of Education for the purpose of determining equivalent tenth grade education. (4-5-00)

03. Test Fees. All fees required for any examinations to determine equivalence are the responsibility of the applicant. If an applicant takes the G.E.D. equivalence examination and receives an average cutting score of not less than thirty-five (35), with no category below a cutting score of thirty (30), he or she is considered to have the equivalent of a tenth grade education. (3-13-02)

251. -- 299. (RESERVED).

300. GRANDFATHER RIGHTS (Rule 300).

Any person who held a current Idaho barber license on July 1, 2001 shall be issued an Idaho barber-stylist license upon written request to the Board and without payment of additional fees until June 30, 2003. (3-13-02)

301. -- 349. (RESERVED).

350. ENDORSEMENT (Rule 350).

01. Requirements For Licensure By Endorsement. (3-13-02)

a. Applicants for license by endorsement under the provisions of Section 54-512, Idaho Code, must make application on the form provided by the Board and furnish proof of current license in another state or country, having requirements substantially equal to the requirements of Idaho, or who has a current license as a barber or barber-stylist in another state or country and has maintained that license for at least three (3) years immediately prior to making application in this state. (3-13-02)

b. Certification of licensure must be completed and signed by the licensing agency of such other state, or country, and received in the office of the Bureau of Occupational Licenses directly from the licensing agency of such other state or country. (3-13-02)

c. Each applicant must provide official documentation of having met the education requirements as set forth in Section 54-506, Idaho Code. Documentation must be received in the office of the Bureau of Occupational Licenses directly from the school registrar or other certifying entity. (3-13-02)

d. Applications for license by endorsement must be accompanied by the endorsement fee and the license fee. If the Idaho Barber Board finds that the applicant is ineligible for license by endorsement, but is eligible for license by examination, a refund may be made of the endorsement fee in excess of the required examination fee, and the applicant permitted to take the examination. (7-1-93)

e. The board shall require all applicants for endorsement to pass the Idaho jurisprudence examination as noted under Section 400 prior to licensure by endorsement. (3-13-02)

02. Requirements For Licensure By Examination. Credit of fifty (50) hours of instruction in an approved school of barbering, will be given for each three (3) months of practical experience as a licensed barber or a barber-stylist in another state, territory, possession or country. (Example: If a barber-stylist, is licensed in a state which does not have requirements equal to the requirements of Idaho, or for any other reason does not have endorsement with Idaho, such applicant is required to meet the educational requirements of Idaho.) If he has completed a course of one thousand six hundred (1600) hours of instruction in a licensed school in such other state and has one (1) year of practical experience as a licensed barber-stylist, he is considered to have completed two hundred (200) hours of instruction in school, and is eligible to take the examination for Idaho barber-stylist license. (3-13-02)

351. -- 399. (RESERVED).

400. EXAMINATION (Rule 400).

01. Content And Passing Grade On Exam. The examination will consist of three (3) portions: theory, Idaho Jurisprudence and practical. An applicant must obtain at least a seventy-five percent (75%) grade on each portion to pass the examination. (3-13-02)

- 02. Subjects On Exam.** The examination for licensure as a barber or barber-stylist shall consist of a: (3-13-02)
- a.** Practical demonstration of all or any combination of those services outlined in Section 54-502(2), Idaho Code, for barbers or Section 54-502(1), Idaho Code, for barber-stylists; and (3-13-02)
 - b.** Written theory examination covering those topics outlined in Section 54-507(2), Idaho Code, for barbers or Section 54-507(1), Idaho Code, for barber-stylists; and (3-13-02)
 - c.** Written jurisprudence examination covering Title 54, Chapter 5, Idaho Code and IDAPA 24.02.01 “Rules of the Board of Barber Examiners”. (3-13-02)

03. Failure Of Exam. An applicant who fails to obtain a grade of at least seventy-five (75%) percent in any portion of the examination is considered to have failed that portion of the examination and is required to file an application for reexamination and pay the required fee and be successfully reexamined on the failed portion(s) prior to licensure. Applicants who fail on their first examination attempt only will not be required to obtain additional training to be eligible for re-examination. (3-13-02)

401. -- 449. (RESERVED).

