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IDAPA 11 TITLE 04 CHAPTER 03

IDAHO STATE RACING COMMISSION

11.04.03 - RULES GOVERNING LICENSING AND FEES

000. LEGAL AUTHORITY.

This chapter is adopted pursuant to the legal authority of Title 54, Chapter 25, of the Idaho Code.

(1-1-08)T

001. TITLE AND SCOPE.

- **01. Title**. These rules shall be cited as IDAPA 11.04.03, "Rules Governing Licensing and Fees," of the Idaho State Racing Commission. (1-1-08)T
- **02. Scope**. This rule shall govern licensing procedures and the fees charged for licenses by the Idaho State Racing Commission. (1-1-08)T

002. WRITTEN INTERPRETATIONS.

There are no written interpretations of this rule.

(1-1-08)T

003. ADMINISTRATIVE APPEALS.

Persons may be entitled to appeal commission actions authorized under these rules pursuant to Title 67, Chapter 52, Idaho Code. (1-1-08)T

004. OFFICE -- OFFICE HOURS -- STREET ADDRESS -- MAILING ADDRESS -- TELEPHONE -- WEBSITE.

- **01. Physical Address**. The central office of the Idaho State Racing Commission is located at 700 S. Stratford Drive, Meridian, Idaho. (1-1-08)T
- **02. Office Hours**. The central office is open 8 a.m. to 5 p.m., Mountain Time, Monday thru Friday, except holidays designated by the state of Idaho. (1-1-08)T
- **03. Mailing Address**. The mailing address for the central office is Idaho State Racing Commission, P.O. Box 700, Meridian, Idaho 83680-0700. (1-1-08)T
 - **04. Telephone Number**. The telephone of the office is (208) 884-7080. (1-1-08)T
 - **05. Fax Number.** The facsimile number of the office is (208) 884-7098. (1-1-08)T
 - **06. Website**. The Racing Commission website is http://www.isp.state.id.us/race. (1-1-08)T

006. PUBLIC RECORDS COMPLIANCE AND AVAILABILITY.

These rules are public records available for inspection and copying at the Idaho State Racing Commission central office. (1-1-08)T

007 -- 009. (RESERVED)

010. **DEFINITIONS.**

- **01.** Add-on. When a person adds an additional license category to an existing license. (1-1-08)T
- **O2. Admissions**. An association employee who collects admission money for entrance to the racetrack. (1-1-08)T
- **03.** Authorized Agent. A person appointed by a written instrument signed and acknowledged before a

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notary public empowered to transact the business of a stable owner or horse breeder.

(1-1-08)T

- **Q4.** Apprentice Jockey. A jockey who has not ridden a certain number of winners within a specified period of time. (1-1-08)T
 - **O5. Announcer.** A person employed by an association to announce during the running of the races. (1-1-08)T
- **06. Assistant Starter.** The employee of an association who, under direct supervision of the starter, helps place the starting gate for a race, leads horses into the gate, helps jockeys and handles horses while in the gate until the start. (1-1-08)T
- **07. Association**. Any person licensed by the Commission to conduct live and simulcast pari-mutuel wagering. (1-1-08)T
- **08. Chart Person**. An official who compiles the statistical "picture" of a race which shows the position and margin of each horse at designated points of call during the race and other data. (1-1-08)T
- **09. Clerk of Scales**. The employee of an association responsible for sequestering all jockeys each racing day, weighing all jockeys out and in from races, checking their assigned riding weights versus their actual weights, and reporting all changes. (1-1-08)T
 - **10. Clocker.** A person who times workouts and races.

(1-1-08)T

11. Commission. The Idaho State Racing Commission or its designee.

- (1-1-08)T
- **12. Concessionaire**. A person that offers goods or services for sale to the public at a racetrack.

(1-1-08)T

- 13. Concession Employee. An employee of a concessionaire or an association employee offering goods or services for sale to the public. (1-1-08)T
 - **14. Duplicate.** Replacement license for a license that has been lost or destroyed. (1-1-08)T
- **15. Emergency Medical Technician**. An emergency responder trained and certified to provide emergency medical services to the critically ill and injured person. (1-1-08)T
 - **16. Exercise Person**. A rider who exercises horses at a racetrack. (1-1-08)T
 - **17. Groom**. A person hired by a trainer who cares for a horse at a racetrack. (1-1-08)T
- **18. Horsemen's Bookkeeper.** A bonded association employee who manages the horsemen's accounts which covers all monies due horseman in regards to purses, stakes, rewards, claims and deposits. (1-1-08)T
- **19. Identifier.** The employee of an association who checks the lip tattoo, other identification, and markings of each horse as it enters the paddock to make sure the correct horses are running in the race. (1-1-08)T
 - **20. Jockey.** A professional rider licensed to ride in races. (1-1-08)T
- **21. Jockey Agent**. A person who helps a jockey obtain mounts in return for a portion of the jockey's earnings. (1-1-08)T
- **22. Jocks Room Custodian**. An association employee authorized to regulate the conduct of the jockeys, ensure good order is maintained, and monitors the jockeys. (1-1-08)T
 - **Maintenance**. An association employee hired to maintain the grounds and facility of the racetrack. (1-1-08)T

