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**IDAPA 22  
TITLE 01  
CHAPTER 05**

**22.01.05 - RULES GOVERNING LICENSURE OF PHYSICAL THERAPISTS  
AND PHYSICAL THERAPIST ASSISTANTS**

**000. LEGAL AUTHORITY (RULE 0).**

Pursuant to Title 54, Chapter 22, Idaho Code, the Idaho State Board of Medicine is authorized to promulgate rules to govern the licensure of Physical Therapists and Physical Therapist Assistants. (3-13-02)

**001. TITLE AND SCOPE (RULE 1).**

The rules shall be cited as IDAPA 22.01.05, "Rules Governing Licensure of Physical Therapists and Physical Therapist Assistants". (3-13-02)

**002. WRITTEN INTERPRETATIONS (RULE 2).**

Written interpretations of these rules in the form of explanatory comments accompanying the notice of proposed rule-making that originally proposed the rules and review of comments submitted in the rulemaking process in the adoption of these rules are available for review and copying at cost from the Board of Medicine, 1755 Westgate Drive, Suite 140, Box 83720 Boise, Idaho 83720-0058. (3-13-02)

**003. ADMINISTRATIVE APPEAL (RULE 3).**

All contested cases shall be governed by the provisions of IDAPA 04.11.01, "Idaho Rules of Administrative Procedures of the Attorney General" and IDAPA 22.01.07, "Rules of Practice and Procedure of the Board of Medicine". (3-13-02)

**004. INCORPORATION BY REFERENCE (RULE 4).**

There are no documents incorporated by reference into this rule. (3-13-02)

**005. OFFICE -- OFFICE HOURS -- MAILING ADDRESS AND STREET ADDRESS (RULE 5).**

The central office of the Board of Medicine will be in Boise, Idaho. The Board's mailing address, unless otherwise indicated, will be Idaho State Board of Medicine, P.O. Box 83720, Boise, Idaho 83720-0058. The Board's street address is 1755 Westgate Drive, Suite 140, Boise, Idaho 83704. The telephone number of the Board is (208) 327-7000. The Board's facsimile (FAX) number is (208) 327-7005. The Board's web address is The Board's web address is www.bom.state.id.us. The Board's office hours for filing documents are 8 a.m. to 5 p.m. MST. (4-11-06)

**006. PUBLIC RECORD ACT COMPLIANCE (RULE 6).**

These rules have been promulgated according to the provisions of Title 67, Chapter 52, Idaho Code, and are public records. (3-13-02)

**007. FILING OF DOCUMENTS - NUMBER OF COPIES (RULE 7).**

All documents in rulemaking or contested case proceedings must be filed with the office of the Board. The original and ten (10) copies of all documents must be filed with the office of the Board. (3-13-02)

**008. -- 009. (RESERVED).**

**010. DEFINITIONS (RULE 10).**

- 01. Board.** The Idaho State Board of Medicine. (3-13-02)
- 02. Licensure Board.** The Physical Therapy Licensure Board. (4-11-06)
- 03. Director.** The executive director of the Idaho State Board of Medicine. (3-13-02)
- 04. Licensee.** An individual licensed in accordance with Title 54, Chapter 22, Idaho Code. (4-11-06)
- 05. Physical Therapist.** An individual who meets all the requirements of Title 54, Chapter 22, Idaho Code, holds an active license and who engages in the practice of physical therapy. (4-11-06)

**06. Physical Therapist Assistant.** An individual who meets the requirements of Title 54, Chapter 22, Idaho Code, holds an active license, and who performs physical therapy procedures and related tasks that have been selected and delegated only by a supervising physical therapist. (4-11-06)

**07. Practice of Physical Therapy.** The exercise of the profession of physical therapy by a licensee who engages in the following health care activities: (4-11-06)

**a.** Examining, evaluating and testing individuals with mechanical, physiological and developmental impairments, functional limitations, and disability or other health and movement related conditions in order to determine a diagnosis for physical therapy and prognosis for physical therapy, plan of therapeutic intervention, and to assess the ongoing effects of intervention. (3-13-02)

**b.** Alleviating impairments and functional limitations by designing, implementing and modifying therapeutic interventions that include, but are not limited to: therapeutic exercise; functional mobility training in self-care and in-home, community or work reintegration; manual therapy; assistive, adaptive, protective and supportive devices and equipment; bronchopulmonary hygiene; debridement and wound care; physical agents or modalities; mechanical and electrotherapeutic modalities; and patient related instruction; and to reduce the risk of injury, impairment, functional limitation, and disability, including the promotion and maintenance of fitness, health, and quality of life in all age populations. The practice of physical therapy shall not include the use of radiology, surgery or medical diagnosis of disease. (3-13-02)

