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Preface

The Idaho Administrative Bulletin is published once each month by the Department of Administration, Office of the Administrative Rules Coordinator, pursuant to Section 67-5203, Idaho Code. The Bulletin is a compilation of all administrative rulemaking documents in Idaho. The Bulletin publishes the official text notice and full text of such actions.

State agencies are required to provide public notice of rulemaking activity and invite public input. The public receives notice of a rulemaking activity through the Idaho Administrative Bulletin and the Legal Notice published monthly in local newspapers. The Legal Notice provides reasonable opportunity for public input, either oral or written, which may be presented to the agency within the time and manner specified in the Legal Notice. After the comment period closes, the agency considers fully all information submitted in regard to the rule. Comment periods are not provided in temporary or final rulemaking activities.

CITATION TO THE IDAHO ADMINISTRATIVE BULLETIN

The Bulletin is cited by year and issue number. For example, Bulletin 00-1 refers to the first Bulletin issued in calendar year 2000, Bulletin 01-1 refers to the first Bulletin issued in calendar year 2001, etc. Volume numbers, which proceed from 1 to 12 in a given year, correspond to the months of publication, i.e.; Volume No. 1 refers to January; Volume No. 2 refers to February; and so forth. Example: The Bulletin published in January of 2001 is cited as Volume 01-1, the December 1999 Bulletin is cited as Volume 99-12. The March 2000 Bulletin is cited as Volume 00-3.

RELATIONSHIP TO THE IDAHO ADMINISTRATIVE CODE

The Idaho Administrative Code is published once a year and is a compilation or supplemental compilation of all final and enforceable administrative rules in effect in Idaho. In an effort to provide the reader with current, enforceable rules, temporary rules are also published in the Administrative Code. Temporary rules and final rules that have been adopted and approved by the legislature during the legislative session, and published in the monthly Idaho Administrative Bulletin, supplement the Administrative Code. Negotiated, proposed, and pending rules are not printed in the Administrative Code and are published only in the Bulletin.

To determine if a particular rule remains in effect, or to determine if a change has occurred, the reader should refer to the Cumulative Index of Administrative Rulemaking, printed in each Bulletin.

TYPES OF RULES PUBLISHED IN THE ADMINISTRATIVE BULLETIN

The state of Idaho administrative rulemaking process comprises five distinct activities; Proposed, Negotiated, Temporary, Pending, and Final rulemaking. In the majority of cases, the process begins with proposed rulemaking and ends with final rulemaking. The following is a brief explanation of each type of administrative rule.

NEGOTIATED RULE

Negotiated rulemaking is a process in which all interested parties and the agency seek a consensus on the content of the rule. Agencies are encouraged to proceed through this informal rulemaking whenever it is feasible to do so. Publication of the text in the Administrative Bulletin by the agency is optional. This process should lead the
rulemaking to the temporary and/or proposed rule stage.

**PROPOSED RULE**

A proposed rulemaking is an action by an agency in which the agency is proposing to amend or repeal an existing rule or to adopt a new rule. Prior to the adoption, amendment, or repeal of a rule, the agency must publish a notice of proposed rulemaking in the Bulletin. The notice of proposed rulemaking must include:

- a) the specific statutory authority for the rulemaking including a citation to a specific federal statute or regulation if that is the basis of authority or requirement for the rulemaking;
- b) a statement in nontechnical language of the substance of the proposed rule, including a specific description of any fee or charge imposed or increased;
- c) the text of the proposed rule prepared in legislative format;
- d) the location, date, and time of any public hearings the agency intends to hold on the proposed rule;
- e) the manner in which persons may make written comments on the proposed rule, including the name and address of a person in the agency to whom comments on the proposal may be sent;
- f) the manner in which persons may request an opportunity for an oral presentation; and
- g) the deadline for public (written) comments on the proposed rule.

As stated, the text of the proposed rule must be published in the Bulletin. After meeting the statutory rulemaking criteria for a proposed rule, the agency may proceed to the pending rule stage. A proposed rule does not have an assigned effective date unless published in conjunction with a temporary rule docket. An agency may vacate a proposed rulemaking if it decides not to proceed further with the promulgation process.

**TEMPORARY RULE**

Temporary rules may be adopted only when the governor finds that it is necessary for:

- a) the protection of the public health, safety, or welfare; or
- b) compliance with deadlines in amendments to governing law or federal programs; or
- c) conferring a benefit.

If a rulemaking meets any one or all of the above requirements, a rule may become effective before it has been submitted to the legislature for review and the agency may proceed and adopt a temporary rule.

A temporary rule expires at the conclusion of the next succeeding regular session of the legislature unless the rule is approved, amended, or modified by concurrent resolution or when the rule has been replaced by a final rule.

In cases where the text of the temporary rule is the same as that of the proposed rule, the rulemaking can be done concurrently as a temporary/proposed rule. State law requires that the text of a proposed or temporary rule be published in the Administrative Bulletin. Combining the rulemaking allows for a single publication of the text.

An agency may rescind a temporary rule that has been adopted and is in effect if the rule is being replaced by a new temporary rule or has been published concurrently with a proposed rulemaking that is being vacated.
PENDING RULE

A pending rule is a rule that has been adopted by an agency under the regular rulemaking process and remains subject to legislative review before it becomes a final, enforceable rule.

