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**IDAPA 07  
TITLE 03  
Chapter 09**

**07.03.09 - RULES GOVERNING RECREATIONAL VEHICLES  
DEPARTMENT OF LABOR AND INDUSTRIAL SERVICES**

**000. LEGAL AUTHORITY.**

The Director of the Department of Labor and Industrial Services is authorized under Section 39-4104, et seq, Idaho Code, to promulgate rules concerning the enforcement and administration of the Idaho Building Code Advisory Act. (2-26-93)

**001. TITLE AND SCOPE.**

These rules shall be cited as IDAPA 07, Title 3, Chapter 9, Rules Governing Recreational Vehicles, Department of Labor and Industrial Services. These rules prescribe the criteria for enforcement of the Idaho Building Code Advisory Act as it pertains to recreational vehicles. (2-26-93)

**002. WRITTEN INTERPRETATIONS.**

This agency has no written interpretations of this chapter. (2-26-93)

**003. ADMINISTRATIVE APPEALS.**

This chapter does not provide for administrative relief of the provisions contained herein. (2-26-93)

**004.-- 010. (RESERVED).**

**011. INSPECTIONS.**

01. Required Inspection. Any person renting, leasing, selling, or offering for rent, lease, or sale, any recreational vehicle shall request an inspection by the department under any of the following conditions: (12-5-75)

a. When the recreational vehicle has been manufactured after March 8, 1971, unless the unit bears a valid Idaho insignia; and/or (12-5-75)

b. When the recreational vehicle has been the subject of repair or alterations. (12-5-75)

c. Used recreational vehicles manufactured prior to the current year shall be exempted if they are in conformance with the Code and bear an insignia from a state whose recreational vehicle codes are at least equivalent to those enforced by the state of Idaho. (8-19-82)

02. Fees. Fees for inspection by the department shall be as prescribed by IDAPA 07.03.09.024. (1-22-80)

03. Inspection Request. Requests for inspection shall be made on forms provided by the department at least five (5) working days prior to the desired date of inspection and shall indicate the location, make, model, serial number of the unit, and shall be accompanied by inspection fees pursuant to IDAPA 07.03.09.024. Any additional inspection fees are payable on completion of each inspection. (12-5-75)

**012. NOTICE OF VIOLATION.**

01. Service of Notice of Violation. When an inspection reveals that a recreational vehicle is in violation of any provisions of the codes enumerated in Chapters 40 and/or 41, Title 39, Idaho Code, the standards therein, or these rules, the department shall serve upon the renter, lessor, seller, owner, manufacturer, or agent thereof, a notice of violation setting forth the specific violation. The department may also post the unit with a prohibited sale or use notice, and such notice shall be corrected within ten (10) days or such longer period of time as may be allowed by the department. Should the violations not be corrected in the allotted time, insignia of compliance, if any, shall be reappropriated. (12-5-75)

02. Notification of Corrections Completed. Upon receipt of a notice of violation, the recipient shall

notify the department in writing within ten (10) days of the action taken to correct the violation. A person so served shall not move, or cause to be moved, the unit until the department is notified of the completion of the corrections and the prohibited sale or use notice has been removed by the department. (12-5-75)

03. Issuance of Insignia. Upon request for a required inspection pursuant to this section, and the payment of fees pursuant to IDAPA 07.03.09.024, the unit shall be inspected, and if found to meet the requirements of the law and these rules, an insignia shall be issued for such unit. (12-5-75)

**013. MANUFACTURER CONTROL AND SUPERVISION.**

01. Manual of Procedure. The manufacturer shall submit a manual of procedure for surveillance to provide quality control of factory produced recreational vehicles meeting the minimum requirements of adopted national standards for recreational vehicles concurrent with the manufacturer's request for plan approval pursuant to IDAPA 07.03.09.014 and IDAPA 07.03.09.015. (12-5-75)

02. Quality Control. The procedure must meet the standards of and be approved by the department. Supervisors shall be responsible for quality control and shall maintain complete records to substantiate that each unit has been checked and complies with adopted standards and plans as approved by the department. Under Idaho law, Title 39, Chapter 40, Section 39-4009, Idaho manufacturers shall maintain certified supervisors for plumbing, heating and electrical systems. (1-22-80)

