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Archive

**IDAPA 16  
TITLE 02  
Chapter 03**

**16.02.03 - RULES GOVERNING EMERGENCY MEDICAL SERVICES**

**000. LEGAL AUTHORITY.**

The Idaho Board of Health and Welfare is authorized under Section 39-145, Idaho Code, to adopt rules concerning the administration of the Idaho Emergency Medical Services Act. The Board of Health and Welfare has adopted the July 1, 1996, Minimum Equipment Standards for Licensed EMS Services, Version 2.0, as its standard on required EMS equipment, and hereby incorporates the Standards by reference. Copies of the Standards may be obtained from the EMS Bureau, 3092 Elder Street, P.O. Box 83720, Boise, Idaho 83720-0036. (7-1-97)

**001. TITLE AND SCOPE.**

01. Scope. These rules include criteria for training programs, certification of personnel, licensure of ambulance services and non-transport services, licensure of ambulances and non-transport vehicles, establishment of fees for training, inspections, and certifications, and appropriate requirements for recertification of personnel. (7-1-97)

02. Title. These rules shall be cited in full as IDAPA 16, Title 02, Chapter 03, Idaho Department of Health and Welfare, "Rules Governing Emergency Medical Services." (7-1-97)

**002. WRITTEN INTERPRETATIONS.**

In accordance with Section 67-5201(16)(b)(iv), Idaho Code, this bureau has an EMS Standards Manual, which contains policy and interpretation of the rules of this Chapter, or to the documentation of compliance with the rules of this Chapter. Copies of the Manual may be obtained from the EMS Bureau, 3092 Elder Street, P.O. Box 83720, Boise, Idaho 83720-0036. (7-1-97)

**003. ADMINISTRATIVE APPEALS.**

All contested cases shall be governed by the provisions of IDAPA 16, Title 05, Chapter 03, "Rules Governing Contested Case Proceedings and Declaratory Rulings." (7-1-97)

**004. DEFINITIONS AND ABBREVIATIONS.**

For the purposes of these rules, the following terms and abbreviations will be used, as defined below: (7-1-80)

01. Advanced Emergency Medical Technician-Ambulance (AEMT-A). An individual certified by the EMS Bureau of the Idaho Department of Health and Welfare on the basis of successful completion of an intermediate training program, examination, subsequent required continuing training, and recertification. (7-1-97)

02. Ambulance. Any privately or publicly owned ground vehicle, nautical vessel, fixed wing aircraft or rotary wing aircraft used for, or intended to be used for, the transportation of sick or injured persons who may need medical attention during transport. (7-1-97)

03. Board. The Idaho State Board of Health and Welfare. (12-31-91)

04. Certification. A credential issued to an individual by the EMS Bureau for a specified period of time indicating that minimum standards corresponding to one (1) or several levels of EMS proficiency have been met. (7-1-97)

05. Certified Personnel. Individuals who have completed training and successfully passed examinations for training and skills proficiency in one (1) or several levels of emergency medical services. (7-1-97)