**c.** Engaging in administration, consultation, testing, education and research as related to Title 54, Chapter 22, Idaho Code, and these rules. (4-11-06)

**08. Supportive Personnel.** An individual, or individuals, who are neither a physical therapist or a physical therapist assistant, but who are employed by and/or trained under the direction of a licensed physical therapist to perform designated non-treatment patient related tasks and routine physical therapy tasks. (4-11-06)

**09. Non-Treatment Patient Related Tasks.** Actions and procedures related to patient care that do not involve direct patient treatment or direct personal supervision, but do require a level of supervision not less than general supervision, including, but not limited to: treatment area preparation and clean-up, equipment set-up, heat and cold pack preparation, preparation of a patient for treatment by a physical therapist or physical therapist assistant, transportation of patients to and from treatment, and assistance to a physical therapist or physical therapist assistant when such assistance is requested by a physical therapist or physical therapist assistant when safety and effective treatment would so require. (3-13-02)

**10. Routine Physical Therapy Tasks.** Actions and procedures within the scope of practice of physical therapy, which do not require the special skills or training of a physical therapist or physical therapist assistant, rendered directly to a patient by supportive personnel at the request of and under the direct personal supervision of a physical therapist or physical therapist assistant. (3-13-02)

**11. Testing.** (3-13-02)

**a.** Standard methods and techniques used in the practice of physical therapy to gather data about individuals including: (3-13-02)

i. Electrodiagnostic and electrophysiological measurements; (3-13-02)

ii. Assessment or evaluation of muscle strength, force, endurance and tone; (3-13-02)

iii. Reflexes; (3-13-02)

iv. Automatic reactions; (3-13-02)

v. Posture and body mechanics; (3-13-02)

- vi. Movement skill and accuracy; (3-13-02)
  - vii. Joint range of motion and stability; (3-13-02)
  - viii. Sensation; (3-13-02)
  - ix. Perception; (3-13-02)
  - x. Peripheral nerve function integrity; (3-13-02)
  - xi. Locomotor skills; (3-13-02)
  - xii. Fit, function and comfort of prosthetic, orthotic, and other assistive devices; (3-13-02)
  - xiii. Limb volume, symmetry, length and circumference; (3-13-02)
  - xiv. Clinical evaluation of cardiac and respiratory status to include adequacy of pulses, noninvasive assessment of peripheral circulation, thoracic excursion, vital capacity, and breathing patterns; (3-13-02)
  - xv. Vital signs such as pulse, respiratory rate, and blood pressure; (3-13-02)
  - xvi. Activities of daily living; and the physical environment of the home and work place; and (3-13-02)
  - xvii. Pain patterns, localization and modifying factors; and (3-13-02)
  - xviii. Photosensitivity. (3-13-02)
- b.** Specifically excluded are the ordering of electromyographic study, electrocardiography, thermography, invasive vascular study, selective injection tests, or complex cardiac or respiratory function studies without consultation and direction of a physician. (3-13-02)
- 12. Individuals.** Human beings. (3-13-02)
- 13. Functional Mobility Training.** Includes gait training, locomotion training, and posture training. (3-13-02)
- 14. Manual Therapy.** Skilled hand movements to mobilize or manipulate soft tissues and joints for the purpose of: (3-13-02)
- a.** Modulating pain, increasing range of motion, reducing or eliminating soft tissue swelling, inflammation or restriction; (3-13-02)
  - b.** Inducing relaxation; (3-13-02)
  - c.** Improving contractile and non-contractile tissue extensibility; and (3-13-02)
  - d.** Improving pulmonary function. (3-13-02)
- 15. Physical Agents or Modalities.** Thermal, acoustic, radiant, mechanical, or electrical energy used to produce physiologic changes in tissues. (3-13-02)
- 16. General Supervision.** A physical therapist's availability at least by means of telecommunications, which does not require a physical therapist to be on the premises where physical therapy is being provided, for the direction of a physical therapist assistant. (3-13-02)
- 17. Direct Supervision.** A physical therapist's or physical therapist assistant's physical presence and availability to render direction in person and on the premises where physical therapy is being provided. (3-13-02)

**18. Direct Personal Supervision.** A physical therapist's or physical therapist assistant's direct and continuous physical presence and availability to render direction, in person and on the premises where physical therapy is being provided. The physical therapist or physical therapist assistant must have direct contact with the patient during each session and assess patient response to delegated treatment. (3-13-02)

**19. Telecommunications.** Any means of transferring audio, video, or data information from a distant location for direction of the treatment plan of care. (3-13-02)