450. BARBER SHOP REQUIREMENTS (Rule 450).

- 01. Primary Shop, Licensure And Operation Requirements.** (7-1-93)
- a.** Application for a shop license shall be made on forms available from the Bureau and shall include plans and specifications complying with local ordinances and zoning requirements. All applications shall be submitted to the Idaho Barber Board for approval and a license must be issued before a new shop may open for business; (3-13-02)
 - b.** There is a clearly defined and designated working floor space of adequate dimension to allow the safe and sanitary practice of barbering or barber-styling for all individual stations that may be in operation in addition to any restroom and access areas; (3-13-02)
 - c.** Business other than cosmetology or barber shops, and living quarters shall be separated by solid and immovable walls or partitions and solid closable doors; (3-13-02)
 - d.** There is an approved hot and cold running water source and drainage systems with the perimeters of the primary shop and separate from the toilet facilities that is accessible and available also to any contiguous cosmetology or barber shop that may not have said facility within the defined area of the contiguous shop; (3-13-02)
 - e.** The primary shop area does not overlap any portion of a contiguous or other primary shop designated area; (3-13-02)
 - f.** There is access to restrooms facilities from within the building in which the shop is located; and (3-13-02)
 - g.** Home shops must provide a separate outside entrance directly into the shop. All doors to a shop from adjacent rooms shall be closed. (7-1-93)
- 02. Contiguous Shop, Licensure And Operation Requirements.** (7-1-93)
- a.** Application for a shop license shall be made on forms available from the Bureau and shall include plans and specifications complying with local ordinances and zoning requirements. All applications shall be submitted to the Idaho Barber Board for approval and a license must be issued before a new shop may open for business. (3-13-02)

b. The area licensed as a contiguous shop shall be contiguous by a minimum three (3) foot access to an area licensed as a primary cosmetology establishment or primary barber shop. (3-13-02)

c. The licensed contiguous shop area shall not overlap any portion of another contiguous shop designated area. (3-13-02)

d. The licensed contiguous shop area shall provide adequate dimension to allow the safe and sanitary practice of barbering or barber-styling for all individual stations that may be in operation. (3-13-02)

e. There is access to restrooms from within the building. (7-1-93)

03. Barber Shop Changes In Ownership Or Location. (3-13-02)

a. Whenever a change of ownership or location of a primary or contiguous barber shop occurs, an original registration fee must be paid and compliance with all rules concerning a new establishment met, before a new license will be issued. SHOP LICENSES ARE NOT TRANSFERABLE. (3-13-02)

b. Deletion of an owner from multiple ownership does not constitute a change in ownership. (7-1-93)

c. Addition of an owner to multiple ownership constitutes a change in ownership. (7-1-93)

d. Whenever any shop ceases operation at the licensed location, the owner(s) shall notify the Board in writing that the shop is out of business and the establishment license shall be submitted to the Bureau. A new primary or contiguous establishment license will not be issued for any location that is currently licensed as an establishment at the time of application. (3-13-02)

451. -- 499. (RESERVED).

500. SCHOOLS (Rule 500).

01. Barber College Instructor Requirements. A barber college must be under the direct, personal supervision of a registered barber instructor at all times. (7-1-93)

02. Out Of State Barber College Requirements. Barber colleges from out-of-state applying for approval must have licensed instructors in their schools and provide a course of instruction in those areas required in Section 54-507, Idaho Code. (3-13-02)

03. Barber College Maximum Student Enrollment. No barber college shall enroll more students than may be adequately supervised, based on the requirements of Section 54-507, Idaho Code. Students enrolled for instructor training shall not count as instructors for the purpose of the instructor/student ratio. (3-13-02)

04. Identification. (7-1-93)

a. Each barber college shall advertise to the public that it is a barber college by displaying a sign which shall contain in letters not less than six inches (6") in height the words "Barber College" or "Barber School". (7-1-93)

b. Each barber college shall display in a conspicuous place on its premises a sign stating that the work done therein is done exclusively by students. (7-1-93)

c. Each barber college shall be separated completely from and have no connecting entrances with shops or other businesses other than licensed cosmetology schools. (3-13-02)