06. Director. The Director of the Department of Health and Welfare or designated individual. (12-31-91)

07. Division. The Idaho Division of Health, Department of Health and Welfare. (11-19-76)

08. Emergency Medical Services (EMS). The services utilized in responding to a perceived individual need for immediate care in order to prevent loss of life or aggravation of physiological or psychological illness or injury. (11-19-76)
09. EMS Bureau. The Emergency Medical Services (EMS) Bureau of the Idaho Department of Health and Welfare. (11-19-76)
10. EMS Standards Manual. A manual published by the EMS Bureau detailing policy information including EMS education, training, certification, licensure, and data collection. (7-1-97)
11. Emergency Medical Technician-Ambulance (EMT-A). A designation issued to an EMT-B by the EMS Bureau of the Idaho Department of Health and Welfare on the basis of successful completion of supervised in-field experience. (7-1-97)
12. Emergency Medical Technician-Basic (EMT-B). An individual certified by the EMS Bureau of the Idaho Department of Health and Welfare on the basis of successful completion of a basic EMT training program, examination, subsequent required continuing training, and recertification. (7-1-97)
13. Emergency Medical Technician-Paramedic (EMT-P). An individual certified by the EMS Bureau of the Idaho Department of Health and Welfare on the basis of successful completion of a paramedic training program, examination, subsequent required continuing training, and recertification. (7-1-97)
14. First Responder. An individual certified by the EMS Bureau of the Idaho Department of Health and Welfare on the basis of successful completion of a first responder training program, examination, subsequent required continuing training, and recertification. (7-1-97)
15. Licensed EMS Services. Ambulance services and non-transport services licensed by the EMS Bureau to function in Idaho. (7-1-97)
16. National Registry of Emergency Medical Technicians (NREMT). An independent, non-governmental, not for profit organization which prepares validated examinations for the state's use in evaluating candidates for certification. (7-1-97)
17. Non-transport. A vehicle design or organizational configuration which brings EMS personnel or equipment to a location, but does not move any sick or injured person from that location. (7-1-97)
18. Physician. A person licensed by the State Board of Medicine to practice medicine or surgery or osteopathic medicine or surgery in Idaho. (11-17-96)
19. State Health Officer. The Administrator of the Division of Health. (11-19-76)

**005. -- 099. (RESERVED).**

**100. STATEWIDE EMS ADVISORY COMMITTEE.**

The Director will appoint a Statewide EMS Advisory Committee to provide counsel to the Department in administering the EMS Act. The Committee members will have a normal tenure of three (3) years after which time they may be excused or reappointed. However, in order to afford continuity, initial appointments will be made to one-third (1/3) of the membership for two (2) years, one-third (1/3) for three (3) years, and one-third (1/3) of the membership for four (4) years. The Committee chairman will be selected by the State Health Officer. (7-1-97)

01. Membership. The Statewide EMS Advisory Committee will be constituted as follows: (7-1-80)
- a. One (1) representative recommended by the State Board of Medicine; and (4-8-94)
  - b. One (1) representative recommended by the Idaho Chapter of ACEP; and (4-8-94)
  - c. One (1) representative recommended by the Committee on Trauma of the Idaho Chapter of the

- American College of Surgeons; and (4-8-94)
- d. One (1) representative recommended by the State Board of Nursing; and (4-8-94)
  - e. One (1) representative recommended by the Idaho Medical Association; and (4-8-94)
  - f. One (1) representative recommended by the Idaho Hospital Association; and (4-8-94)
  - g. One (1) representative of local government recommended by the Idaho Association of Counties; (4-8-94)
- and
- h. One (1) representative of a career third service EMS/Ambulance organization; and (4-8-94)
  - i. One (1) representative of a volunteer third service EMS/Ambulance organization; and (4-8-94)
  - j. One (1) representative of a third service non-transport EMS organization; and (4-8-94)
  - k. One (1) representative of a fire department based EMS/Ambulance recommended by the Idaho Fire Chiefs Association; and (4-8-94)
  - l. One (1) representative of a fire department based non-transport EMS organization; and (4-8-94)
  - m. One (1) representative of an air medical EMS organization; and (7-1-97)
  - n. One (1) Emergency Medical Technician-Basic who represents the interests of Idaho providers certified at that level; and (4-8-94)
  - o. One (1) Advanced Emergency Medical Technician Ambulance who represents the interests of Idaho providers certified at that level; and (7-1-97)
  - p. One (1) Emergency Medical Technician-Paramedic who represents the interests of Idaho providers certified at that level; and (4-8-94)
  - q. One (1) representative who is an administrative county EMS director; and (4-8-94)
  - r. One (1) EMS instructor who represents the interests of Idaho EMS educators and evaluators; and (4-8-94)
  - s. One (1) consumer. (4-8-94)
02. Responsibilities. The EMS Advisory Committee will meet at least annually or as needed for the purposes of: (7-1-80)
- a. Reviewing policies and procedures for provision of emergency medical services and recommending same to the Division; (11-19-76)
  - b. Reviewing EMS training curricula, training standards, and examination processes and recommending same to the Division; (4-8-94)
  - c. Reviewing EMS candidate selection policy and candidate performance requirements and recommending to the Division certification of standards for EMS personnel; (7-1-97)
  - d. Reviewing and making recommendations for disciplinary action regarding EMS personnel who have not complied with EMS policies; (11-19-76)
  - e. Reviewing and making recommendations on the licensing of ambulance services in Idaho. (11-19-76)