When a pending rule is published in the Bulletin, the agency is required to include certain information in the Notice of Pending Rule. This includes:

a) the reasons for adopting the rule;

b) a statement of any change between the text of the proposed rule and the pending rule with an explanation of the reasons for any changes;

c) the date the pending rule will become final and effective; and

d) an identification of any portion of the rule imposing or increasing a fee or charge.

Agencies are required to republish the text of the rule when substantive changes have been made to the proposed rule. An agency may adopt a pending rule that varies in content from that which was originally proposed if the subject matter of the rule remains the same, the pending rule is a logical outgrowth of the proposed rule, and the original notice was written so as to assure that members of the public were reasonably notified of the subject. It is not always necessary to republish all the text of the pending rule. With the permission of the Rules Coordinator, only the Section(s) that have changed from the proposed text are republished. If no changes have been made to the previously published text, it is not required to republish the text again and only the Notice of Pending Rule is published.

FINAL RULE

A final rule is a rule that has been adopted by an agency under the regular rulemaking process and is in effect.

No pending rule adopted by an agency will become final and effective until it has been submitted to the legislature for review. Where the legislature finds that the agency has violated the legislative intent of the statute under which the rule was made, a concurrent resolution will be adopted rejecting, amending, or modifying the rule or any part thereof. A Notice of Final Rule must be published in the Idaho Administrative Bulletin for any rule that is rejected, amended, or modified by the legislature showing the changes made. A rule that has been reviewed by the legislature and has not been rejected, amended, or modified will become final with no further legislative action. No rule shall become final and effective before the conclusion of the regular or special legislative session at which the rule was submitted for review. However, a rule which is final and effective may be applied retroactively, as provided in the rule.

AVAILABILITY OF THE ADMINISTRATIVE CODE AND BULLETIN

The Idaho Administrative Code and all monthly Bulletins are available for viewing and use by the public in all 44 county law libraries, state university and college and community college libraries, the state law library, the state library, the Public Libraries in Boise, Pocatello, Idaho Falls and Twin Falls, the Lewiston City Library, East Bonner County Library, Eastern Idaho Technical College Library, Ricks College Library, and Northwest Nazarene College Library.
SUBSCRIPTIONS AND DISTRIBUTION

For subscription information and costs of publications, please contact the Department of Administration, Office of the Administrative Rules Coordinator, 650 W. State Street, Room 100, Boise, Idaho 83720-0306, telephone (208) 332-1820.

The Administrative Bulletin is an official monthly publication of the State of Idaho. Yearly subscriptions or individual copies are available for purchase.

The Administrative Code, is an annual compilation or supplemental compilation of all final and enforceable temporary administrative rules and includes tables of contents, reference guides, and a subject index.

Individual Rule Chapters and Individual Rulemaking Dockets, are specific portions of the Bulletin and Administrative Code produced on demand.

Internet Access - The Administrative Code and Administrative Bulletin, as well as individual chapters and docket, are available on the Internet at the following address:

http://www.state.id.us/ - from Idaho Home Page select “Legal” then “Administrative Rules” link.

EDITOR’S NOTE: All rules are subject to frequent change. Users should reference all current issues of the Administrative Bulletin for negotiated, temporary, proposed, pending, and final changes to all rules, or call the Office of the Administrative Rules at (208) 332-1820.

HOW TO USE THE IDAHO ADMINISTRATIVE BULLETIN

Rulemaking documents produced by state agencies and published in the Idaho Administrative Bulletin are organized by a numbering system. Each state agency has a two-digit identification code number known as the “IDAPA” number. (The “IDAPA” Codes are listed in the alphabetical/numerical index at the end of this Preface.) Within each agency there are divisions or departments to which a two-digit “TITLE” number is assigned. There are “CHAPTER” numbers assigned within the Title and the rule text is divided among major sections with a number of subsections. An example IDAPA number is as follows:

IDAPA 38.05.01.060.02.c.ii.

“IDAPA” refers to Administrative Rules in general that are subject to the Administrative Procedures Act and are required by this act to be published in the Idaho Administrative Code and the Idaho Administrative Bulletin.

“IDAPA 38.” refers to the Idaho Department of Administration.

“05.” refers to Title 05 which is the Department of Administration’s Division of Purchasing.

“01.” refers to Chapter 01 of Title 05, “Rules of the Division of Purchasing”.

“060.” refers to Major Section 060, “Content of the Invitation to Bid”.

“02.” refers to Subsection 060.02.

“c.” refers to Paragraph 060.02.c.

“ii.” refers to Subparagraph 060.02.c.ii.
DOCKET NUMBERING SYSTEM

Internally, the Bulletin is organized sequentially using a rule docketing system. All rulemaking actions (documents) are assigned a “DOCKET NUMBER”. The “Docket Number” is a series of numbers separated by a hyphen “-”, (38-0501-0101). The docket numbers are published sequentially by IDAPA designation (e.g. the two-digit agency code). The following example is a breakdown of a typical rule docket:

“DOCKET NO. 38-0501-0101”

“38-” denotes the agency’s IDAPA number; in this case the Department of Administration.

“0501-” refers to the TITLE AND CHAPTER numbers of the agency rule being promulgated; in this case the Division of Purchasing (TITLE 05), “Rules of the Division of Purchasing” (Chapter 01).

“0101” denotes the year and sequential order of the docket submitted and published during the year; in this case the first rulemaking action of the chapter published in calendar year 2001.