05. Sanitation. (7-1-93)

a. Each barber college shall post in a conspicuous place on its premises for the public's information a copy of the rules governing sanitary conditions of barber shops and schools adopted by the Board. Each college shall

require strict compliance by its students to the barber laws and rules. (3-13-02)

b. Any violation of Section 54-507, Idaho Code, or these rules by a barber college shall be cause for disciplinary action against the school license or, the revocation of approval in the case of an out of state school, by the Board. Any action by the Idaho State Barber Board for the revocation of a barber schools license or approval shall be in accordance with the provisions set forth in Sections 54-507 and 54-521, Idaho Code. (3-13-02)

c. Each barber college shall have adequate space, ventilation and lighting to allow for the safe and sanitary instruction of all phases of barbering and barber-styling as approved by the Board. (3-13-02)

d. Each barber college shall provide one (1) restroom for men and one (1) restroom for women. Each restroom shall include a sink with hot and cold running water and approved drainage system. (3-13-02)

06. Space Required. Each barber college shall have within the premises in which it is located adequate space and facilities to safely accommodate all students, instructors, and customers. (3-13-02)

07. Barber Chair Required. Each barber chair in each such college shall be of such construction that it may be readily cleaned and it shall be mechanically workable and in good working order. Space between barber chairs, and the workstand or wall, shall be adequate so that no student will be hampered in the performance of his work. Compliance with the requirements of this subsection shall be subject to the determination of the Board and its approval. (7-1-93)

08. Equipment Requirements. Each barber college shall have, within the premises in which it is located, adequate equipment, materials, and facilities to provide a complete course of instruction in all phases of barbering and barber-styling. (3-13-02)

a. Classroom and training areas - The classroom and training areas shall be equipped with sufficient seating capacity and work stations for all enrolled students. (3-13-02)

b. Each barber college shall furnish each student upon enrollment, a copy of the Barber Laws and Rules. (3-13-02)

09. Textbooks. Schools shall use texts that cover all phases of barbering and barber-styling. (3-13-02)

10. Curriculum - Hours - Theory - Work Inspected - Attendance - School Examination. (7-1-93)

a. Each barber college shall meet the requirements for admission of students as set forth in Sections 54-506 and 54-507, Idaho Code, and in these rules. (7-1-93)

b. Each barber college curriculum shall consist of not less than nine hundred (900) hours for barbers and one thousand eight hundred (1,800) hours for barber-stylists. Barber students must document satisfactory completion of the entire barber curriculum and graduation from a licensed or approved school before being eligible for the Idaho Barber examination. Barber-styling students must document satisfactory completion of the entire barber-styling curriculum and graduation from a licensed or approved school before being eligible for the Idaho barber-styling examination. The daily schedule of each student shall consist of at least one (1) clock hour of theoretical study or one (1) hour of clinical demonstration in a classroom. (3-13-02)

c. Each barber college shall submit complete curriculums for barbering and barber-styling and a school catalog on an annual basis with the application for license renewal to the Board for its approval. If there are no changes in the curriculum or catalog during the previous year, the school may submit a letter of explanation to the Board in place of the curriculum or catalog. (3-13-02)

d. Each barber college shall require attendance in all subjects. No Patron shall be released from a chair after being served by a student until all the work performed by the student has been thoroughly inspected and approved by an instructor. (4-5-00)

e. Each barber college shall issue a certificate of graduation to each student after satisfactory

completion of their course of instruction. (3-13-02)

f. Persons who obtain instruction in an approved school of barbering, but who did not complete the course of instruction and/or did not obtain a license in Idaho, will lose credit for five hundred (500) hours after one (1) year has lapsed since the termination of such instruction, and thereafter an additional two hundred fifty (250) hours for each additional year or portion thereof. (3-13-02)

12. Records Required Of Colleges Of Barbering. (7-1-93)

a. Schools shall maintain monthly progress records of instruction for each student as established by school policy and procedures that will show daily attendance and academic grades of instructional progress. (3-13-02)

b. Progress records shall be signed and dated by the student and a school official and a copy of the signed and dated record shall be provided to the student. The school shall maintain these records for a period of two (2) years following completion or termination of the student's instruction. These records are subject to inspection by the board or its agents at any time. (3-13-02)

c. The information shown on the progress record forms are to be transferred to a Student Record of Instruction form and filed with the board by the school. (3-13-02)

d. Each school will be inspected periodically by an agent of the Bureau of Occupational Licenses. (7-1-93)

e. When a student's course of instruction at a school has been completed or terminated, the completed operations, and number of hours of instruction are to be recorded by the school on the Record of Instruction Form. This form or a letter of explanation as to why a student's record of instruction is not being filed with the board by the school shall be filed with the Board within thirty (30) days of the completion or termination of each student's instruction. (3-13-02)

f. When a student resumes instruction after they have been terminated, they are required to file a new application, pay an additional fee and become registered to practice as a student. (3-13-02)