03. Inspections. The department shall make inspections in the place of manufacture and shall require submission of evidence by the manufacturer of adequate supervision of the manufacturing process to assure conformity of the product with the approved plans, and shall condition the issuance of insignia on inspection during the manufacture of each unit. (12-5-75)

04. Certified Supervisors. The failure of an Idaho manufacturer to have the certified supervisors on duty in the plant at all times that a recreational vehicle plant is manufacturing plumbing, heat-producing or electrical systems, under the provisions of Section 39-4009, Idaho Code, shall be guilty of a misdemeanor under the provisions of Section 39-4126, Idaho Code, and shall fall under the provisions of Section 18-317, Idaho Code. (1-22-80)

**014. APPLICATION FOR PLAN APPROVAL.**

01. Applications. Each manufacturer of recreational vehicles manufacturing units for sale, lease or rent within the state of Idaho shall make application to the department for plan approval for every model of such unit prior to the time the model involved is to be produced. The application shall include: (12-5-75)

- a. An application on forms supplied by the department; (12-5-75)
- b. Two (2) copies of complete plans and specifications, manual of manufacturing procedure, and when required, substantiating calculations or test results, indicating details of construction thereof for each model; and (12-5-75)
- c. The fees required by IDAPA 07.03.09.024. (12-5-75)

02. Plans Specifications. Plans for recreational vehicles shall be drawn to scale so that when reduced all dimensions can be read on an architect's one-eighth (1/8) to one (1) scale or larger. Exception: recreational vehicles under 40 feet long without tip-outs may substitute the scale reduction requirements by incorporating a fifteen (15) foot line scale (map scale) with all one-fourth (1/4) and one (1) foot increments clearly designated prior to reduction. All plans shall be on unglazed bond paper of 8 1/2 x 11 inches in size or multiples thereof, and shall show and specify, but are not limited to: (3-1-79)

- a. Floor plans; (3-1-79)
- b. Location of all appliances and fixtures; (3-1-79)
- c. Location of warm air registers; (3-1-79)

- d. Location of drains, water, gas and electrical connections; (3-1-79)
- e. Diameter and type of pipe and tubing; (3-1-79)
- f. Size and type of fittings; (3-1-79)
- g. Method of securing all piping; (3-1-79)
- h. Temperature and pressure relief valves on water heaters; (3-1-79)
- i. Description of all materials, fixtures, fittings, pipe and the grade of quality of such materials accompanied by a list of all applicable approvals; (3-1-79)
- j. Location of fire extinguisher; (3-1-79)
- k. Location of alternate egress; (1-22-80)
- l. Location of serial number; and (1-22-80)
- m. Total of square footage of living area. (1-22-80)

**015. MODEL MANUFACTURED IN MORE THAN ONE LOCATION OR UNDER MORE THAN ONE COMMON TRADE NAME.**

01. More Than One Location/Trade Name. If the manufacturer plans to produce the same model under more than one (1) trade name at more than one (1) location, plan approval shall be obtained at the time of filing, subject to submission for each model of the following: (12-5-75)

- a. One (1) set of application forms for plan approval showing all common or trade names used; (12-5-75)
- b. Two (2) sets of complete plans and specifications; (12-5-75)
- c. Fees, pursuant to IDAPA 07.03.09.024 for each location and name, if the plan is not identical in all respects; and (12-5-75)
- d. Travel fees pursuant to IDAPA 07.03.09.024 if an out-of-state inspection is required. (12-5-75)

02. Additional Plan Approvals. If subsequent to plan approval of models the manufacturer wishes to obtain plan approval for additional locations of manufacture, it will be necessary to follow the procedure for new models in order to obtain plan approval for each location or common or trade name. (12-5-75)

03. Model. "Model" as referred to in Section 39-4113(3), Idaho Code, for recreational vehicles shall mean a specific outside dimension and floor plan with specific electrical, plumbing, gas, and heating locations. Changes that do not alter or relocate the above need not be considered a new model so long as the same model designation is used. Any dimension, floor plan or mechanical changes require a separate model designation. (9-3-80)

**016. NONCONFORMING APPLICATION AND PLANS.**

Should the application and plans not conform to the applicable standards and these rules, the applicant shall be so notified in writing within ten (10) working days of the date they are received by the department. Should the applicant fail to submit a completely corrected application and plans in accordance with the information supplied on the plan correction sheet within sixty (60) days of such notice, the application shall be deemed abandoned. (12-5-75)

**017. EXPIRATION OF APPROVAL -- RENEWAL.**

Plan approvals shall expire fifteen (15) months from the date of department approval. Plans may be renewed prior to the expiration date by submission of an application for plan renewal form, obtainable from the department.

