

**IDAPA 07 – DIVISION OF BUILDING SAFETY**

**07.03.11 – RULES GOVERNING MANUFACTURED/MOBILE HOME INDUSTRY LICENSING**

**DOCKET NO. 07-0311-1701**

**NOTICE OF INTENT TO PROMULGATE RULES – NEGOTIATED RULEMAKING**

**AUTHORITY:** In compliance with Sections 67-5220(1) and 67-5220(2), Idaho Code, notice is hereby given that this agency intends to promulgate rules addressing education requirements for the renewal of certain manufactured home licenses in the State of Idaho. The Division of Building Safety desires public comment prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Section 44-2104, Idaho Code.

**MEETING SCHEDULE:** Public meetings on the negotiated rulemaking will be held by the Factory Built Structures Advisory Board, and are scheduled as follows:

<b>Tuesday, May 9, 2017 9:30 a.m. (MDT)</b>	<b>Tuesday, July 11, 2017 9:30 a.m. (MDT)</b>
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**Idaho Division of Building Safety  
1090 E. Watertower, Suite 150  
Meridian, ID 83642**

**via VIDEO-TELECONFERENCE  
(same dates and times as above)  
at the following Division of Building Safety locations:**

**Coeur d’Alene Regional Office  
1250 Ironwood Drive, Suite 220  
Coeur d’Alene, ID 83814**

**Pocatello Regional Office  
2055 Garrett Way, Bldg. 1, Suite 4  
Pocatello, ID 83201**

During the scheduled public meetings, additional negotiated rulemaking meetings may be established by the Board, if necessary. Adequate notice of the dates, locations, and manner of participation of any such additional meetings will be posted on the Division of Building Safety website <http://dbs.idaho.gov/>.

The meeting sites will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not alter than five (5) days prior to the meeting to the agency address below.

**METHOD OF PARTICIPATION:** Persons wishing to participate in the negotiated rulemaking must do the following:

Interested members of the public who wish to participate must submit any written comments, questions, recommendations, or ideas to the Division of Building Safety, Manufactured Housing Program on designated forms available at the Division of Building Safety website <http://dbs.idaho.gov/> and at the DBS offices in Meridian, Coeur d’Alene, and Pocatello, Idaho. Individuals may also attend the public meetings to be conducted on the above dates during which the Division will allow oral comments or presentations to be made. You may contact the Division by contacting Ron Whitney at the Division of Building Safety. Mr. Whitney’s email address is [Ron.Whitney@dbs.idaho.gov](mailto:Ron.Whitney@dbs.idaho.gov).

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusions reached during the negotiated rulemaking will be addressed in a written summary. The summary will be made available to interested persons who contact the agency or, if the agency chooses, the summary may be posted on the agency website.

**DESCRIPTIVE SUMMARY:** The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principle issues involved:

Individuals licensed in the Manufactured and Mobile Home industry as installers and retailers who are installers are required to perform continuing education in order to renew their licenses. The Division, along with the Board and interested participants in the industry seek to modify the required amount of continuing education over a designated period to reflect a more practical and valuable schedule for licensees to acquire necessary education. The Division seeks the participation of the affected industry, interested parties, and the public at large in this rulemaking process to ensure that due consideration is given to the varying views about the adoption of education requirements for the renewal of manufactured home licenses in the state of Idaho.

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING COPIES:** For assistance on technical questions concerning this negotiated rulemaking or to obtain a copy of the preliminary draft of the text of the proposed rule, if available, contact Ron Whitney, Deputy Administrator – Division of Building Safety (208) 332-7150. Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the DBS website at <http://dbs.idaho.gov/>.

Anyone may submit written comments regarding this negotiated rulemaking. All written comments, questions, recommendations, and ideas must be directed to the undersigned and must be submitted on the appropriate form to the Division of Building Safety by May 2, 2017. Forms may be submitted via email to [neg.rules@dbs.idaho.gov](mailto:neg.rules@dbs.idaho.gov).

DATED this 17th day of February, 2017.

Ron Whitney, Deputy Administrator  
Division of Building Safety  
1090 E. Watertower St., Ste. 150  
P. O. Box 83720  
Meridian, ID 83642  
Phone: (208) 332-7150  
Fax: (877) 810-2840