**20. Supervising Physical Therapist.** A licensed physical therapist who developed and recorded the initial plan of care and/or who has maintained regular treatment sessions with a patient. Such physical therapist's designation of another licensed physical therapist if the physical therapist who developed and recorded the initial plan of care or maintained regular treatment sessions is not available to provide direction at least by means of telecommunications. (4-11-06)

**21. Licensure.** The act of acquiring legal certification to practice in Idaho as a physical therapist or physical therapist assistant in accordance with Title 54, Chapter 22, Idaho Code, and these rules. (4-11-06)

**22. Nationally Accredited School.** A school or course of physical therapy or physical therapist assistant with a curriculum approved by: (3-13-02)

**a.** The American Physical Therapy Association (APTA) from 1926 to 1936; or the APTA Accreditation Commission; or (3-13-02)

**b.** The Council on Medical Education and Hospitals of the American Medical Association from 1936 to 1960; or (3-13-02)

**c.** An Accrediting agency recognized by the U.S. Commissioner of Education, the Council on Postsecondary Accreditation, or both. (3-13-02)

**011. -- 015. (RESERVED).**

**016. SUPERVISION (RULE 16).**

A physical therapist shall supervise and be responsible for patient care given by physical therapist assistants, supportive personnel, physical therapy students, and physical therapist assistant students. (3-13-02)

**01. Procedures and Interventions Performed Exclusively by Physical Therapist.** The following procedures and interventions shall be performed exclusively by a physical therapist: (3-13-02)

**a.** Interpretation of a referral for physical therapy if a referral has been received. (3-13-02)

**b.** Performance of the initial patient evaluation and problem identification including a diagnosis for physical therapy and a prognosis for physical therapy. (3-13-02)

**c.** Development or modification of a treatment plan of care which is based on the initial evaluation and which includes long-term and short-term physical therapy treatment goals. (3-13-02)

**d.** Assessment of the competence of physical therapist assistants, physical therapy students, physical therapist assistant students, and supportive personnel to perform assigned procedures, interventions and routine tasks. (3-13-02)

**e.** Selection and delegation of appropriate portions of treatment procedures, interventions and routine physical therapy tasks to the physical therapist assistants, physical therapy students, physical therapist assistant students, and supportive personnel. (3-13-02)

**f.** Performance of a re-evaluation when any change in a patient's condition occurs that is not consistent with the physical therapy treatment plan of care, patient's anticipated progress, and physical therapy

treatment goals. (3-13-02)

**g.** Performance and documentation of a discharge evaluation and summary of the physical therapy treatment plan. (3-13-02)

**02. Supervision of a Physical Therapist Assistant.** A physical therapist assistant shall be supervised by a physical therapist by no less standard than general supervision. (3-13-02)

**a.** A physical therapist assistant shall not change a procedure or intervention unless such change of procedure or intervention has been included within the treatment plan of care as set forth by a physical therapist. (3-13-02)

**b.** A physical therapist assistant may not continue to provide treatment as specified under a treatment plan of care if a patient's condition changes such that further treatment necessitates a change in the established treatment plan of care unless the physical therapist assistant has consulted with the supervising physical therapist prior to the patient's next appointment for physical therapy, and a re-evaluation is completed by the supervising physical therapist. (3-13-02)

**c.** A patient re-evaluation must be performed and documented by the supervising physical therapist a minimum of every five (5) visits or once a week if treatment is performed more than once per day. (3-13-02)

**d.** A physical therapist assistant may refuse to perform any procedure, intervention, or task delegated by a physical therapist when such procedure, intervention, or task is beyond the physical therapist assistant's skill level or scope of practice standards. (3-13-02)

**e.** A physical therapist shall not be required to co-sign any treatment related documents prepared by a physical therapist assistant, unless required to do so in accordance with law, or by a third-party. (3-13-02)

**03. Supervision of Supportive Personnel.** Any routine physical therapy tasks performed by supportive personnel shall require direct personal supervision. (3-13-02)

**04. Supervision of Physical Therapy and Physical Therapist Assistant Students.** Supervision of physical therapy students and physical therapist assistant students shall require direct supervision. (4-11-06)

**a.** A physical therapy student shall only be supervised by the direct supervision of a physical therapist. (3-13-02)

**b.** A physical therapy student shall be required to sign all treatment notes with the designation "SPT" after their name, and all such signatures shall require the co-signature of the supervising physical therapist. (3-13-02)

**c.** A physical therapist assistant student shall be required to sign all treatment notes with the designation "SPTA" after their name, and all such signatures shall require the co-signature of the supervising physical therapist or supervising physical therapist assistant. (3-13-02)