- f. Reviewing and making recommendations on the licensing of non-transport services in Idaho. (7-1-97)

**101. -- 199. (RESERVED).**

**200. EMS TRAINING PROGRAMS.**

EMS training programs must meet all requirements in accordance with the standards listed in Section 201 of these rules. In order for the EMS Bureau to verify compliance, the course coordinator must submit an application to the EMS Bureau before the course begins. The EMS Training Program may be approved by the EMS Bureau only if all requirements are met. The EMS Training Program must be approved in order for candidates to qualify for access to a certification examination. (7-1-97)

**201. STANDARDS.**

All training programs must be conducted in accordance with the following criteria: (7-1-97)

01. Course Coordinator. Each EMS training program must have a designated course coordinator who shall have overall responsibility for management of the course and specific duties, including: (7-1-97)
- a. Documentation of candidate qualifications, attendance, skill proficiency, and clinical sessions; (7-1-97)
  - b. Advance scheduling and prior orientation of all other instructors and guest lecturers to the knowledge and skills objectives of the session being taught; (7-1-97)
  - c. Coordination of access for candidates into health care facilities and licensed EMS services in accordance with the curriculum of the course; (7-1-97)
  - d. Acquisition of equipment for all skills objectives within the curriculum being taught. (7-1-97)
02. Instructor Qualifications. The course instructor(s) conducting EMS training courses must meet the appropriate qualifications established in Sections 225 through 229 of these rules. (7-1-97)
03. Physician Oversight. AEMT-A and EMT-P training courses must be conducted under the direction of a physician. (7-1-97)
04. Curriculum and Equipment. Training courses must use course curricula approved by the State Health Officer and have access to equipment related to all skills objectives within the curricula. (7-1-97)

**202. CERTIFICATION EXAMINATIONS.**

Certification examinations shall be approved by the State Health Officer and conducted by individuals who are certified or licensed at or above the skill level being examined, or by registered nurses, or by licensed physicians. (7-1-97)

**203. MONITORING OF INSTRUCTOR PERFORMANCE.**

The EMS Bureau shall monitor instructor performance for all EMS training programs, including candidates' performance on National Registry and other standardized examinations, surveys of candidate satisfaction, and results of other evaluation instruments. Summary findings shall be made available to licensed EMS services and other organizations sponsoring EMS training programs. (7-1-97)

**204. INSPECTION.**

Representatives of the EMS Bureau are authorized to enter the training facility at reasonable times, for the purpose of assuring that the training program meets or exceeds the provisions of these rules and the EMS Standards Manual. (7-1-97)

**205. CONSISTENCY WITH SCOPE OF PRACTICE.**

All curricula approved for use in Idaho or used as the basis for certification by a candidate trained elsewhere must be

consistent with the scope of practice established by the Board of Medicine for the level of certification requested by the candidate. (7-1-97)

**206. CONSISTENCY WITH NATIONAL STANDARDS.**

The EMS Bureau shall consider the National Standard Curriculum and the National EMS Education & Practice Blueprint as models for design or adaptation of EMS training program content and EMS certification levels. (7-1-97)

**207. -- 224. (RESERVED).**

**225. QUALIFICATIONS OF FIRST RESPONDER COURSE INSTRUCTORS.**

First Responder Course Instructors must be approved by the EMS Bureau, based on being certified for at least three (3) years at or above the level of the session of the curriculum being taught. (7-1-97)

**226. QUALIFICATIONS OF EMT-BASIC COURSE INSTRUCTORS.**

EMT-Basic course instructors must be approved by the EMS Bureau, based on the following requirements: (7-1-97)