Application for plan approval renewal shall be submitted in duplicate, together with two (2) sets of plans and appropriate plan renewal fees pursuant to IDAPA 07.03.09.024. Plan approval renewal is permitted only when the plans for the designated model are identical to those on file with the department. A change of model name or designation is permitted on a renewal of approval provided specific information is submitted on the change of model name. After the expiration date, the procedure for renewal of approval of any such expired plan approvals shall be submitted and processed as for a new plan approval. Additions to submittals shall expire on the expiration date of the original submittal. (1-22-80)

**018. CHANGES TO APPROVED PLANS.**

01. Application for Changes. Where the manufacturer proposes changes in the plumbing, heating, illuminating, cooking, or electrical equipment or installations, or the department's rules are amended to necessitate such change, two (2) sets of supplemental detail plans and specifications of such changes shall be submitted to the department for plan checking and comparison. Plans shall be accompanied by a transmittal of supplementary plan application form obtainable from the department and original approval and plan checking fee pursuant to IDAPA 07.03.09.024. If the department determines that such supplemental details do not constitute a new model, the supplement will be filed with, and become a part of, the existing plan approval. Where the supplemental details constitute a model change, application for plan approval will be processed as a new model. (12-5-75)

02. Changing Model Name or Designation. A model name or designation may be changed or added prior to the expiration date by filing an amended application and fee pursuant to IDAPA 07.03.09.024. (12-5-75)

**019. CHANGE OF OWNERSHIP, NAME, OR ADDRESS.**

01. Change of Ownership. Where there is a change of ownership of a recreational vehicle manufacturing business having department plan approval pursuant to IDAPA 07.03.09.014 and IDAPA 07.03.09.015, the new owner shall notify the department of such changes within ten (10) days. The notification shall be accompanied by the appropriate fee pursuant to IDAPA 07.03.09.024. If the new owner submits a certificate that he will continue to manufacture in accordance with previously approved plans, new applications and plan fees may not be required. (12-5-75)

02. Change of Name or Address. In the event of a change in the name or address of any manufacturer, the manufacturer shall notify the department in writing within ten (10) days. The notification shall be accompanied by the appropriate fee pursuant to IDAPA 07.03.09.024. (12-5-75)

**020. DISCONTINUANCE OF MANUFACTURE.**

When a recreational vehicle manufacturer discontinues production of a model carrying department plan approval, the manufacturer shall, within ten (10) days, advise the department of the date of such discontinuance, and return all insignia allocated for such discontinued models. (12-5-75)

**021. VEHICLE IDENTIFICATION.**

01. Serial Number. Each recreational vehicle rented, leased, or sold, or offered for rent, lease, or sale in the state of Idaho, shall bear a legible identifying serial number in accordance with the provisions of this section. Recreational vehicle identification numbers shall be consistent with the Society of Automotive Engineers recommended practices. (6-12-79)

02. Serial Number Location. The unit serial number, including the state identity shall be stamped in a visible location in the A frame assembly of the unit. If the unit has no A frame assembly, or the A frame assembly is designed to be moved, the identification number shall be stamped in a location approved by the department in writing, and such identification number shall be visible at all times. In addition to the serial number being stamped on an approved location, an insignia shall be permanently attached on the exterior wall adjacent to the main door and not less than six (6) inches above the floor line. The insignia shall be made of etched brass, stainless steel, anodized or clad aluminum, or other approved material, not less than 0.020 inches thick, and three (3) inches by one and three-fourths (1 3/4) inches minimum size, with lettering not less than one-eighth (1/8) inch high. (6-12-79)

03. Idaho Serial Numbers. Serial numbers of Idaho units shall be preceded by the letters "IDA",

denoting the state of Idaho, and followed by a dash, and the manufacturer's numerical serial number. (6-12-79)

04. Date of Manufacture. The date of manufacture, showing the month, week and year will be shown on the insignia. Such data will be provided by the manufacturer. (12-5-75)

**022. INSIGNIA.**

01. Required Insignia. All recreational vehicles offered for rent, lease or sale in Idaho shall bear a department insignia of compliance prior to leaving the manufacturing plant. (12-5-75)