**05. Supervision Ratios.** (3-13-02)

**a.** At no time during the treatment of a patient or patients for physical therapy shall the number of physical therapist assistants providing such treatment be more than twice in number of such supervising physical therapist(s) providing physical therapy treatment at any physical therapy practice or site. (3-13-02)

**b.** At no time during the treatment of a patient or patients for physical therapy shall the number of supportive personnel performing routine physical therapy tasks be more than twice in number of such supervising physical therapist(s) or supervising physical therapist assistant(s) providing physical therapy treatment at any physical therapy practice or site. (3-13-02)

**c.** At no time during the treatment of a patient or patients for physical therapy shall the number of physical therapy students performing delegated supervised physical therapy tasks be more than twice in number of

such supervising physical therapist(s) providing physical therapy treatment at any physical therapy practice or site. (3-13-02)

**d.** At no time during the treatment of a patient or patients for physical therapy shall the number of physical therapist assistant students performing delegated supervised physical therapy tasks be more than twice in number of such supervising physical therapist(s) or supervising physical therapist assistant(s) providing physical therapy treatment at any physical therapy practice or site. (3-13-02)

**e.** At no time during the treatment of a patient or patients for physical therapy shall the number of physical therapist assistants, physical therapy students, physical therapist assistants students, and supportive personnel, or a combination thereof, performing delegated supervised physical therapy or routine physical therapy tasks be more than three (3) times in number of such physical therapist(s) providing physical therapy treatment at any physical therapy practice or site; nor shall the number of physical therapist assistant students or supportive personnel, or a combination thereof, performing delegated and supervised physical therapy tasks or routine physical therapy tasks be more than twice in number of such physical therapist assistant(s) providing physical therapy treatment at any physical therapy practice or site. (3-13-02)

**017. -- 019. (RESERVED).**

**020. PHYSICAL THERAPY LICENSURE BOARD (RULE 20).**

Pursuant to Section 54-2205, Idaho Code, there is hereby established a physical therapy licensure board to the Idaho State Board of Medicine. The licensure board shall work in conjunction with the Board to enforce the provisions of Title 54, Chapter 22, Idaho Code, and shall perform duties and functions assigned by the Board. The members of the licensure board shall be selected by the Board after considering a list of three (3) qualified applicants for each such vacancy submitted by the Idaho physical therapy association. A majority of licensure board members present shall constitute a quorum for the conduct of licensure board business. The director or the director's designee shall keep written minutes of the licensure board's meetings, such minutes to be signed by the licensure board chairperson, and submitted to the director. (4-11-06)

**01. Membership.** The licensure board shall consist of five (5) members appointed by the Board, three (3) of whom shall be licensed physical therapists, one (1) of whom may be a licensed physical therapist assistant or a licensed physical therapist, and one (1) of whom shall be a member of the public with an interest in the rights of the consumers of health services. All members of the licensure board shall be residents of Idaho at the time of their appointment and for their term of service. The individuals appointed to the licensure board who are required to be licensed under Title 54, Chapter 22, Idaho Code, shall have been engaged in rendering physical therapy or physical therapy assistant care services, respectively, to the public, in teaching, or in research in physical therapy or physical therapy assistant care services, respectively, for at least three (3) years immediately preceding their appointments. All members, excepting the public member, shall at all times be holders of valid licenses and be in good standing without restriction upon such license for the practice of physical therapy in Idaho. (4-11-06)

**02. Appointment.** The Board shall appoint two (2) licensure board members for a term of one (1) year; two (2) members for a term of two (2) years; and one (1) member for a term of three (3) years. Appointments made thereafter shall be for three (3) year terms, but no individual shall be appointed to serve more than two (2) consecutive terms. Terms shall begin on the first day of the calendar year and end on the last day of the calendar year or until successors are appointed, except for the first appointed members who shall serve through the last calendar day of the year in which they are appointed, before commencing the terms prescribed in Section 54-2205, Idaho Code. (4-11-06)

**a.** Chairperson. On and after January 1, 2006, and annually thereafter, the licensure board shall hold a meeting and elect a chairman who shall preside at meetings of the licensure board. In the event the chairman is not present at any licensure board meeting, the licensure board may by majority vote of the members present appoint a temporary chairman. The licensure board shall meet annually. Other meetings may be convened at the call of the chairman or upon the written request of any two (2) licensure board members. (4-11-06)

**b.** Orientation. The Board shall provide for the timely orientation of new appointees to the licensure board regarding the duties and functions of the licensure board as set forth in Title 54, Chapter 22, Idaho Code, and these rules. (4-11-06)