g. A record of the operations completed by each barber student shall be maintained and include all of the following: (3-13-02)

i. Haircut. (3-13-02)

ii. Blow dry (Does not include haircut). (3-13-02)

iii. Shampoo. (3-13-02)

iv. Shave or Beard Trim. (3-13-02)

v. Facial or Massage. (3-13-02)

vi. Hair or Scalp Treatment. (3-13-02)

vii. Curling Iron. (3-13-02)

viii. Hygiene and Sanitation shall be taught on a continuing basis and indicated on the report form by a grade. (7-1-93)

h. A record of the operations completed by each barber-styling student shall be maintained and include all of the following: (3-13-02)

i. Haircut. (3-13-02)

- ii. Style/blow dry (does not include haircut). (3-13-02)
- iii. Shampoo. (3-13-02)
- iv. Permanent Wave. (3-13-02)
- v. Shave or Beard Trim. (3-13-02)
- vi. Facial or Massage. (3-13-02)
- vii. Color/Bleach/Rinse. (3-13-02)
- viii. Hair or Scalp Treatment. (3-13-02)
- ix. Curling Iron. (3-13-02)
- x. Hygiene and Sanitation shall be taught on a continuing basis and indicated on the report form by a grade. (3-13-02)

501. TEACHING STAFF (Rule 501).

01. Qualifications Of Instructor. No person shall teach or be employed to teach in any barber school within the state who at the time of rendering such service is not a holder of an instructor's license. (3-13-02)

02. Scope Of Instruction. An instructor shall teach only those areas of practice for which the instructor is licensed. (3-13-02)

03. Number Of Instructors Requirement. One (1) instructor must be employed and physically present in the school for each fifteen (15) students or fractional part thereof. (3-13-02)

04. Licensed Instructors. Only those persons holding a valid instructors license shall count toward the instructor/student ratio. Persons holding cosmetology instructor licenses shall count toward the instructor student ratio only when teaching under the direct personal supervision of a licensed barber instructor. (3-13-02)

502. STUDENT REGISTRATION REQUIREMENTS (Rule 502).

Each barber college shall require each applicant for admission to enrollment to file with the college a written application on a form approved by the Board. Each such application shall be accompanied by the following: (3-13-02)

01. Proof Of Character. Satisfactory proof in writing that the applicant is of good moral character. (7-1-93)

02. Educational Certification. A certificate verifying the completion of a tenth grade education or the equivalent as determined by a GED or other approved equivalency examination. (3-13-02)

03. Current Photograph. A current passport style photograph of the applicant, taken within twelve (12) months prior to the application. (3-13-02)

04. Submission Of Required Documents By Barber College To Board. Schools are required to register all students with the Board within five (5) days of beginning instruction. Each barber college, before admitting any student to enrollment, shall send an application, together with all documents attached thereto, to the Board. If the Board finds that the applicant fails to meet its requirements, the Board shall at once notify the college and the applicant and state its reasons therefore. (3-13-02)

503. -- 549. (RESERVED).

550. INSPECTION AND SANITARY RULES. (Rule 550).

Each cosmetological establishment and school of cosmetology and barber shop and school of barbering is subject to inspection by agents of the board or bureau in accordance with the following rules (reference Section 54-824, and 54-524, Idaho Code). Grade score is indicated by number following rule. (7-1-98)

01. Premises. All shops and schools shall be open to inspection during business hours to authorized agents of the Cosmetology/Barber Boards. Shops and schools must be separated from living areas by substantial walls and/or closable doors. All shops and schools must be maintained in an orderly manner and shall be heated, lighted, and ventilated so as to be safe and comfortable to the operators and patrons. Score5 (7-1-98)

02. Floors, Walls, And Ceilings. Floors, walls, ceilings, furniture, and all other fixtures shall be kept clean and in good repair at all times. Score5 (7-1-98)

03. Instrument Cleaning. All instruments used by operators shall be thoroughly cleaned after each use and prior to storage and/or sanitation. Score15 (7-1-98)

04. Instrument Sanitation. All instruments used by operators shall be sanitized, after cleaning and prior to use, with a sanitizing agent registered by the Environmental Protection Agency as Hospital Grade or better. Every precaution shall be taken to prevent the transfer of disease-causing pathogens from person to person. Score15 (7-1-98)