02. Assignment of Insignia. Each insignia shall be assigned and affixed to a specific unit. Assigned insignia are not transferable and are void when not affixed as assigned. All assigned insignia not affixed to the specific unit shall be returned to, or may be confiscated by, the department. The insignia shall remain the property of the department, and may be reappropriated by the department in the event of violation of the conditions of approval. (12-5-75)

03. Application for Insignia. (12-5-75)

a. Following receipt of plan approval, the unit manufacturer shall make application for an insignia for each unit to be manufactured for rent, lease or sale in Idaho. The application shall be submitted to the department in triplicate, accompanied by the appropriate fees pursuant to IDAPA 07.03.09.024. The application shall include the plan approval number, model designation, and the serial number of each unit for which an insignia is requested. Advance inclusion of the unit serial number may be omitted from the application for a recreational vehicle insignia, provided the applicant submits a report of the insignia number and serial number of the specific unit to which the insignia has been assigned. (12-5-75)

b. Such report shall be on the insignia application form, and shall be submitted not later than thirty (30) days from the issuance of such insignia. Failure to provide the unit serial numbers not later than thirty (30) days from the date of issuance shall void such insignia and such insignia shall be returned to or confiscated by the department, and after due notice all plan approvals for that manufacturer shall be voided. Reinstatement of plan approvals shall be treated as new approvals. Insignia not assigned to specific units within the thirty (30) day period shall be returned to, or subject to confiscation by, the department. Confiscated insignia are not subject to a refund, and any reissuance of previously confiscated insignia shall be charged as new insignia. (12-5-75)

04. Denial of Insignia. Should inspection reveal that a manufacturer is not manufacturing units according to plans approved by the department, or is manufacturing units without certified supervisors, and such manufacturer, after having been served with written notice setting forth in concise terms the violation, continues to manufacture units without correcting any such violations, application for new insignia shall be denied and the insignia previously issued shall be subject to confiscation. Upon satisfactory proof of compliance, such manufacturer may resubmit a new application for insignia. (12-5-75)

05. Removal of Insignia. In the event that any unit bearing an insignia is found to be in violation of these rules and regulations, the department shall remove the insignia after furnishing the manufacturer, renter, lessor, owner, or agent thereof, with a written statement of such violations. The department shall not issue a new insignia until corrections have been made and the manufacturer, owner, renter, lessor, or agent thereof has requested an inspection pursuant to Subsection 07.03.09.011. (12-5-75)

06. Lost Insignia. When an insignia of compliance becomes lost or damaged by the owner of a unit, the department shall be notified immediately in writing by the owner. The owner shall specify the manufacturer, the unit serial number, and when possible the insignia number. All damaged insignia shall be promptly returned. Damaged or lost insignia shall be replaced by the department with another insignia, which shall bear the date of the original insignia, upon payment of an insignia fee as provided in Subsection 07.03.09.024. (12-5-75)

07. Refunds. Effective May 1, 1979, any insignia returned to the Department of Labor and Industrial Services within six (6) months from the date of issuance will qualify for a refund of fifty percent (50%) of the insignia fee when accompanied with a valid explanation of the reason for the return. Fees on any insignias confiscated under IDAPA 07.03.09.022.03, will not be refunded. The intent of this rule is to make sure the

manufacturers do not over-order insignias. Manufacturers should only order the amount of insignias that will be used up within a sixty (60) day period. Insignias are the property of the department and are issued to signify compliance to Idaho Code. Therefore, any unusable insignias due to model change, discontinuance of a model, etc., must be returned to the department. (6-12-79)

08. Insignia Location. All insignias shall be located not less than six (6) inches above the floor line permanently attached on the exterior wall adjacent to the main entry door. (4-16-81)

**023. ALTERATIONS.**

01. Unacceptable Alterations. Any alteration affecting plumbing, heating, illuminating, cooking, or electrical equipment installations in a unit which bears or is required to bear an insignia, shall void such approval and the insignia shall be returned to, or be subject to confiscation by, the department. (12-5-75)

02. Not Considered to be Alterations. The following shall not constitute an alteration: (12-5-75)

a. Adjustment and maintenance of equipment, or (12-5-75)

b. Replacement of equipment in kind. (12-5-75)