**c.** Impartiality. Licensure board members shall disqualify themselves and upon the motion of any interested party may, upon proper showing, be disqualified in any proceeding in which they have an actual conflict of interest or bias that interferes with their fair and impartial service. (4-11-06)

**d.** Removal. The Board may remove any member of the licensure board from the licensure board who is guilty of malfeasance, misfeasance or nonfeasance. (4-11-06)

**e.** Compensation. Each member of the licensure board shall be compensated as provided in Section 59-509(h), Idaho Code. (4-11-06)

**03. Evaluation of Applicant Qualifications.** The licensure board shall review all applications for licensure referred to the licensure board by the director, and shall make a recommendation to the Board regarding any applicant's application for licensure, including character and fitness, education, training, and any other qualifications deemed relevant by the Board or licensure board for licensure. (4-11-06)

**04. Examinations.** The licensure board shall review all authorized examinations of applicants for licensure, advise the Board of acceptable national examinations for licensure, and recommend to the Board appropriate passing scores for such examinations. (4-11-06)

**a.** An applicant applying for licensure by examination who fails any Board authorized examination may retake a Board authorized examination one (1) additional time without reapplication for licensure, provided that the second attempt occurs within six (6) months from the Board's notification of the first failure. (4-11-06)

**b.** If an applicant applying for licensure by examination has failed any Board authorized examination two (2) or more times, the licensure board shall make a determination if the applicant shall reapply for licensure or if additional clinical training or coursework is needed, and recommend to the Board such reapplication or such additional clinical training or coursework for such applicant. (4-11-06)

**c.** If an applicant holds or has held an active valid license issued in another state of the United States pursuant to passing a required examination, the examination must be substantially similar to a Board authorized examination and the minimum passing score must be equal to or higher than the minimum passing score in Idaho for the same year. (4-11-06)

**05. Issuing and Renewing Licenses.** If the requirements for licensure as set forth in Title 54, Chapter 22, Idaho Code, and these rules have been met, the licensure board shall issue and renew licenses, and submit such licenses to the director for distribution to the licensees, upon Board approval. (4-11-06)

**a.** The licensure board shall examine any application for a license by a former licensee whose license has been expired for a period of three (3) consecutive years, and shall recommend to the Board whether such applicant can demonstrate competency in the practice of physical therapy, and recommend whether such applicant should be required to take an examination or remedial courses, or both, prior to issuance of a license. (4-11-06)

**06. Investigations and Discipline.** The licensure board shall review all complaints received by the Board regarding licensees. If the Board finds that probable cause exists to institute proceedings against the licensee and determines that the institution of proceedings against the licensee are appropriate, the licensure board shall serve as an advisor to the Board with such proceedings. (4-11-06)

**a.** Proceedings instituted against such licensee shall be conducted in accordance with the procedures established in Title 54, Chapter 22, Idaho Code, Title 67, Chapter 52, Idaho Code, and Title 54, Chapter 18, Idaho Code. (3-13-02)

**b.** Upon any entering of findings of fact or conclusions of law entered by the Board or its designee, or prior to the signing of any stipulation and order, the licensure board shall review such findings of fact or conclusions of law, or stipulation and order rendered following such proceedings and recommend to the Board the appropriate disciplinary action or penalty, as those disciplinary actions and penalties are set forth in Section 54-2220, Idaho Code. (4-11-06)



**07. Maintenance of List.** The licensure board shall maintain a current list of individuals licensed in accordance with Title 54, Chapter 22, Idaho Code, and these rules. Such list shall include the licensee's name, home and business addresses, home and business telephone numbers, and license number. Licensees shall notify the Board of any change of name, address or telephone number within thirty (30) days of such change. (4-11-06)

**08. Rules.** The licensure board may submit proposed rules to the Board, and shall review all proposed rules relating to these rules governing the licensure of physical therapists and physical therapist assistants contemplated by the Board prior to their adoption, and provide comment and recommendation thereon. (4-11-06)

**09. Information.** In conjunction with the Board and director, the licensure board shall provide such information as follows: (4-11-06)

**a.** At least thirty (30) days prior to their effect, information shall be provided to all licensees regarding changes in Title 54, Chapter 22, Idaho Code, and changes to these administrative rules. (3-13-02)

**b.** Information shall be provided to the general public, upon request, regarding the disciplinary proceeding process. (3-13-02)

**c.** At least annually, all licensees shall be provided information regarding any Board or attorney general interpretations of Title 54, Chapter 22, Idaho Code, or these administrative rules, and disciplinary actions taken or penalties assessed against a licensee, unless such disciplinary action is a censure or reprimand by informal admonition for minor misconduct in accordance with Section 54-2220(1), Idaho Code. (4-11-06)