01. Application. Submission of an application to the EMS Bureau; (7-1-97)
02. Adult Instructional Methodology. Completion of Division of Vocational Education/Idaho Emergency Services Training's sixteen (16) hour "EMS Instructor Training" course or equivalent; (7-1-97)
03. Orientation to the Curriculum. Completion of the Division of Vocational Education/Idaho Emergency Services Training's original twenty-four (24) hour "EMT Basic Instructor Orientation" course; or completion of a twenty-four (24) hour provider "EMT-Basic Transitional Course" plus Division of Vocational Education/Idaho Emergency Services Training's instructor-specific eight (8) hours "EMT Instructor Orientation" course; or equivalent; and (7-1-97)
04. Certification. Certification at or above the level of curriculum being taught, for at least three (3) years. Licensed individuals and other health care providers must also be certified at the EMT level. (7-1-97)

**227. PRIMARY OR LEAD EMT-B INSTRUCTORS.**

Primary or lead instructors shall be approved as EMT-Basic Course Instructors, shall personally instruct at least seventy-five percent (75%) of the didactic training of the course, and shall instruct or oversee the skills training in the curriculum. (7-1-97)

**228. EMT-BASIC SKILLS INSTRUCTORS.**

EMT-Basic skills instructors shall be approved as EMT-Basic Course Instructors and shall personally instruct the psychomotor portions of the curriculum. (7-1-97)

**229. ADVANCED EMT AND EMT-PARAMEDIC INSTRUCTORS.**

AEMT-A and EMT-P Instructors must be approved by the EMS Bureau based on having credentials, education or experience that correspond to the knowledge and skills objectives being taught. (7-1-97)

**230. -- 299. (RESERVED).**

**300. AMBULANCE SERVICE STANDARDS.**

In order to qualify for licensing as an ambulance service pursuant to Section 39-144, Idaho Code, the applicant shall demonstrate compliance with the following: (7-1-97)

01. Ambulances Vehicles. All ambulance vehicles must meet one (1) of the following conditions to be licensed: (7-1-97)
  - a. The vehicle meets or exceeds any federal, industry, or trade specifications or standards for ambulance vehicles as identified by the applicant. (7-1-97)
  - b. The vehicle has been uniquely configured or modified to meet specialized needs and has been inspected and approved by the EMS Bureau. (7-1-97)

02. Required Equipment. Each ambulance must be equipped with the following: (7-1-97)
- a. Medical care supplies and devices as specified in the Minimum Equipment Standards for Licensed EMS Services. Exceptions to the minimum equipment requirements may be granted by the EMS Bureau upon inspection, when the circumstances and available alternatives assure that appropriate patient care will be provided for all foreseeable incidents. (7-1-97)
  - b. Mobile radio on 155.340 MHZ and 155.280 MHZ frequencies with encoding capabilities to allow access to the Idaho EMS radio communications system; and (11-19-76)
  - c. Safety equipment and personal protective supplies for certified personnel and other vehicle occupants as specified in the Minimum Equipment Standards, including materials to provide for body substance isolation and protection from exposure to communicable diseases pursuant to Section 39-145, Idaho Code. (7-1-97)
03. Ambulance Personnel. The ambulance service shall demonstrate that a sufficient number of personnel are affiliated with the service to accomplish a twenty-four (24) hour a day, seven (7) day a week response capability in accordance with Section 39-144 (3), Idaho Code. The service shall describe its anticipated staffing patterns per vehicle and shift on the application supplied by the EMS Bureau. The annual inspection by the EMS Bureau shall include a review of the ambulance service personnel staffing configuration. (7-1-97)
04. Records to be Maintained. The ambulance service must maintain records of each ambulance response and submit them to the EMS Bureau at least quarterly in a form approved by the EMS Bureau. These records must include at least the following information: (7-1-97)
- a. Name of ambulance service; and (11-19-76)
  - b. Date of response; and (7-1-97)
  - c. Time call received; and (11-19-76)
  - d. Time en route to scene; and (7-1-97)
  - e. Time arrival at scene; and (11-19-76)
  - f. Time service departed scene; and (7-1-97)
  - g. Time arrival at hospital; and (11-19-76)
  - h. Location of incident; and (11-19-76)
  - i. Description of illness/injury; and (11-19-76)
  - j. Description of patient management; and (11-19-76)
  - k. Patient destination; and (11-19-76)
  - l. Ambulance unit identification; and (11-19-76)
  - m. Identification and certification level of each ambulance crew member on the response; and (7-1-97)
  - n. Response outcome. (7-1-97)
05. Communications. Ambulance service dispatch shall be in accordance with Section 39-144 (4), Idaho Code. The application for licensure shall describe the radio, telephonic, or other electronic means by which patient care instructions from an authorized medical source will be obtained. The annual inspection by the EMS



