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**24.05.01 - RULES OF THE BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS**

**000. LEGAL AUTHORITY (Rule 0).**

These rules are hereby prescribed and established pursuant to the authority vested in the Board of Environmental Health Specialist Examiners by the provisions of Sections 54-2403 and 54-2405, Idaho Code. (7-1-93)

**001. TITLE AND SCOPE (Rule 1).**

These rules shall be cited as IDAPA 24, Title 05, Chapter 01, "Rules of the Board of Environmental Health Specialist Examiners." (7-1-93)

**002. (RESERVED).**

**003. WRITTEN INTERPRETATIONS (Rule 3).**

The board may have written statements which pertain to the interpretation of the rules of this chapter. Such interpretations, if any, are available for public inspection and copying at cost in the main office of the Bureau of Occupational Licenses. (7-1-93)

**004. -- 009. (RESERVED).**

**010. DEFINITIONS (Rule 10).**

01. Board. The Board of Environmental Health Specialist Examiners, as prescribed in Section 54-2401(d), Idaho Code. (7-1-93)

**011. -- 099. (RESERVED).**

**100. QUALIFICATIONS FOR LICENSURE (Rule 100).**

Applicants for license to practice as an Environmental Health Specialist in Idaho must: (7-1-93)

01. Moral Character. Be of good moral character. (7-1-93)

02. Education and Experience. Have education and experience as prescribed in Title 54, Chapter 24, Idaho Code. (7-1-93)

03. Baccalaureate Degree. A baccalaureate degree in Environmental Health, Sanitary Science, Environmental Science or comparable degrees with a minimum of twenty (20) semester hours or thirty (30) quarter hours in environmental health shall be considered as equivalent to a baccalaureate degree in Public Health for purposes of licensing as an Environmental Health Specialist. Reference Section 54-2408, Idaho Code. (7-1-93)

04. Credentials. Credentials to be filed by all applicants. (7-1-93)

a. An application shall be completed by all applicants for licensure upon a form prescribed by the Board of Environmental Health Specialist Examiners. The application is for permanent filing and will not be returned. (7-1-93)

b. All applications shall be accompanied by an unmounted photograph, size 3 inches by 3 inches (3" x 3") (head and shoulders), taken not more than one (1) year prior to date of original application, which fact shall be attested to by the applicant's signature across the bottom of the picture and attested before a public official authorized to administer oaths. (7-1-93)

c. The application shall be accompanied by transcripts showing all college or university education and degrees granted. (7-1-93)

d. Application form shall show record of employment since leaving college or university, starting

with present employment and listing employment record in reverse order. (7-1-93)

e. Applicants who are currently registered as environmental health specialist trainees shall furnish recommendations from supervisor. (7-1-93)

f. Recommendations from three (3) individuals excluding close relatives. (7-1-93)

**101. -- 199. (RESERVED).**

**200. EXAMINATIONS (Rule 200).**

01. Location and Time. Examinations for license of an Environmental Health Specialist and Environmental Health Specialist Trainee in the state of Idaho shall be held annually at the Bureau of Occupational Licenses, Boise, Idaho, and such other dates and places as may be required and designated by the Board of Examiners. (7-1-93)

02. Deadline. Applications for examination must be received by the Bureau of Occupational Licenses sixty (60) days prior to examination. (7-1-93)

03. Content of Exam. No applicant will be considered in substantial conformance with the basic policies and principles set forth in the Environmental Health Specialist Act until he has successfully passed the prescribed examination. The examination shall consist of a written examination as prepared by the Professional Examination Services, 475 Riverside Drive, New York, NY 10115, and/or such other written or oral examination as may be determined by the Board. There will be no refund if the examination is failed. (7-1-93)

04. Passing Score. The passing score in the examination shall be a seventy (70%) percent score as reported by the Professional Examination Services. (7-1-93)

**201. -- 298. (RESERVED).**

**299. TRAINEE CERTIFICATION (Rule 299).**

An applicant who has successfully completed the examination and who is otherwise qualified for licensure as an environmental health specialist as a trainee may apply for a certification of registration in order to complete the experience requirement set forth in Section 54-2408, Idaho Code. (3-23-95)

01. Fee. A twenty-five dollar (\$25) fee must accompany the application. (3-23-95)

02. Certification of Registration. The certification of registration which will be issued to such an applicant will not remain in effect for any period longer than that specifically required to obtain the experience referred to in 54-2408, Idaho Code, and in no case will it be in effect for a period longer than three (3) years. (3-23-95)