Within each Docket, only the affected sections of chapters are printed. (See Sections Affected Index in each Bulletin for a listing of these.) The individual sections affected are printed in the Bulletin sequentially (e.g. Section “200” appears before Section “345” and so on). Whenever the sequence of the numbering is broken the following statement will appear:

“(BREAK IN CONTINUITY OF SECTIONS)”

INTERNAL AND EXTERNAL CITATIONS TO ADMINISTRATIVE RULES IN THE CODE AND BULLETIN

When making a citation to another Section or Subsection that is part of the same rule, a typical internal citation may appear as follows:

“...as found in Section 201 of this rule.” OR “...in accordance with Subsection 201.06.c. of this rule.”

It may also be cited to include the IDAPA, Title, and Chapter number also, as follows:

“...in accordance with IDAPA 38.05.01.201.”

“38” denotes the IDAPA number of the agency.

“05” denotes the TITLE number of the agency rule.

“01” denotes the Chapter number of the agency rule.

“201” references the main Section number of the rule that is being cited.

Citations made within a rule to a different rule chapter (external citation) should also include the name of the Department and the name of the rule chapter being referenced, as well as the IDAPA, Title, and Chapter numbers. The following is a typical example of an external citation to another rule chapter:

“...as outlined in the Rules of the Department of Administration, IDAPA 38.04.04, 'Rules Governing Capitol Mall Parking.'”
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*Last day to submit proposed rulemaking before moratorium begins and last day to submit pending rules to be reviewed by the legislature.

**Last day to submit proposed rules in order to complete rulemaking for review by legislature.
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WHEREAS, Idaho is among the most rural states in the nation; and

WHEREAS, Idaho’s tremendous geography and sparse population create problems of distance and isolation; and

WHEREAS, the most rural counties in Idaho consistently have lower per capita incomes, higher unemployment rates, lower rates of population growth, higher poverty levels, and less new construction and job growth; and

WHEREAS, the most rural residents of Idaho have less access to health care services, employment training, business assistance, library service, and diverse educational and cultural opportunities; and

WHEREAS, the most rural communities have disproportionately large infrastructure needs for transportation, utility services, and education; and

WHEREAS, the multitude of public and private organizations with an interest in helping rural Idaho need a mechanism for coordination and collaboration; and

WHEREAS, five key areas of need are increased leadership and governance, provision of telecommunication and broad bandwidth to rural communities, the need for excellent and relevant education and work development at all levels, funding for development, maintenance, and improvement of rural infrastructure development, and the development of active local economic development teams;

NOW, THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by the authority vested in me by law, do hereby authorize the continuation of the Idaho Rural Partnership.

The Rural Partnership’s responsibilities will be:

1. To identify organizations, authorities, and resources to address various aspects of rural development;

2. To serve as a clearinghouse of information and as a referral center on rural problems, programs, and policies;

3. To serve as a nonpartisan forum for identifying and understanding rural issues from all perspectives;

4. To assess conditions in rural Idaho and to set goals and specific objectives for improving the quality of life in rural Idaho;

5. To identify collaborative strategies toward meeting these goals and to facilitate the implementation of these strategies by the Partnership’s member organizations;

6. To develop better intergovernmental and private/public coordination and to seek out opportunities for new partnerships to achieve rural development goals within the existing structure;

7. To identify and seek solutions to unnecessary impediments to rural development, first within Idaho
and then through the National Rural Development Partnership; and

8. To work cooperatively with the National Rural Development Partnership and other state rural development councils.

The Idaho Rural Partnership is a joint effort between local, tribal, state, and federal governments, as well as the profit and not-for-profit private sectors. Its purpose is to foster coordinated approaches to rural development that support local initiatives, not to usurp the individual missions of any of its member organizations or duplicate effort.

Membership shall include representation from the following state entities:

1. Executive Office of the Governor
2. Idaho Legislature (4)
3. Department of Commerce
4. Department of Agriculture
5. Department of Labor
6. Department of Health and Welfare
7. Department of Environmental Quality
8. Department of Parks and Recreation
9. Idaho Transportation Department
10. Department of Lands
11. Department of Water Resources
12. Division of Professional and Technical Education
13. Commission on the Arts
14. Small Business Development Centers
15. State Library
16. Public Utilities Commission

A representative of each of the five tribal governments of Idaho shall be invited to participate:

1. Kootenai Tribe
2. Coeur d'Alene Tribe
3. Nez Perce Tribe
4. Shoshone-Paiute Tribes
5. Shoshone-Bannock Tribes

A representative from each of the following local government organizations shall be invited to participate:

1. Association of Idaho Cities
2. Idaho Association of Counties
3. Regional planning or economic development districts
4. Resource Conservation and Development Districts (RC&Ds)
5. Health Districts

Representatives from private and not-for-profit organizations with an interest in the well-being of rural Idaho, including but not limited to the following organizations, shall be invited to participate:

1. Private and cooperative utilities
2. Banks and financial institutions
3. Health care providers
4. Idaho Rural Health Education Center
5. Idaho Migrant Council
6. Agricultural and industry organizations
7. Environmental organizations

Representatives and members of the following federal entities shall be invited to join the Partnership and to participate:
1. Senators (2)
2. Congressmen (2)
3. USDA Rural Development
4. USDA Natural Resources Conservation Service
5. USDA Farm Services Agency
6. Idaho Cooperative Extension System
7. USDA Forest Service
8. Bureau of Land Management
9. Bureau of Reclamation
10. Small Business Administration
11. Economic Development Administration
12. Department of Housing and Urban Development
13. Veterans Affairs
14. Department of Energy

Additional Members may be added by consensus of the Partnership.