Bureau shall include a review of the ambulance service dispatch and communications configuration. (7-1-97)

06. Medical Control Plan. The ambulance service shall describe the extent and type of supervision by a licensed physician that is available to certified personnel. The annual inspection by the EMS Bureau shall include a review of the ambulance service medical control configuration. (7-1-97)

07. Medical Treatment Protocols. The ambulance service shall submit a complete copy of the medical treatment protocols and written standing orders under which its certified personnel will function with the application for licensure. (7-1-97)

08. Training Facility Access. The applicant shall describe the arrangements which will provide access to clinical and didactic training locations, in the initial application for service licensure. (7-1-97)

09. Geographic Coverage Description. Each application for initial licensure shall contain a specific description of the Idaho jurisdiction(s) that the ambulance service will serve using known geopolitical boundaries or geographic coordinates. (7-1-97)

10. Local Governmental Authorization. The applicant for initial and subsequent ambulance licensure shall document compliance with all local ordinances and ambulance district requirements for every jurisdiction that will be served by the applicant. (7-1-97)

11. Required Application. The applicant shall submit a completed application to the EMS Bureau to be considered for licensure. The most current standardized form shall be available from the EMS Bureau. An additional application may be required prior to subsequent annual inspection by the EMS Bureau. (7-1-97)

12. Inspection. Representatives of the EMS Bureau are authorized to enter the applicant's facility or other location as designated by the applicant at reasonable times, for the purpose of inspecting the ambulance services' vehicle(s) and equipment, ambulance response records, and other necessary items to determine eligibility for licensing by the state of Idaho in relation to the minimum standards in Section 39-144, Idaho Code. (7-1-97)

13. License. Ambulance services must be licensed on an annual basis by the EMS Bureau. (7-1-97)

**301. NON-TRANSPORT SERVICE STANDARDS.**

In order to qualify for licensing as a non-transport service pursuant to Section 39-144, Idaho Code, the applicant shall demonstrate compliance with the following: (7-1-97)

01. Vehicles. All vehicles must meet one (1) of the following conditions to be licensed: (7-1-97)

a. The vehicle meets or exceeds standards for that type vehicle, including federal, industry, or trade specifications, as identified by the applicant and recognized and approved by the EMS Bureau. (7-1-97)

b. The vehicle has been uniquely configured or modified to meet specialized needs and has been inspected and approved by the EMS Bureau. (7-1-97)

02. Required Equipment for Non-transport Services. Certified personnel shall have access to required equipment. The equipment shall be stored on a dedicated response vehicle, or in the possession of certified personnel. The application for licensure as a non-transport service shall include a description of the following: (7-1-97)

a. Medical care supplies and devices as specified in the Minimum Equipment Standards for Licensed EMS Services. Exceptions to the minimum equipment requirements may be granted by the EMS Bureau upon inspection, when the circumstances and available alternatives assure that appropriate patient care will be provided for all foreseeable incidents. (7-1-97)

b. Mobile or portable radio(s) on 155.340 MHZ and 155.280 MHZ frequencies with encoding capabilities to allow access to the Idaho EMS radio communications system; and (7-1-97)

c. Safety equipment and personal protective supplies for certified personnel and other vehicle

occupants as specified in the Minimum Equipment Standards for Licensed EMS Services, including materials to provide for body substance isolation and protection from exposure to communicable diseases pursuant to Section 39-145, Idaho Code. (7-1-97)

03. Non-transport Service Personnel. The non-transport service shall demonstrate that a sufficient number of certified personnel are affiliated with the service to accomplish a twenty four (24) hour a day, seven (7) day a week response capability. Exceptions to this requirement may be granted by the EMS Bureau when strict compliance with the requirement would cause undue hardship on the community being served, or would result in abandonment of the service. The annual inspection by the EMS Bureau shall include a review of the personnel staffing configuration. (7-1-97)

