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**24.07.01 - RULES OF THE IDAHO STATE BOARD OF LANDSCAPE ARCHITECTS**

**000. LEGAL AUTHORITY (Rule 0).**

In accordance with Section 54-3003, Idaho Code, the Idaho State Board of Landscape Architects shall promulgate rules which implement the provisions of Chapter 30, Title 54, Idaho Code. (7-1-93)

**001. TITLE AND SCOPE (Rule 1).**

These rules shall be cited as IDAPA 24, Title 07, Chapter 01, "Rules of the Idaho State Board of Landscape Architects." (11-25-94)

**002. (RESERVED).**

**003. WRITTEN INTERPRETATIONS (Rule 3).**

The board may have written statements which pertain to the interpretation of the rules of this chapter. Such interpretations, if any, are available for public inspection and copying at cost in the main office of the Bureau of Occupational Licenses. (7-1-93)

**004. -- 009. (RESERVED).**

**010. DEFINITIONS (Rule 10).**

01. Board. The Idaho State Board of Landscape Architects, as prescribed in Section 54-3001(c), Idaho Code. (7-1-93)

**011. -- 099. (RESERVED).**

**100. AGE (Rule 100).**

Minimum age - eighteen (18) years. (7-1-93)

**101. EDUCATION REQUIREMENTS (Rule 101).**

The education requirements will be the colleges or schools accredited by the American Society of Landscape Architects, University of Idaho, and other schools or colleges as may be approved by the Board. (7-1-93)

**102. PRACTICAL EXPERIENCE (Rule 102).**

Upon examination of the applicant by the Board, the Board will have the option to require additional evidence of education and/or actual practical experience. This may be in the form of plans, photographs, etc. Work submitted to the Board shall demonstrate that the applicant is qualified under the definition of a Landscape Architect in the Act for Registration, Licensing and Regulation of Landscape Architects. (7-1-93)

**103. -- 199. (RESERVED).**

**200. APPLICATION FILING DATE (Rule 200).**

Applications for examination must be filed with the Bureau of Occupational Licenses by April first (1st) for the June examination, or October first (1st) for the December examination. (11-25-94)

**201. APPLICATION FORM (Rule 201).**

Each applicant is required to complete and return an application form whether applying for reciprocity or examination. (7-1-93)

01. Reference Requirements. Applicants are required to furnish the Board four (4) references (two (2) must be currently licensed Idaho Landscape Architects). All references must be from competent individuals who are well acquainted with the applicant's character and professional ability. (7-1-93)

02. Materials Submitted to Board. All applications, statements, fees and other matters required to be

furnished or paid by these rules must be submitted to the Board in care of the Bureau of Occupational Licenses. (7-1-93)

**202. -- 299. (RESERVED).**

**300. EXAMINATIONS (Rule 300).**

The examination shall be that published by the Council of Landscape Architectural Registration Board and may include an Idaho Plant material examination. Examinations will be in the months of June and December. (11-25-94)

01. Minimum Passing Score. The minimum passing score for each section of the examination shall be seventy-five percent (75%). (7-1-93)

02. Failing A Section of Exam. An applicant failing any section of the examination will be required to retake only that section failed. (7-1-93)

03. Timeline For Passing Exam. Such an applicant will have three (3) consecutive years beginning with the date of first examination in which to obtain a passing score on the failed section or sections. If the applicant does not do so, he will be required to file an original application, pay the required fees and retake the entire examination. (11-25-94)

04. Required Forms. Application and reference forms are required for original applications. (7-1-93)

**301. RETAKES (Rule 301).**

Applicants must file a statement of intent to appear for retake by April first for the June examination, or October first for the December examination. The fee for retake must accompany statement of intent. (11-25-94)

**302. RECIPROCITY/LIMITED EXAMINATION (Rule 302).**

The board may certify for registration with limited examination an applicant who has achieved licensing in another state by successfully passing the Landscape Architect Registration Examination as required by Section 300 or holds a current Council of Landscape Architectural Registration Board certificate. The limited examination shall consist of an Idaho plant materials examination. (7-1-93)

**303. -- 399. (RESERVED).**

**400. FEES (Rule 400).**

Fees are not refundable, therefore, applications should not be filed unless the applicant can meet all requirements. (7-1-93)

01. Application Fee. Application Fee (Original-Reapplication-Reciprocity) One hundred dollars (\$100). (12-27-93)

02. Examination Fees. Examination fees will be as established by the council of landscape architectural registration board. (7-24-94)

03. Original Certificate and Annual License Fee. Original certificate and annual license fee - One hundred dollars (\$100). (12-27-93)

04. Reinstatement Fee. Reinstatement fee - Twenty-five dollars (\$25). (7-1-93)

05. Application Fee. All applicants for licensure must submit a one hundred dollar (\$100) application fee. (12-27-93)

06. Submission of Original Certificate Fee. The original certificate fee one hundred dollars (\$100) must be submitted upon acceptance by the Board for licensure. (7-1-93)

07. Processing Fee. Applicants for licensing by examination must submit a twenty-five dollar (\$25) processing fee, together with the examination fees and the application fee. (12-27-93)

**401. -- 499. (RESERVED).**

**500. MEETINGS (Rule 500).**

Board meetings will be held on the third Friday of the months of January (optional), April, July and October of each year and at such other times as the Board deems necessary. (7-1-93)

**501. -- 599. (RESERVED).**

**600. RULE MAKING HISTORY PRIOR TO JULY 1, 1993 (Rule 600).**

Re-adopt all existing Rules, to be effective August 18, 1992. (7-1-93)

**601. -- 999. (RESERVED).**