The Partnership shall meet no less than quarterly. The Partnership shall elect officers and a Board of Directors representing federal, state, local, and tribal governments and the private sector. This Board shall set operating policies and manage the Partnership budget and staff. The Partnership shall submit a report of its activities to the Governor and the Legislature annually.

This Executive Order repeals and replaces Executive Order No. 97-02.

This Executive Order shall cease to be effective four years after its entry into force.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on the twenty-second day of February in the year of our Lord two-thousand and one, and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

DIRK KEMPTHORNE
GOVERNOR

PETE T. CENARRUSA
SECRETARY OF STATE
WHEREAS, Idaho’s children are her most valuable and most vulnerable resource; and

WHEREAS, crimes of abuse and neglect can psychologically and physically harm innocent children for life, depriving them of their right to live happy and productive lives; and

WHEREAS, abuse and neglect of children have been recognized to be multi-generational problems; and

WHEREAS, thousands of incidents of child abuse and neglect occur each year in Idaho; and

WHEREAS, the system that responds to reports of child abuse and neglect requires more effective and efficient statewide coordination and consistent monitoring in order to better protect children; and

WHEREAS, in order to protect all children, those who commit crimes against children need to be held accountable for their actions; and

WHEREAS, the child victims of abuse, neglect, and domestic violence must receive immediate and adequate protection from continued maltreatment; and

WHEREAS, all child victims of abuse and neglect deserve treatment and necessary medical attention; and

WHEREAS, it is the responsibility of all Idahoans to provide a community system of support and protection for these children; and

WHEREAS, the protection of children from abuse and neglect is in the best interest of all Idahoans;

NOW, THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by authority vested in me by the Constitution and laws of the State of Idaho, do hereby order the continuance of the Governor’s Task Force for Children at Risk.

The Task Force’s responsibilities are:

1. To review existing systems and procedures and encourage improvements in the investigative, administrative, and judicial handling of cases of child abuse and neglect, particularly child sexual abuse to limit the trauma to the child victim;

2. To evaluate, propose, and encourage cooperation between persons and agencies involved in cases of child abuse and domestic violence evaluations;

3. To investigate and recommend optimum models of prevention, evaluation and treatment of victims and offenders;

4. To establish procedures for the review of child fatalities and substantial or severe injuries where the circumstances of the death or injury suggest the possibility of child abuse; and

5. To study, propose, and encourage means to establish a highly professional, stable work force devoted to working with child abuse cases and issues.
The Task Force shall be composed of between 13 and 16 members appointed by the Governor. The membership shall include, but will not be limited to, the following with consideration of cultural and geographical representation:

A Judge (Handling civil and criminal cases)
A Prosecuting Attorney
At least one representative of the Division of Family and Community Services of the Department of Health Welfare
A law enforcement representative with experience in child abuse cases
A representative of the Department of Correction’s Probation and Parole Division
A juvenile correction or probation worker
A defense attorney
A health professional (pediatrician)
A mental health professional specializing in therapy for abused children
A parent or parent group representative
Individual experienced in working with children with disabilities
A Court Appointed Special Advocate (CASA) representative
A child advocates (Attorneys for children)

The members of the Task Force shall serve at the pleasure of the Governor for a four-year term. Reappointment is at the discretion of the Governor with a recommendation from the chair. Members of the Task Force shall elect their chair from among their members.

The Department of Health and Welfare shall be the lead agency, providing support for the Task Force, and shall maintain office staff to carry out the activities directed by the Task Force, as funding is available.

This Executive Order repeals and replaces Executive Order No. 96-22. This Executive Order shall cease to be effective four years after its entry into force.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this twenty-second day of February in the year of our Lord two thousand-one and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

DIRK KEMPTHORNE
GOVERNOR

PETE T. CENARRUSA
SECRETARY OF STATE
WHEREAS, there is a continuing interest on the part of employees of the State of Idaho in a plan whereby employees may defer the receipt of portions of their earnings until retirement; and

WHEREAS, the Idaho Legislature, by and through the implementation of section 59-513, Idaho Code, has provided for the establishment of a Deferred Compensation Program; and

WHEREAS, in response to this interest, the Board of Examiners of the State of Idaho has appointed a Deferred Compensation Committee to study implementation of such a plan; and

WHEREAS, a Deferred Compensation Program has been presented to and approved by the Board of Examiners of the State of Idaho by the Deferred Compensation Committee; and

WHEREAS, administrative entities on the state level are necessary for proper implementation and maintenance of the plan;

NOW, THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by the authority vested in me by the Constitution and laws of the State of Idaho do hereby order the following:

1. The Deferred Compensation Committee comprised of a representative appointed by the Governor, a representative from the Office of the Attorney General, a representative from the Office of the State Controller, and a representative from the Office of the Secretary of State is hereby named as the policymaking board for the Deferred Compensation Program subject to the authority vested in the Board of Examiners of the State of Idaho by law.