04. Records to be Maintained. The non-transport service must maintain records of each EMS response in a form approved by the EMS Bureau that include at least the following information: (7-1-97)

- a. Identification of non-transport service; and (7-1-97)
- b. Date of response; and (7-1-97)
- c. Time call received; and (7-1-97)
- d. Time en route to scene; and (7-1-97)
- e. Time arrival at scene; and (7-1-97)
- f. Time service departed scene; and (7-1-97)
- g. Location of incident; and (7-1-97)
- h. Description of illness/injury; and (7-1-97)
- i. Description of patient management; and (7-1-97)
- j. Patient destination; and (7-1-97)
- k. Identification of non-transport service personnel on response and certification; and (7-1-97)
- l. Response outcome. (7-1-97)

05. Communications. The application for licensure shall describe the radio, telephonic, or other electronic means by which patient care instructions from an authorized medical source will be obtained. The annual inspection by the EMS Bureau shall include a review of the non-transport service dispatch and communications configuration. (7-1-97)

06. Medical Control Plan. The non-transport service shall describe the extent and type of supervision by a licensed physician that is available to certified personnel. The annual inspection by the EMS Bureau shall include a review of the non-transport service medical control configuration. (7-1-97)

07. Medical Treatment Protocols. The non-transport service shall submit a complete copy of the medical treatment protocols and written standing orders under which its certified personnel will function with the initial application for licensure. (7-1-97)

08. Training Facility Access. The applicant shall describe the arrangements which will provide access to clinical and didactic training locations, in the initial application for service licensure. (7-1-97)

09. Geographic Coverage Description. Each application for initial licensure shall contain a specific description of the Idaho jurisdiction(s) that the non-transport service will serve using known geopolitical boundaries or geographic coordinates. (7-1-97)

10. Local Governmental Authorization. The applicant for initial and subsequent licensure shall document compliance with all local ordinances and ambulance district requirements for every jurisdiction that will be served by the applicant. (7-1-97)

11. Required Application. The applicant shall submit a completed application to the EMS Bureau to be considered for licensure. The most current standardized form shall be available from the EMS Bureau. An additional application may be required prior to subsequent annual inspection by the EMS Bureau. (7-1-97)

12. Inspection. Representatives of the Department are authorized to enter the applicant's facility or other location as designated by the applicant at reasonable times, for the purpose of inspecting the non-transport services' vehicle(s) and equipment, non-transport response records, and other necessary items to determine eligibility for licensing by the state of Idaho. (7-1-97)

13. Non-Transport Service Minimum Standards Waiver. The controlling authority providing non-transport services may petition the EMS Bureau for waiver of the non-transport service standards of these rules, if compliance with the service standards would cause undue hardship on the community being served. (7-1-97)

14. License. Non-transport services must be licensed on an annual basis by the EMS Bureau. (7-1-97)

**302. -- 399. (RESERVED).**

**400. ADVANCE DO NOT RESUSCITATE DIRECTIVES.**

01. Protocols. (11-10-94)

a. The EMS Advisory Committee will establish standard protocols for EMS personnel to respond to advance DNR directives. (11-10-94)

b. The protocol will be reviewed at least annually by the EMS Advisory Committee to determine if changes in protocol should be made to reflect technological advances. (11-10-94)

c. The Department will notify Idaho EMS providers of DNR protocols and any subsequent changes. (11-10-94)

02. Do Not Resuscitate Order. (11-10-94)

a. A standard DNR form will be made available to physicians by the Department or its designee. (11-10-94)

b. One (1) copy will be maintained in the patient's file and one (1) copy will be kept by the patient. (11-10-94)

03. Do Not Resuscitate Identification. (11-10-94)

a. Only a physician signed DNR order or a Department approved bracelet or necklace will be honored by EMS personnel. (11-10-94)

b. The bracelet or necklace will have an easily identifiable logo that solely represents a DNR code. (11-10-94)

c. The Department will advise EMS personnel of what constitutes an acceptable identification. (11-10-94)

d. No DNR identification may be issued without a valid DNR order in place. (11-10-94)

e. Only vendors authorized by the Department may sell or distribute DNR identifications. (11-10-94)