05. Towels. Clean towels shall be used for each patron served. A clean paper or cloth neckband shall be used to provide a sanitary barrier which shall be maintained between each patron's neck and all multi-use capes. Paper towels and paper neckstrips shall be disposed of after one (1) use. Score5 (7-1-98)

06. Storage Of Equipment. All instruments, towels, and linens shall be stored in clean, closed cabinets, drawers, and/or containers after they are cleaned and sanitized. Score5 (7-1-98)

07. Dispensers. All solutions and/or compounds shall be maintained and dispensed in a sanitary manner. All single-use applicators shall be disposed of after one (1) use. Paraffins, waxes and all other solutions and/or compounds shall be maintained free of any foreign contaminants. Score5 (7-1-98)

08. Uniforms. All clothing worn by operators shall be clean and washable. Score5 (7-1-98)

09. Water Supply. Water supplies shall be from an approved source. Sufficient basins with hot and cold running water, approved drainage systems, soap and single-use towels shall be conveniently located within the work area. Every operator and/or student shall wash their hands prior to providing service to any patron. Score10 (7-1-98)

10. Toilet Facilities. Clean adequate and convenient toilet facilities located and accessible from within the building where the shop or school is located, shall be available for use by operators and patrons. A basin with hot and cold running water, approved drainage systems, soap and single-use towels shall be provided within said facilities. Score 10 (7-1-98)

11. Safety. Each shop and school shall have a clearly identifiable first-aid kit readily accessible on the premises. No animals are allowed in shops or schools except those animals trained to provide service to the physically impaired. Score5 (7-1-98)

12. Licenses And Certificates. All shops and schools must be licensed prior to their operation and must be under the direct supervision of a licensed operator. A current shop and/or school license, valid operator license(s) or permit(s), a copy of these rules, and a valid classification card shall be conspicuously displayed in the work area of each shop and/or school for the information of operators, board agents, and the public in general. Score15 (7-1-98)

13. Classification Of Shops And Schools. Following an inspection, each shop and school will receive classification as follows: 100% - 90% = "A"; 89% - 80% = "B"; 79% - 0% = "C". The "C" classification denotes an

unacceptable rating and improvements are required within thirty (30) days for continued operation. (7-1-98)

IDAHO BOARD OF BARBER EXAMINERS
 Bureau of Occupational Licenses
 Owhyee Plaza, 1109 Main Street, Suite 200
 Boise, Idaho 83702

(7-1-93)

551. -- 574. (RESERVED).

575. DISCIPLINE (Rule 575).

01. Proposed Fines.

VIOLATION	MAXIMUM FINE (each violation)
Operating An Unlicensed Establishment/School.	
Includes: Failure to obtain original license (includes change of ownership or location);	\$ 500
Failure to renew license;	\$ 250
Unlicensed Practice.	
Includes: Failure to renew license;	\$ 250
Practice beyond the scope of license/permit;	\$ 250
Practice with an altered license/permit.	\$1,000
Allowing Unlicensed Practice.	\$1,000
Includes: Owners, Employees, Renters/Leasees, Partners, Family Members, Others.	
Practice In An Unlicensed Establishment.	\$ 250
Includes: Owners, Employees, Renters/Leasees, Partners, Family Members, Others.	
Failing To Allow The Inspection Of An Establishment.	\$1,000
Includes: Failure to admit investigator during business hours;	
Obstructing/hindering the inspection process;	
Threatening or exerting physical harm to investigators;	
Allowing acts of obstruction or harm to occur.	
Failing To Correct Unacceptable Conditions Within 30 Days.	\$ 250
Includes: Failure to separate other business/living areas;	
Failure to maintain floors, walls, ceilings in good repair;	
Failure to adequately clean instruments;	
Failure to adequately sanitize instruments;	
Failure to use clean towels;	
Failure to maintain sanitary barrier with multi-use capes;	
Failure to appropriately store instruments/equipment;	
Failure to appropriately maintain/dispense products;	
Failure to wear clean washable clothing;	
Failure to maintain approved water supply;	
Failure to maintain approved toilet facilities;	
Failure to wash hands prior to service;	
Failure to provide first aid kits;	
Failure to keep pets or birds out of establishment;	
Failure to prevent fire or safety hazard;	
Failure to conspicuously display required certificates;	
Failure to conspicuously display required licenses.	