2. The Deferred Compensation Committee shall make the following decisions concerning the implementation and maintenance of a Deferred Compensation Program subject to the approval of the Board of Examiners.

   a. Selection of a third-party administrator.

   b. Selection of product companies that sell or offer securities or other assets to the State of Idaho in accordance with the Deferred Compensation Program.

   c. Approval and monitoring of the marketing program to introduce and explain the Deferred compensation Program to state employees.

   d. Review all summary reports produced by the Office of the State Controller and the third-party administrator to insure proper accounting for all funds.

   e. Review on a yearly basis the viability of all product companies associated with the Deferred Compensation Program and to determine if re-bidding is necessary.

   f. Review all financial hardship cases and other unusual circumstances developing with employees enrolled in the Deferred Compensation Program.

   g. Review and approve all plan documents, contracts, bylaws, and rules and regulations.
h. Review the performance of the third-party administrator.

i. Review all audits of the Deferred Compensation Program.

3. A representative of the Department of Administration in accordance with the request of the Board of Examiners of the State of Idaho shall be responsible for all daily paperwork and contact with the third-party administrator and employees concerning routine matters. The Department of Administration is hereby required to provide the following routine administrative services:

a. Insure that remittance to the product companies of deferred moneys is made from the periodic payroll.

b. Review and sign all enrollments, change and claim requests.

c. Keep or arrange to keep any necessary files concerning the Deferred Compensation Program.

d. Communicate with state employees and the third-party administrator concerning routine matters.

e. Provide or arrange to provide completion of any other routine matters as requested by the Deferred Compensation Committee.

This Executive Order repeals and replaces Executive Order No. 97-03. This Executive Order shall cease to be in effect four years after its entry into force.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho, at Boise, the Capital, the twenty-second day of February, in the year of our Lord two-thousand and one, and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

DIRK KEMPTHORNE
GOVERNOR

PETE T. CENARRUSA
SECRETARY OF STATE
WHEREAS, the efficient use of energy is of prime importance to the energy supply and economic well-being of the State of Idaho; and

WHEREAS, the State of Idaho uses, in its state building facilities, a considerable portion of the state's energy supply; and

WHEREAS, The Director of Administration did convene a task force for the purposes of identifying energy conservation solutions for the State of Idaho government facilities;

NOW, THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by the authority vested in me under the Constitution and laws of this state do hereby order that all state government facilities shall include, where feasible, energy conservation strategies as identified by the Department of Administration. The strategies shall maintain that:

1. All personal computer systems should be shut down when not in use for more than two hours. This should include all evening and weekend hours. During working hours, screen savers should be disabled and energy-saving, power-down features should be enabled;
2. The temperatures in all State buildings should be held to between 74-to-78 degrees in the summer and 68-to-70 degrees in the winter. Buildings heated with geothermal water may exceed the winter temperature range;
3. Lights in office areas should be turned off during weekends and evenings;
4. Exterior lighting should be shut off during all daylight hours and between midnight to five o'clock a.m. Necessary security and safety lighting should remain on as required;
5. All main heating, ventilation and air-conditioning systems (HVAC) should be reviewed for efficient operations. Setback times should be re-evaluated and adjusted to the absolute minimum time required to heat and cool buildings to prepare for operations. All filter-changing procedures should be re-evaluated to determine if changes need to be done more often for efficient operation of the systems;
6. The use of personal heaters should be limited to energy-efficient heated mats or other high-efficiency heaters;
7. All hot water heaters should be reduced in temperature to 140 degrees. Some State institutions may require higher heat levels to meet code requirements;
8. All hot water circulation loops should be examined to determine their necessity;
9. Office equipment, such as copy machines, should be shut down during off hours;
10. Lights in storage areas should only be turned on when occupied;
11. HVAC systems should not be operated in off hours for small groups of employees. Heating or cooling an entire building for a small group is not energy efficient;
12. All State building exterior surfaces should be evaluated for thermal efficiency. Insulation, window gaskets and seals should be replaced as required;
13. Off-hour security and janitorial crews should be instructed to turn off lights as work is complete in office areas; and
14. All vending machines should have the lights turned off, and any redundant machines should be removed.

This Executive Order shall cease to be effective four years after its entry into force.
IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho, at Boise, the Capital, the twenty-second day of February, in the year of our Lord two-thousand and one, and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

______________________________
DIRK KEMPTHORNE
GOVERNOR

______________________________
PETE T. CENARRUSA
SECRETARY OF STATE
WHEREAS, children with serious emotional disturbances have unique abilities, concerns and diverse needs; and

WHEREAS, serious emotional disturbances interfere with the vital development and maturation of our state’s most important resource - its children; and

WHEREAS, the appropriate treatment of children and youth with serious emotional disturbances is cost-effective because it enhances productivity, reduces utilization of more costly and invasive service, lessens social dependence and family disruption; and

WHEREAS, the State of Idaho desires to establish a comprehensive, community-based system of care emphasizing the natural support that families and peers provide; and

WHEREAS, these families would benefit from individualized services which are acceptable and accountable to them and others in the communities where they live; and

WHEREAS, children and youth with serious emotional disturbances and their families have the right to, and responsibility for, ongoing participation in determining their destiny at the direct service level and at the policy and planning level; and

WHEREAS, the Idaho Legislature has set forth its policy for the provision of these services in the Idaho Children’s Mental Health Services Act; and

WHEREAS, the implementation plan formulated from the recommendations of The Needs Assessment of Idaho’s Children with Serious Emotional Disturbances and Their Families proposes that the Idaho Council on Children’s Mental Health be established to provide state level leadership in the development of a integrated system of care for children with mental health needs;

NOW, THEREFORE, I, DIRK KEMPThORNE, Governor of the State of Idaho, by the authority vested in me by the Constitution and laws of the State of Idaho, do hereby establish the Idaho Council on Children’s Mental Health.