**401. -- 499. (RESERVED).**

**500. CERTIFICATION.**

In order to practice or represent himself as a First Responder, EMT-B, AEMT-A, or EMT-P, an individual must maintain current certification issued by the EMS Bureau. (7-1-97)

**501. INITIAL CERTIFICATION.**

Upon successful completion of an EMS training program, a candidate who obtains a passing score on the National Registry examination corresponding to the level of certification being sought may apply for certification to the EMS Bureau. In addition, candidates must satisfy the following requirements: (7-1-97)

01. Affiliation Required. Candidates for certification at the EMT-B, AEMT-A, and EMT-P levels must have current affiliation with a licensed EMS service which functions at, or higher than, the level of certification being sought by the applicant; (7-1-97)

02. Required Identification. Candidates for certification at any level must have a state driver's license, an Idaho identification card which is issued by a county driver's license examining station, or identification card issued by the Armed Forces of the United States; and (7-1-97)

03. Criminal Background Check. A criminal background check shall be conducted for all applicants for initial certification in accordance with the standards and procedures established in IDAPA 16, Title 05, Chapter 06, "Rules Governing Mandatory Criminal History Checks." The Division or the EMS Bureau may require an updated or additional criminal background check at any time, without expense to the applicant, if there is cause to believe new or additional information will be disclosed. Denial without the grant of an exemption pursuant to IDAPA 16, Title 05, Chapter 06, shall result in denial or revocation of certification. (7-1-97)

04. Fee for Initial Certification. The fee for initial certification for AEMT-A and EMT-P shall be thirty five dollars (\$35). (7-1-97)

**502. -- 509. (RESERVED).**

**510. CERTIFICATION DURATION AND RECERTIFICATION.**

All certification is for the following specified intervals of time, during which time required continuing education, refresher courses and other proficiency assurances shall be completed in order to renew the certification. (7-1-97)

01. First Responder Certification. A First Responder shall be issued certification for three (3) years. The duration of initial certification may be up to forty two (42) months from the date of examination. Continuing education and refresher course shall be conducted in accordance with the EMS Standards Manual in effect at the beginning of the certification interval. (7-1-97)

02. EMT-B Certification. An EMT-B shall be issued certification for three (3) years. The duration of initial certification may be up to forty two (42) months from the date of examination. Continuing education, refresher course, and proficiency assurance documentation shall be conducted in accordance with the EMS Standards Manual in effect at the beginning of the certification interval. (7-1-97)

03. AEMT-A Certification. An AEMT-A shall be issued certification for two (2) years. The duration of initial certification may be up to thirty (30) months from the date of examination. Continuing education, refresher course, and proficiency assurance documentation shall be conducted in accordance with the EMS Standards Manual in effect at the beginning of the certification interval. The fee for recertification shall be twenty five dollars (\$25). (7-1-97)

04. EMT-P Certification. An EMT-P shall be issued certification for two (2) years. The duration of initial certification may be up to thirty (30) months from the date of examination. Continuing education, refresher course, and proficiency assurance documentation shall be conducted in accordance with the EMS Standards Manual in effect at the beginning of the certification interval. The fee for recertification shall be twenty five dollars (\$25). (7-1-97)

05. Required Documentation. Documentation of recertification requirements is due to the EMS Bureau prior to the certification expiration date. Failure to submit complete documentation of requirements by the certification expiration date renders the certification invalid and the candidate shall not practice or represent himself as certified personnel. (7-1-97)

06. Affiliation Required. Candidates for recertification at the EMT-B, AEMT-A, and EMT-P levels must have current affiliation with a licensed EMS service. (7-1-97)

**511. LAPSED CERTIFICATION.**

After the expiration date of certification issued by the EMS Bureau, the certification shall no longer be valid unless required recertification documentation has been submitted. No grace periods or extensions to an expiration date may be granted. (7-1-97)

01. Reinstatement of Certification. An individual may submit recertification documentation up to a maximum of two (2) years following the certification expiration date. In order for certification to be reinstated individuals must meet the requirements for initial certification. Continuing education proportionate to the amount of time since the last recertification must be documented. (7-1-97)