(3-18-99)

02. Fine In Addition To Other Discipline. In addition to the above schedule of fines, the Board may impose a fine of up to one thousand dollars (\$1000) in addition to the revocation, suspension, or refusal to issue of any certificate or license and may recover the costs and fees incurred in the investigation and prosecution of a license for the violation of any provision of the licensure act. (3-18-99)

03. Costs And Fees In Disciplinary Proceeding. The Board may order all licensed practitioners to pay the costs and fees incurred by the Board in the investigation or prosecution of the licensee for violation of Section 54-516, Idaho Code. (3-18-99)

576. -- 599. (RESERVED).

600. RULE MAKING HISTORY PRIOR TO JULY 1, 1993 (Rule 600).
AS ADOPTED April 20, 1992; EFFECTIVE May 11, 1992; REISSUED July 1, 1993. (7-1-93)

601. -- 999. (RESERVED).

Subject Index

A
Access, Establishment, Barbering 3
Address Of Idaho Board Of Barber
Examiners 2
Annual Renewal Fee For Barber And
Barber-Stylist License 4
Annual Renewal Fee For Barbershop
License 4
Applications, Barber License 4

B
Barber Chair Required, Barber
College 8
Barber College 2
Barber College Instructor
Requirements 7
Barber College Maximum Student
Enrollment 7
Barber Shop 3
Barber Shop Changes In Ownership -
Location 7
Barber Shop Requirements 6
Barber Teacher Or Instructor, Barbering
School 3
Board Meetings And Examinations -
Dates - Places - Termination Of
Records 3
Board Meetings, Barber Examiners 3

C
Complete Application For License,
Barber 4
Content And Passing Grade On Exam,
Barber Examination 5
Contiguous Shop, Licensure And
Operation Requirements, Barber
Shop Requirements 6
Costs And Fees In Disciplinary
Proceeding, Barber Examiners 13
Current Photograph, Barber
Licensing 10
Curriculum - Hours - Theory - Work
Inspected - Attendance - School
Examination, Barber College 8

D
Definitions, IDAPA 24.02.01, Rules Of
The Board Of Barber Examiners 2
Direct Personal Supervision, Barbering
School/Shop 3
Discipline, Barber Examiners 12

E
Educational Certification, Barber 10

Educational Requirements And
Equivalency, Barber License 4
Endorsement Fee, Barber License 4
Endorsement, Barber License 5
Equipment Requirements, Barber
College 8
Equivalent Tenth Grade Education,
Barber License 4
Examination, Barber Examination 5
Examination/Reexamination Fee,
Barber License 3
Examinations, Barber Examiners 3

F
Failure Of Exam, Barber
Examination 6
Fees, Barber License 3
Fine In Addition To Other Discipline,
Barber Examiners 13
First Aid Kit, Barber 2

G
Grandfather Rights 5

H
High School Education, Barber
License 4
Hospital Grade 2

I
Identification, Barber College 7
Inspection And Sanitary Rules, Barber
Shops And Schools 11

L
Licensed Barber Instructor Continued
Education 4

N
Number Of Instructors Requirement,
Barber 10

O
Original Barber And Barber-Stylist
License Fee 4
Original Barbershop License Fee,
Barber License 4
Original License And Annual Renewal
Fee For Barber College License 4
Original Teacher License And Annual
Renewal For Teacher License, Barber
License 4
Out Of State Barber College
Requirements 7

P
Photographs Required, Barber
License 4
Practice Of Barbering 2
Premises, Barber Shops And Schools
Inspection 11
Primary Shop, Licensure And Operation
Requirements, Barber Shop
Requirements 6
Proof Of Character, Barber 10
Proposed Fines, Barber Examiners 12

Q
Qualifications Of Teacher, Barber 10

R
Records Required Of Colleges Of
Barbering 9
Records, Barber Examiners 3
Renewal And Reinstatement Of
Licenses, Barber License 4
Requirements For Licensure By
Endorsement, Barber 5
Requirements For Licensure By
Examination, Barber 5

S
Sanitation, Barber College 7
Schools, Barber 7
Space Required, Barber College 8
Student Registration Requirements,
Barber 10
Student Registration, Barber
License 4
Subjects On Exam, Barber
Examination 6
Submission Of Required Documents By
Barber College To Board 10

T
Teacher Certificate Examination,
Barber 4
Teaching Staff, Barber School 10
Test Fees, Barber License 5
Textbook, Barber College 8
Theoretical Scientific Study,
Barbering 3