The Council’s responsibilities shall be:

1. To oversee the implementation of the plan and the legislative policy for the provision of access to treatment, prevention, and rehabilitation services for children with serious emotional disturbances;
2. To serve as a vehicle for inter- and intra-agency policy and program development; and
3. To establish local level councils according to resources, population, need and geographic considerations;
4. To define the specific key duties, powers, goals, and outcomes to be achieved by the local councils;
5. To provide leadership through the development of standards, provision of technical assistance, monitoring, evaluating and reporting on the progress of the local councils; and
6. To evaluate and make recommendations regarding the funding and delivery of children’s mental health services statewide.

Council membership shall be composed of representatives from the following:

1. The Office of the Governor;
2. The Legislative branch;
3. The Judicial branch;
4. The Department of Health and Welfare;
5. The Department of Juvenile Corrections;
6. The Department of Education;
7. The State Planning Council on Mental Health;
8. A parent representative or advocate; and
9. A representative of providers of children’s mental health services.

This Executive Order shall cease to be in effect four years after its entry into force.

Council members shall serve a term of two (2) years. The members may serve additional terms. The Governor shall appoint the Lieutenant Governor to serve as the Chairman of the Council. Staff for the Council will be provided by the Department of Health and Welfare. The Council may establish subcommittees at its discretion.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho, at Boise, the Capitol, the twenty-eighth day of February, in the year of our Lord two-thousand and one, and of the Independence of the United States of America the two hundred twenty-fifth, and of the Statehood of Idaho the one hundred eleventh.

DIRK KEMPTHORNE
GOVERNOR

PETE T. CENARRUSA
SECRETARY OF STATE
WHEREAS, energy is a vital resource to Idaho and is inextricably linked to Idaho's water resources; and

WHEREAS, the availability of long-term energy supplies is critical to the well-being of Idaho; and

WHEREAS, it is the responsibility of state government to employ measures to reduce wasteful, uneconomical, and unnecessary uses of energy which will diminish Idaho's energy and water resources; and

WHEREAS, the consolidation of governmental activities relating to water resources and energy has provided efficient state services; and

WHEREAS, the House concurrent Resolution No. 19 (1999 Idaho Sess. Laws 1163) created an Interim Committee on Construction Industry Laws; and

WHEREAS, the Interim Committee issued its findings and recommendations including a recommendation that some responsibility for matters related to energy codes and standards be transferred to the Division of Building Safety;

NOW, THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by the authority vested in me by the Constitution and laws of the State of Idaho, do hereby order the continuation of the Energy Resources Division of the Idaho Department of Water Resources and the transfer of energy codes and standards for buildings to the Division of Building Safety as follows:

1. TRANSFER AND RETENTION OF FUNCTIONS. The Director of the Department of Water Resources, being authorized by Section 42-1706, Idaho Code, to perform professional duties at the request of the Governor, and as otherwise provided by law, is vested with the following energy planning, policy, and coordination functions:

   a. Advise the Governor, the Legislature, and other public officials of the State's energy requirements, supply, management, conservation, and efficiency efforts;

   b. Serve as the lead state agency to solicit, receive, and disburse any funds from all available sources that can be used to promote the conservation of energy and the development of energy resources;

   c. Pursue and accept federal delegation of responsibility and authority for matters that affect the energy supply, consumption, and conservation by the citizens of Idaho other than energy codes and standards for buildings and those matters under the jurisdiction of the Idaho Public Utilities Commission;

   d. Prepare, and as necessary, implement contingency plans for the conservation and allocation of energy supplies not otherwise regulated by the Public Utilities Commission during periods of shortages and supply interruptions;

   e. Provide technical and funding assistance to the Division of Building Safety for the development, promotion, implementation, and enforcement of energy codes and standards for buildings for commercial and residential buildings in the public and private sectors;

   f. Assist local governments, school districts, and public institutions by providing technical and funding assistance for programs to improve energy management and reduce energy consumption;

   g. Provide public information and data on energy supplies, demands, technologies, efficiency measures, and conservation;
h. Promote energy conservation through research, public information, education, training, technical assistance, funding assistance, and other activities;

i. Promote the increased utilization of renewable energy resources through funding and technical assistance, research, and public information;

j. Assist citizens in developing energy-efficient technologies;

k. Enter into a memorandum of agreement with the Division of Building Safety to transfer two FTPs and associated funding from the Energy Resources Division of the Department of Water Resources to the Division of Building Safety to accomplish item e) above and to establish the basis for future funding for the development, promotion, implementation, and enforcement of energy codes and standards by Building Safety for commercial and residential buildings.

l. Enter into other agreements and contracts and do all else necessary to carry out the provisions of this Executive Order and in the performance of other duties as may be directed by the Governor.

2. SAVINGS PROVISIONS. All orders, regulations, contracts, and licenses which have been issued in the performance of functions which are retained under this Executive Order, and which are in effect at the time this Executive Order takes effect, shall continue in effect according to their terms until modified or terminated.

a. Whenever the Idaho Office of Energy or the Director thereof is referred to in any law, rule, regulation, order, contract, document, judicial or administrative proceeding, or otherwise, the same shall be considered to mean the Department or the Director of the Department of Water Resources;

b. The duties, responsibilities, and authority of this Executive Order shall not alter any existing responsibilities, jurisdiction or planning functions of state agencies established by state or federal law; nothing in this Executive Order shall be construed to provide or imply any regulatory authority by the Energy Division of the Department of Water Resources over public utilities that are subject to the jurisdiction of the Idaho Public Utilities Commission.