02. Re-entry. An individual whose certification has been expired for more than two (2) years must obtain NREMT registration and submit proof of current NREMT registration with an application for certification. All other requirements for initial certification must be met. (7-1-97)

**512. SURRENDER OF CERTIFICATION.**

An individual who possesses current certification may relinquish that certification at any time by submitting a letter of intent to the EMS Bureau. This action may not prevent investigative or disciplinary action against the individual, which may take place thereafter. (7-1-97)

**513. REVERSION.**

An individual who possesses current certification may relinquish that certification and receive a certification at a lower level with the same expiration date as the original certification. The individual must meet all requirements for initial certification. This action may not prevent investigative or disciplinary action against the individual which may take place thereafter. (7-1-97)

**514. RECIPROCITY.**

An individual who has successfully completed an EMS training program approved by another state, U.S. Territory, or branch of the U.S. Armed Services may apply for EMS certification if the individual satisfies the criteria for initial certification and has current NREMT registration or state EMS certification at or above the level of certification being sought. (7-1-97)

**515. ADMINISTRATIVE LICENSE ACTION.**

Any license or certification may be suspended, revoked, denied, or retained only upon compliance with conditions imposed by the Bureau Chief, for any action, conduct, or failure to act which is inconsistent with the professionalism and/or standards established by these rules, including but not limited to the following: (7-1-97)

01. Any Violation. Any violation of these rules; (7-1-97)
02. Failure To Maintain Standards of Knowledge and/or Proficiency. Failure to maintain standards of knowledge and/or proficiency required under these rules; (7-1-97)
03. A Lawful Finding. A lawful finding of mental incompetency; (7-1-97)
04. Performance of Duties. Performance of duties pursuant to said license or certificate while under the influence of alcohol or any illegal substance; (7-1-97)
05. Any Conduct, Action, or Conviction. Any conduct, action, or conviction which does or would result in denial without exemption of a criminal history clearance under IDAPA 16, Title 05, Chapter 06, "Rules

Governing Mandatory Criminal History Checks;" (7-1-97)

06. Discipline, Restriction, Suspension or Revocation. Discipline, restriction, suspension or revocation in any other jurisdiction; (7-1-97)

07. Any Conduct, Condition, or Circumstance. Any conduct, condition, or circumstance determined by the Bureau Chief which constitutes a danger or threat to the health, safety, or well-being of persons or property; (7-1-97)

08. Performing Any Medical Procedure or Providing Medication. Performing any medical procedure or providing medication which deviates from or exceeds the scope of practice for the corresponding level of certification established under IDAPA 22, Title 01, Chapter 06, "Rules for EMS Personnel." (7-1-97)

**516. -- 599. (RESERVED).**

**600. WHO MAY REPORT A DISCIPLINARY VIOLATION.**

Any person who knows of a violation of any law or rule by the holder of an emergency medical services certificate issued pursuant to these rules may report the violation to the EMS Bureau. (7-1-97)

**601. PRELIMINARY INVESTIGATION.**

The EMS Bureau shall make a preliminary investigation of all the facts and circumstances surrounding the reported facts and events and shall make a report of such facts to the Emergency Medical Services Advisory Committee Disciplinary Subcommittee for a recommendation of appropriate action. The subject of the investigation shall be given an opportunity to respond in writing, or at the option of the EMS Bureau, in person, to the reported violation. (7-1-97)

**602. CONFIDENTIALITY OF INVESTIGATION.**

Preliminary investigations and papers in connection with them shall be confidential until a notice of certificate action is issued. (7-1-97)

**603. NOTICE OF CERTIFICATE ACTION.**

The Bureau Chief shall notify the certificate holder of any intended license action, or shall notify the certificate holder that no action will be taken. If the certificate holder fails to file an administrative appeal, the intended license action shall become effective without further notice. (7-1-97)

**604. -- 996. (RESERVED).**

**997. CONFIDENTIALITY OF RECORDS.**

Any disclosure of information obtained by the Department is subject to the restrictions contained in Idaho Department of Health and Welfare Rules, IDAPA 16, Title 05, Chapter 01, "Rules Governing the Protection and Disclosure of Department Records." (7-1-97)

**998. -- 999. (RESERVED).**