**021. -- 030. (RESERVED).**

**031. APPLICATION (RULE 31).**

Each applicant shall submit a completed written application to the Board on forms provided by the Board together with applicable fees. The application shall be verified under oath and shall require the following information: (4-11-06)

**01. Education.** The educational background of the applicant; (4-11-06)

**02. Evidence of Graduation.** Evidence of graduation from a nationally accredited school; (4-11-06)

**03. Criminal Convictions.** The disclosure of any criminal conviction or charges against the applicant other than minor traffic offenses; (3-13-02)

**04. Mental and Physical Status.** The current mental and physical condition of the applicant together with disclosure of any previous serious physical or mental illness; (4-11-06)

**05. Disciplinary Action.** The disclosure of any disciplinary action against the applicant by any professional regulatory agency; (3-13-02)

**06. License or Registration Denial.** The disclosure of the denial of registration or licensure by any state or district regulatory body; (3-13-02)

**07. References.** Two (2) references from individuals, other than relatives or individuals living with the applicant, who have at least two (2) years of personal knowledge of the applicant's character and ability to provide physical therapy; (4-11-06)

**08. Photograph.** An un-mounted photograph of the applicant, three inches by three inches (3" x 3"), taken not more than one (1) year prior to the date of application; and (3-13-02)

**09. Other Information.** Such other information as the Board and licensure board deem necessary to identify and evaluate the applicant's credentials. (4-11-06)

**032. FEES (RULE 32).**

**01. Fee Table.** (3-13-02)

**a.** The fee for the initial licensure of a physical therapist shall be one hundred and twenty dollars (\$120) and the renewal fee shall be sixty-five dollars (\$65). (5-3-03)

**b.** The fee for the initial licensure of a physical therapist assistant shall be eighty dollars (\$80) and the renewal fee shall be forty-five dollars (\$45). (5-3-03)

**c.** Initial licensure by examination. The fee for the initial licensure by examination of a physical therapist or a physical therapist assistant shall include an administrative fee of forty dollars (\$40). (4-11-06)

**d.** A reinstatement fee shall be thirty-five dollars (\$35) and satisfactory proof of successful completion of the continuing education requirement set forth in Section 54-2213(2), Idaho Code, and these rules. (4-11-06)

**02. Application Fees and Refunds.** Necessary fees shall accompany all applications. Fees shall not be refundable. (4-11-06)

**03. Extraordinary Expenses.** In those situations where the processing of an application requires extraordinary expenses, the Board may charge the applicant reasonable fees to cover all or part of the extraordinary expenses. (3-13-02)

**033. LICENSE RENEWAL (RULE 33).**

**01. License Renewal.** Each license to practice as a physical therapist or physical therapist assistant shall be issued for a period of not less than one (1) year or more than five (5) years. Each license shall set forth its expiration date on the face of the certificate. The Board shall collect a fee for each renewal year of a license. The failure of any licensee to renew his or her license shall not deprive such individual of the right to renewal, except as provided for herein and Section 54-2214, Idaho Code. (4-11-06)

**02. Time for Application.** All applications for license renewal shall be received by the Board no later than June 30 of the year in which the license has expired and include satisfactory proof of successful completion of the continuing education requirement set forth in Section 54-2214, Idaho Code, and these rules. Applications received after June 30 of the year in which the license expires shall not deprive such individual of the right to renewal, unless such license shall have been expired for a period equal to or exceeding three (3) consecutive years. (4-11-06)

**a.** An application for renewal which has not been expired for a period of three (3) consecutive years, but which is received after June 30 of the year in which the license has expired, shall require a reinstatement fee of thirty-five dollars (\$35) in addition to the renewal fee of sixty-five dollars (\$65) for each lapsed year and satisfactory proof of successful completion of the continuing education requirement set forth in Section 54-2214, Idaho Code, and these rules. (4-11-06)

**b.** An application for renewal of a license which has been expired for a period of three (3) consecutive years shall not be eligible for renewal, but shall require a re-application for a licensure, payment of a licensure fee, successful demonstration to the Board of competency in the practice of physical therapy and satisfactory proof of successful completion of the continuing education requirement set forth in Section 54-2214, Idaho Code, and these rules. The Board may require the applicant to take an examination or remedial courses, or both, prior to issuing a license. (4-11-06)

**034. CONTINUING EDUCATION REQUIREMENT (RULE 34).**

On and after July 1, 2007, each applicant for renewal of a license shall, on or before the expiration of the license, submit an attestation that the applicant successfully completed not less than thirty-two (32) hours of continuing education for every two (2) years (biennial) period pursuant to Section 54-2213(2), Idaho Code. The Board, in its discretion, may require additional evidence as is necessary to verify compliance. (4-11-06)