03. Maximum Number of Certificates. No more than two (2) certificates of registration will be issued to any applicant. A qualified applicant will receive an initial certification of registration and will be entitled to apply for one additional certification of registration only if necessary to complete the experience requirement. (3-23-95)

**300. RECIPROCITY (Rule 300).**

Reciprocity may be arranged by the Board through the Bureau of Occupational Licenses with states having substantially equal requirements. All applications for licensure by reciprocity must be reviewed and approved by the Board. (7-1-93)

**301. -- 399. (RESERVED).**

**400. FEES (Rule 400).**

01. Fee to Accompany Application. Every application must be accompanied by the application fee together with the examination fee or reciprocity fee whichever is appropriate. (7-1-93)

02. Reexam Fee. The application fee is not required when applying for reexamination unless the prior existing application has been terminated by board action and the applicant is required to submit another complete application as in the case of one applying for the first time. (7-1-93)
03. Fee Schedule. As required by law, the Board has established the following fees: (7-1-93)
- a. Annual renewal fee - Fifty dollars (\$560). (7-1-93)
  - b. Application fee - Twenty-five dollars (\$25). (7-1-93)
  - c. Examination fee - Seventy-five dollars (\$75). (7-1-93)
  - d. Reexamination fee - Seventy-five dollars (\$75). (7-1-93)
  - e. Reciprocity fee - Seventy-five dollars (\$75). (7-1-93)
  - f. Certificate fee - Five dollars (\$5). (7-1-93)
04. Certificate Fee. The certificate fee is required when changing to Environmental Health Specialist from trainee status. (7-1-93)
05. Fees are not Refundable. Fees are not refundable. (7-1-93)

**401. CONTINUING EDUCATION (RULE 401).**

Each environmental health specialist licensed by the state of Idaho shall attend twenty-four (24) clock hours of approved education courses in each two (2) year period (based on the July 1 renewal date and the year of original licensure). (3-23-95)

01. Courses. Education courses must include training in topics such as but not limited to: (3-23-95)
- a. Milk and food sanitation. (3-23-95)
  - b. Public and private water supply. (3-23-95)
  - c. Water quality. (3-23-95)
  - d. Public and private wastewater management. (3-23-95)
  - e. Water recreational facilities. (3-23-95)
  - f. Air quality. (3-23-95)
  - g. Solid and hazardous waste management. (3-23-95)
  - h. Occupational health and safety. (3-23-95)
  - i. Institutional health and safety. (3-23-95)
  - j. Vector control. (3-23-95)
  - k. Noise control. (3-23-95)
  - l. Epidemiology. (3-23-95)
  - m. Industrial hygiene. (3-23-95)

- n. Emergency response. (3-23-95)
- o. Toxicology. (3-23-95)
- p. Risk assessment. (3-23-95)
- q. Environmental and/or public health administration. (3-23-95)
02. Preapproved Educational Courses. Educational courses on the specifically listed topics in Section 401.01 and presented by the following agencies or organizations will be considered pre-approved and need only to be self-certified by the applicant at the time of license renewal; USEPA, USFDA, USDA, USPHS, Idaho Department of Agriculture, Idaho Emergency Response Commission, Idaho State Police, Idaho Environmental Health Association, Idaho Environmental Professionals, the International Association of Milk, Food and Environmental Sanitarians, Idaho District Health Department and the National Environmental Health Association and the Idaho Department of Health and Welfare. (3-23-95)
03. Committee To Review and Approve Courses. The Board may appoint a committee to review and approve courses that are not pre-approved. A course approval form may be obtained from the Board. The Board reserves the right to verify attendance and review course content of all submitted self-certified contact hours. (3-23-95)
04. Submission of Attendance. Each EHS shall submit with the annual license renewal application a form provided by the Board to certify that the requisite approved courses have been attended (self-certification). (3-23-95)
05. Reporting Year. The reporting year ends June 30 for courses that have been pre-approved as set forth in Subsection 401.02. All other courses must be submitted to the Board prior to May 1 of the reporting year to be considered for inclusion in the license renewal application. Approval requests received after May 1 will be considered for the licensee's requirements for the next reporting period. (3-23-95)
- 402. -- 499. (RESERVED).**
- 500. RULE MAKING HISTORY PRIOR TO JULY 1, 1993 (Rule 500).**
- Adopted June 23, 1977  
Effective August 1, 1977  
Amended and readopted December 11, 1985  
Effective December 31, 1985  
Effective October 29, 1987  
Effective July 1, 1988
- (7-1-93)
- 501. -- 999. (RESERVED).**