This Executive Order shall cease to be effective four years after its entry into force.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on the eighth day of March in the year of our Lord two-thousand and one, and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

DIRK KEMPTHORNE
GOVERNOR

PETE T. CENARRUSA
SECRETARY OF STATE
**EFFECTIVE DATE:** These rules have been adopted by the agency and are now pending review by the 2002 Idaho State Legislature for final adoption. The pending rule becomes final and effective upon adjournment of the legislature, unless the rule is approved, rejected, amended or modified by concurrent resolution in accordance with Section 67-5224(5)(a) and 67-5291, Idaho Code. If the pending rule is approved, amended or modified by concurrent resolution, the rule becomes final and effective upon adoption of the concurrent resolution or upon the date specified in the concurrent resolution.

**AUTHORITY:** In compliance with Section 67-5224, Idaho Code, notice is hereby given that this agency has adopted a pending rule. The action is authorized pursuant to Section(s) 56-202(b) and 56-1004(l), Idaho Code.

**DESCRIPTIVE SUMMARY:** The following is a concise explanatory statement of the reasons for adopting the pending rule and a statement of any change between the text of the proposed rule and the text of the pending rule with an explanation of the reasons for the change.

The pending rules are being adopted as proposed. The original text of the proposed rules was published in the January 3, 2001 Administrative Bulletin, Volume 01-1, pages 82 through 89.

**ASSISTANCE ON TECHNICAL QUESTIONS:** For assistance on technical questions concerning the pending rule, contact Patti Campbell at (208) 334-5818.

DATED this 9th day of February, 2001.

Sherri Kovach  
Administrative Procedures Coordinator  
DHW - Legal Services Division  
450 West State Street - 10th Floor  
P.O. Box 83720  
Boise, Idaho 83720-0036  
(208) 334-5564 phone; (208) 332-7347 fax

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**IDAPA 16, TITLE 03, Chapter 04**

**RULES GOVERNING THE FOOD STAMP PROGRAM IN IDAHO**

There are no substantive changes from the proposed rule text.

The complete text of the proposed rule was published in the Idaho Administrative Bulletin, Volume 01-1, January 3, 2001, pages 82 through 89.

This rule has been adopted as a pending rule by the Agency and is now pending review and adoption by the 2002 Idaho State Legislature as a final rule.
EFFECTIVE DATE: The effective date of the amendment to the temporary rule is November 1, 2000. This pending rule has been adopted by the agency and is now pending review by the 2002 Idaho State Legislature for final adoption. The pending rule becomes final and effective at the conclusion of the legislative session, unless the rule is approved, rejected, amended or modified by concurrent resolution in accordance with Section 67-5224 and 67-5291, Idaho Code. If the pending rule is approved, amended or modified by concurrent resolution, the rule becomes final and effective upon adoption of the concurrent resolution or upon the date specified in the concurrent resolution.

AUTHORITY: In compliance with Section 67-5224 and 67-5226, Idaho Code, notice is hereby given that this agency has adopted a pending rule. The action is authorized pursuant to Section(s) 56-202(b) and 56-1004(l), Idaho Code.

DESCRIPTIVE SUMMARY: The following is a concise explanatory statement of the reasons for adopting the pending rule and amending the existing temporary rule, and a statement of any change between the text of the proposed rule and the text of the pending rule with an explanation of the reasons for the change.

The proposed rule has been amended in response to public comment, and is being amended pursuant to Section 67-5227, Idaho Code. In Subsection 292.08, the description of “sole benefit” has been removed. Rather than keep the temporary rule in place while the pending rule awaits legislative approval, the Department amended the temporary rule with the same revisions that have been made to the proposed rule.

The original text of the proposed rules was published in the January 3, 2001 Administrative Bulletin, Volume 01-1, pages 91 through 105.

ASSISTANCE ON TECHNICAL QUESTIONS: For assistance on technical questions concerning the pending rule, contact Patti Campbell at (208) 334-5818.

DATED this 7th day of February, 2001.

Sherri Kovach
Administrative Procedures Coordinator
DHW - Legal Services Division
450 West State Street - 10th Floor
P.O. Box 83720
Boise, Idaho 83720-0036
(208) 334-5564 phone; (208) 332-7347 fax

IDAPA 16, TITLE 03, Chapter 05

RULES GOVERNING ELIGIBILITY FOR AID TO THE AGED, BLIND AND DISABLED

There are substantive changes from the proposed rule text.
Text added to the pending rule is in italic.
Only those sections that have changed from the original proposed text are printed in this Bulletin following this notice.

The text of the proposed rule was published in the Idaho Administrative Bulletin, Volume 01-1, January 3, 2001, pages 91 through 105.

This rule has been adopted as a pending rule by the Agency and is now pending review and adoption by the 2002 Idaho State Legislature as a final rule.

THE FOLLOWING IS THE AMENDED TEXT OF DOCKET NO. 16-0305-0101

SECTION 292

292. PERIOD OF INELIGIBILITY EXCEPTIONS.
A participant or spouse is not subject to the resource transfer period of ineligibility if one (1) of the following conditions is satisfied.