03. Alterations in Recreational Vehicles. Any person proposing an alteration in a recreational vehicle shall make an application on forms provided by the department. (12-5-75)

04. Field Technical Service. Prior to making application for an alteration permit the applicant may request field technical service. (12-5-75)

05. Request for Inspection. Upon completion of the alteration, the permittee shall request the department to make an inspection. (12-5-75)

06. Insignia or Alterations. The permittee shall purchase a replacement insignia, based on inspection of the alteration only, or a new insignia based on a complete inspection. (12-5-75)

**024. FEES.**

01. Payment of Fees. Fees shall be paid to and collected by the department. (12-5-75)

02. Design Review Fee. Forty-five dollars (\$45) per model. (12-5-75)

03. In-plant Inspection Fee (Includes Insignia). Twelve dollars (\$12) per unit. (1-22-80)

04. Requested Inspection, Reinspection, and Field Technical Service. Eleven dollars (\$11) (includes insignia) for each system to be inspected (heating, plumbing, electrical), for each unit plus twenty-six cents (\$.26) per mile based on the round-trip distance from the point of inspection and the appropriate inspector's office location. The department will arrange for inspection within the state of Idaho upon request. (1-16-92)

05. Out-of-state Inspections. Total cost of travel based on published air fare or equal rate, between Boise, Idaho, and the point of inspection; plus necessary supplemental surface transportation, and reimbursement of the actual cost of food and lodging. An out-of-state in-plant requested inspection shall total one hundred percent (100%) inspection of any Idaho unit or units, and a representative inspection of the assembly line. Applications for requested inspections to separate facilities in close geographical proximity shall be scheduled to avoid duplication of trips, and such costs shall be equally pro-rated. (1-22-80)

06. Change of Manufacturer's Name or Address. Ten dollars (\$10) per change. (11-30-78)

07. Insignia Replacement Fee. Ten dollars (\$10) each insignia. (11-30-78)

08. Change of Model Name or Designation Only (as per IDAPA 07.03.09.018.02: Ten dollars (\$10) per

- change. (11-30-78)
09. Plan Renewal Fee (If Plans Are Identical to Plans Previously Approved): Ten dollars (\$10) per model. (11-30-78)
10. Changes to Approved Plans: Fifteen dollars (\$15) for each system (heating, plumbing, electrical). (11-30-78)
11. Insignia Fee for Out-of-state Manufacturers Having Valid Reciprocal Agreement with Idaho: Ten dollars (\$10) per insignia. (1-22-80)

**025. RECIPROCAL AGREEMENTS.**

Under the authority of Section 39-4007, Idaho Code, the provisions for insignia of compliance as specified in a written and signed reciprocal agreement between the department and any other state shall take precedence over the provisions of these rules. (12-5-75)

**026. USES OF FOAMED PLASTICS IN RECREATIONAL VEHICLES.**

01. Unacceptable Foamed Plastics. Foamed plastics shall not be used in the following locations in recreational vehicles: (12-5-75)
- a. In any area exposed to the atmosphere or as an underseal. (12-2-76)
  - b. As an insulation on water supply or gas lines or in any enclosed space containing water supply or gas lines. (12-2-76)
02. Rigid Foamed Plastics. Rigid foamed plastics used structurally or as an insulation in recreational vehicles shall have a flame spread of not more than seventy-five (75), and shall have a smoke developed rating of not more than 450 when tested in accordance with UBC Standard 42-1. (12-2-76)
03. Acceptable Foamed Plastics. Foamed plastics may be used to surround generator, LP-Gas container, and engine compartments, if the compartment is completely encased in not less than 0.032-inch aluminum, or 26 gage galvanized steel sheet, so that no part of the foam is exposed to the interior of the compartment. (12-2-76)
04. Federal Motor Vehicle Safety Standard. The provisions of this section shall not be construed to apply to the provisions of Federal Motor Vehicle Safety Standard Number 302 (Flammability of Interior Materials.) (12-2-76)

**027. ADOPTION OF LATER EDITION.**

Under the provisions of Section 39-4107(6), Idaho Code, the Standard for Recreational Vehicles, NFPA 501C (ANSI A119.2), 1990 Edition, is hereby adopted for the state of Idaho, and shall be in full force and effect on and after January 1, 1991. (3-13-91)

**028. -- 999. (RESERVED).**