**01. Continuing Education Compliance Periods.** Each two (2) year biennial continuing education compliance period shall extend for continuous two (2) year periods. (4-11-06)

**02. Renewal Requirements.** Every biennium, each licensee shall be required to complete a minimum of thirty-two (32) hours of continuing education. No more than sixteen (16) hours of self-study or self directed study shall be used during each biennium. (4-11-06)

**03. Continuing Education Credit Hours.** Hours of continuing education credit may be obtained by attending and participating in a continuing education activity meeting the requirements herein pursuant to Section 54-2213(2), Idaho Code, and as hereby provided: (4-11-06)

**a.** No hours of continuing education shall be carried over into the next biennium. (4-11-06)

**b.** No hours of continuing education shall be repeated in the biennium. (4-11-06)

**c.** Licensees are responsible for the cost of continuing education. (4-11-06)

**04. Criteria for Continuing Education.** (4-11-06)

**a.** General Criteria. A continuing education activity which meets all of the following criteria is appropriate for continuing education credit: (4-11-06)

**i.** Constitutes an organized program of learning which contributes directly to the professional competency of the licensee; (4-11-06)

**ii.** Pertains to subject matters integrally related to the practice of the profession; (4-11-06)

**iii.** Conducted by individuals who have specialized education, training and experience by reason they should be considered qualified concerning the subject matter of the program, and is accompanied by a paper, manual or outline which substantively pertains to the subject matter of the program and reflects program schedule, goals and objectives. The Board may request the documentation of the qualifications of presenters; (4-11-06)

**iv.** Fulfills stated program goals, objectives, or both; and (4-11-06)

**v.** Provides proof of attendance to licensees in attendance including: Date, location, course title, presenter(s); Number of program contact hours (One (1) contact hour usually equals one (1) hour of continuing education credit.); and Official signature or verification by program sponsor. (4-11-06)

**b.** Specific Criteria. Continuing education hours of credit may be obtained by: (4-11-06)

**i.** Presenting professional programs which meet the criteria listed in these rules. Two (2) hours of credit will be awarded for each hour of presentation by the licensee. A course schedule or brochure must be maintained for audit; (4-11-06)

**ii.** Providing official transcripts indicating successful completion of academic courses which apply to the field of physical therapy in order to receive the following continuing education credits: (4-11-06)

(1) One (1) academic semester hour = fifteen (15) continuing education hours of credit; (4-11-06)

(2) One (1) academic trimester hour = twelve (12) continuing education hours of credit; (4-11-06)

(3) One (1) academic quarter hour = ten (10) continuing education hours of credit. (4-11-06)

**iii.** Attending workshops, conferences, symposiums or electronically transmitted, live interactive conferences which relate directly to the professional competency of the licensee; (4-11-06)

- iv. Authoring research or other activities which are published in a recognized professional publication. The licensee shall receive five (5) hours of credit per page; (4-11-06)
- v. Viewing videotaped presentations if the following criteria are met: (4-11-06)
  - (1) There is a sponsoring group or agency; (4-11-06)
  - (2) There is a facilitator or program official present; (4-11-06)
  - (3) The program official may not be the only attendee; and (4-11-06)
  - (4) The program meets all the criteria specified in these rules; (4-11-06)
- vi. Participating in home study courses that have a certificate of completion; (4-11-06)
- vii. Participating in courses that have business-related topics: marketing, time management, government regulations, and other like topics; (4-11-06)
- viii. Participating in courses that have personal skills topics: career burnout, communication skills, human relations, and other like topics; and (4-11-06)
- ix. Participating in courses that have general health topics: clinical research, CPR, child abuse reporting, and other like topics. (4-11-06)

**05. Biennium Reporting Continuing Education.** At the time of the biennium license renewal, each licensee shall be required to submit an attestation of successful completion of continuing education to the Board. (4-11-06)

**06. Audit of Continuing Education Attestation.** After each educational biennium, there shall be an audit of a random number of licensees' continuing education attestations. The selected licensee shall make available to the Board for auditing purposes a copy of the certificate of attendance or verification for all reported activities that includes the following information: (4-11-06)

- a. Date, location, course title, schedule (brochure, pamphlet, program, presenter(s) and applicable credentials), and method of presentation; (4-11-06)
- b. Number of contact hours for program attended; and (4-11-06)
- c. Indication of the successful completion of the course. (4-11-06)
- d. For auditing purposes, the licensee must retain the above information for two (2) years after the biennium has ended. (4-11-06)