Amended Subsection 292.08

08. Transfer To Trust For Person Under Sixty-Five. The resources were transferred to a trust for the sole benefit of a person under age sixty-five (65), blind or totally disabled under Social Security and SSI rules in 20 CFR Part 416. “Sole benefit” means any remainder in the trust after the person’s death must go first to AABD, then to his estate, not to another person. The person must be blind or totally disabled under Social Security and SSI rules in 20 CFR Part 416.
EFFECTIVE DATE: This rule has been adopted by the agency and are now pending review by the 2002 Idaho State Legislature for final adoption. The pending rule becomes final and effective upon adjournment of the legislature, unless the rule is approved, rejected, amended or modified by concurrent resolution in accordance with Section 67-5224(5)(a) and 67-5291, Idaho Code. If the pending rule is approved, amended or modified by concurrent resolution, the rule becomes final and effective upon adoption of the concurrent resolution or upon the date specified in the concurrent resolution.

AUTHORITY: In compliance with Section 67-5224, Idaho Code, notice is hereby given that this agency has adopted a pending rule. The action is authorized pursuant to Section(s) 56-202(b) and 56-1004(l), Idaho Code.

DESCRIPTIVE SUMMARY: The following is a concise explanatory statement of the reasons for adopting the pending rule and a statement of any change between the text of the proposed rule and the text of the pending rule with an explanation of the reasons for the change.

The pending rule is being adopted as proposed. The original text of the proposed rule was published in the January 3, 2001 Administrative Bulletin, Volume 01-1, pages 106 through 109.

ASSISTANCE ON TECHNICAL QUESTIONS: For assistance on technical questions concerning the pending rule, contact Patti Campbell.

DATED this 7th day of February, 2001.

Sherri Kovach
Administrative Procedures Coordinator
DHW - Legal Services Division
450 West State Street - 10th Floor
P.O. Box 83720
Boise, Idaho 83720-0036
(208) 334-5564 phone; (208) 332-7347 fax

IDAPA 16, TITLE 03, Chapter 05
RULES GOVERNING ELIGIBILITY FOR AID TO THE AGED, BLIND AND DISABLED

There are no substantive changes from the proposed rule text.

The complete text of the proposed rule was published in the Idaho Administrative Bulletin, Volume 00-1, January 3, 2001, pages 106 through 109.

This rule has been adopted as a pending rule by the Agency and is now pending review and adoption by the 2002 Idaho State Legislature as a final rule.
NOTICE OF INTENT TO PROMULGATE RULES (NEGOTIATED RULEMAKING)

AUTHORITY: In compliance with Section 67-5220(1), Idaho Code and pursuant to S.B. 1214, Section 13, notice is hereby given that this agency intends to propose rules and desires public comment prior to initiating formal rulemaking procedures. The action is negotiated rulemaking authorized pursuant to Section(s) 56-202(b) and 56-203(g) et seq., Idaho Code.

DESCRIPTIVE SUMMARY: The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principal issues involved:

The negotiated rulemaking is to develop rules to implement concepts of utilization management in accordance with legislative direction.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning this negotiated rule or to obtain a copy of the schedule of negotiating sessions, contact Sherri Edwards, Division of Medicaid, P.O. Box 83720, Boise, ID 83720-0036 or call at (208) 364-1802.

Anyone may submit written comments regarding this proposed negotiated rulemaking. All written comments must be directed to the undersigned and must be delivered on or before May 31, 2001.

DATED this 20th day of March, 2001.

Sherri Kovach
Administrative Procedures Coordinator
DHW - Legal Services Division
450 West State Street, 10th Floor
P.O. Box 83720
Boise, Idaho 83720-0036
(208) 334-5564 phone, (208) 332-7347 fax
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IDAPA 16 - DEPARTMENT OF HEALTH AND WELFARE

16.03.05 - RULES GOVERNING ELIGIBILITY FOR AID TO THE AGED, BLIND AND DISABLED

Docket No. 16-0305-0101

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Bulletin Summary of Proposed Rulemakings

PUBLIC NOTICE
OF INTENT TO PROPOSE OR PROMULGATE
NEW OR CHANGED AGENCY RULES
The following agencies of the state of Idaho have published the complete text and all related, pertinent information concerning their intent to change or make the following rules in the new issue of the state Administrative Bulletin.

There are no proposed rules being promulgated or published in this issue of the Bulletin.

Please refer to the Idaho Administrative Bulletin, April 4, 2001, Volume 01-4 for notices and text of all rulemakings, public hearing schedules, Governor's executives orders, and agency contact names.

Citizens of your county can view all issues of the Idaho Administrative Bulletin at the county law libraries.

Copies of the Administrative Bulletin and other rules publications are available for purchase. For subscription information and ordering call (208) 332-1820 or write the Office of the Administrative Rules Coordinator, Department of Administration, 650 W. State St., Room 100, Boise, Idaho 83720. Visa and Mastercard accepted.

The Idaho Administrative Bulletin and Administrative Code are available on the Internet at the following address: http://www.state.id.us/ - from the State of Idaho Home Page select "Legal" and the "Administration Rules".
CUMULATIVE RULEMAKING INDEX OF IDAHO ADMINISTRATIVE RULES

This index tracks the history of all agency rulemakings from 1993 to the present. It includes all rulemaking activities on each chapter of rules and includes negotiated, temporary, proposed, pending and final rules, public hearing notices and vacated rulemaking notices.
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