**07. Submitting False Reports or Failure to Comply.** The Board may condition, limit, suspend, or refuse to renew the license of any individual whom the Board determines submitted a false report of continuing education or failed to comply with the continuing education requirements of these rule and Section 54-2213(2), Idaho Code, and these rules. (4-11-06)

**08. Failure to Receive the Renewal Application.** Failure to receive the renewal application shall not relieve the licensee of the responsibility of meeting the continuing education requirements and submitting the renewal application and renewal fee. (4-11-06)

**09. Continuing Education Waiver.** A licensee shall be deemed to have complied with the continuing education requirements during the period that the licensee serves honorably on active duty in the military services or as a government employee outside the United States as a practicing physical therapist or physical therapist assistant. (4-11-06)

**10. Continuing Education Exemption for Disability or Illness.** The Board may, in individual cases involving disability or illness, grant exemptions of the educational requirements or extension of time within which to fulfill the same or make the required reports. No exemption or extension of time shall be granted unless the Board receives a written application and signed by the licensee and appropriate licensed health care practitioners. The Board may grant an exemption of the educational requirements for any period of time not to exceed one (1) calendar year from the onset of disability or illness. In the event that the disability or illness upon which an exemption has been granted continues beyond the period of exemption, the licensee must reapply for an extension of the exemption. The Board may, as a condition of any exemption granted, require the applicant to make up a certain portion or all of the educational requirements exempted by such methods as may be prescribed by the Board. (4-11-06)

**035. DISCIPLINARY PENALTY (RULE 35).**

If the Board finds, after instituting proceedings against a licensee, that disciplinary actions or penalties are warranted, the Board may impose a reasonable fine for each violation in an amount not to exceed five-hundred dollars (\$500) for each violation, and may, in addition to such fine, assess reasonable costs and attorney's fees. (3-13-02)

**036. CODE OF ETHICS (RULE 36).**

Physical therapists and physical therapist assistants are responsible for maintaining and promoting ethical practice in accordance with the ethical principles set forth in Appendix A and Appendix B to these rules. (3-13-02)

**037. -- 999. (RESERVED).**

**Appendix A - Physical Therapist Code Of Ethics**

**Preamble**

This Code of Ethics of the American Physical Therapy Association sets forth principles for the ethical practice of physical therapy. All physical therapists are responsible for maintaining and promoting ethical practice. To this end, the physical therapist shall act in the best interest of the patient/client. This Code of Ethics shall be binding on all physical therapists.

**Principle 1**

A physical therapist shall respect the rights and dignity of all individuals and shall provide compassionate care.

**Principle 2**

A physical therapist shall act in a trustworthy manner toward patients/clients and in all other aspects of physical therapy practice.

**Principle 3**

A physical therapist shall comply with laws and regulations governing physical therapy and shall strive to effect changes that benefit patients/clients.

**Principle 4**

A physical therapist shall exercise sound professional judgment.

**Principle 5**

A physical therapist shall achieve and maintain professional competence.

**Principle 6**

A physical therapist shall maintain and promote high standards for physical therapy practice, education, and research.

**Principle 7**

A physical therapist shall seek only such remuneration as is deserved and reasonable for physical therapy services.

**Principle 8**

A physical therapist shall provide and make available accurate and relevant information to patients/clients about their care and to the public about physical therapy services.

**Principle 9**

A physical therapist shall protect the public and the profession from unethical, incompetent, and illegal acts.

**Principle 10**

A physical therapist shall endeavor to address the health needs of society.

**Principle 11**

A physical therapist shall respect the rights, knowledge, and skills of colleagues and other health care professionals.

**Appendix B - Physical Therapist Assistant Code Of Ethics**

**Preamble**

This document of the American Physical Therapy Association sets forth standards for the ethical conduct of the physical therapist assistant. All physical therapist assistants are responsible for maintaining high standards of conduct while assisting physical therapists. The physical therapist assistant shall act in the best interest of the patient/client. These standards of conduct shall be binding on all physical therapist assistants.

**Standard 1**

A physical therapist assistant shall respect the rights and dignity of all individuals and shall provide compassionate care.

**Standard 2**

A physical therapist assistant shall act in a trustworthy manner toward patients/clients.

**Standard 3**

A physical therapist assistant shall provide selected physical therapy interventions only under the supervision and direction of a physical therapist.

**Standard 4**

A physical therapy assistant shall comply with laws and regulations governing physical therapy.

**Standard 5**

A physical therapist assistant shall achieve and maintain competence in the provision of selected physical therapy interventions.

**Standard 6**

A physical therapist assistant shall make judgments that are commensurate with his or her educational and legal qualifications as a physical therapist assistant.

**Standard 7**

A physical therapist assistant shall protect the public and the profession from unethical, incompetent, and illegal acts.

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