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- **24. Medical Professional**. A doctor, physician's assistant, or emergency medical technician licensed or certified in the state of Idaho. (1-1-08)T
 - **Mutuel Employee**. An association that accepts the patrons' money and issues the betting ticket. (1-1-08)T
 - **26. Office Personnel.** An association employee who works in the office of the racetrack. (1-1-08)T
 - **27. Official.** Persons licensed by the state to ensure the rules of racing are enforced. (1-1-08)T
- **28. Outrider.** The employee of an association who leads the post parade at a racetrack and gets the horses and jockeys to the starting gates on time. (1-1-08)T
- **29. Owner.** The person that has legal title to, or has financial control of, a horse utilized for racing in Idaho. However, an interest in the winnings of a horse does not itself constitute ownership. (1-1-08)T
- **30. Owner/Trainer.** An owner who conditions and prepares his own horse for racing, with the absolute responsibility to ensure the physical condition and eligibility of the race horse. (1-1-08)T
- **31. Paddock Judge**. The employee of an association responsible for getting jockeys and horses in order to go to the starting gate; also checks the equipment used by each horse and supervises the saddling of the horses. (1-1-08)T
- **32. Person**. Any individual, association, partnership, firm, joint stock company, joint venture, trust, estate, political subdivision, public or private corporation, or any legal entity, which is recognized by law as the subject of rights and duties. (1-1-08)T
 - **Photographer.** A person who takes photographs of the winning horses in the winner's circle. (1-1-08)T
 - **34.** Plater. A blacksmith who shoes horses at a racetrack. (1-1-08)T
 - **Pony Person**. A person on horseback who accompanies a horse and jockey to the starting gate. (1-1-08)T
- **36. Racetrack**. The grounds and enclosures of any association where horse racing or pari-mutuel betting occurs under the authority and supervision of the Commission. (1-1-08)T
- **37. Racing Secretary.** The employee of an association, who writes the conditions for the races, assigns the weights for handicap races, receives entries, conducts the draw, and is responsible for the operation and organization of the race office. (1-1-08)T
 - **38. Stable Name**. An assumed business name used by a person for his horse racing operation. (1-1-08)T
- **39. Stall Superintendent**. An association employee hired to assign applicants such stabling as deemed proper to be occupied by horses in preparation for racing and shall determine all conflicting claims to stable space. (1-1-08)T
 - **40. Starter.** The employee of an association responsible for dispatching the horses for a race. (1-1-08)T
- **41. State Veterinarian**. A veterinarian employed by the Commission to serve as professional adviser and consultant to the Commission on veterinary matters including all regulatory aspects of the application and practice of veterinary medicine at racetracks. (1-1-08)T

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- **42. Steward**. A horse racing official who presides over a race meeting, has jurisdiction over all racing officials, rules on protests and claims of foul, and imposes fines and suspensions. (1-1-08)T
- **43. Tote Employee.** An employee of a company providing the automated pari-mutuel system that dispenses and records betting tickets, calculates and displays odds and payoffs, and provides the mechanism for cashing winning tickets. (1-1-08)T
- **44. Track Superintendent**. The employee of an association responsible for maintaining acceptable racing and training track conditions during a race meet. (1-1-08)T
 - **45.** Track Security. A person responsible to provide security at a racetrack. (1-1-08)T
- **46. Trainer.** The person who conditions and prepares a race horse for racing, with the absolute responsibility to ensure the physical condition and eligibility of the race horse. (1-1-08)T
 - **47. Valet.** A person who attends riders and keeps their wardrobe and equipment in order. (1-1-08)T
- **48. Veterinarian**. A private veterinary practitioner employed by owners or trainers on an individual case or contract basis. (1-1-08)T
 - **49. Vet Assistant**. A person who assists a state veterinarian.

(1-1-08)T

50. Video Employee. An employee hired by a photo/video provider to operate the equipment during the running of horse races for the benefit of the stewards and racetracks. (1-1-08)T

011. -- 019. (RESERVED).

020. APPLICABILITY.

Pursuant to Section 54-2506, Idaho Code, these rules apply to any person that participates, directly or indirectly, in any race meet. (1-1-08)T

021. -- 029. (RESERVED).

030. REFUSAL TO ISSUE LICENSE.

The Commission may refuse to issue a license and may revoke any license already issued to any person: (1-1-08)T

- **01. Convicted.** Who has been convicted of any felony and whose civil rights have not yet been restored pursuant to Section 18-310(2), Idaho Code. (1-1-08)T
- **62. Felony Probation**. Who is on probation, or parole for a conviction or withheld judgment for any felony. (1-1-08)T
- **03. Misrepresentation**. Who has made any material misrepresentation or false statement to the Commission or its agents in his application for license or otherwise, or who fails to answer any material question on any application for a license. (1-1-08)T
- **04. Unqualified.** Who is unqualified by age, skill, knowledge or ability to engage in the activities for which a license is required. (1-1-08)T
- **05. Ownership.** Who fails to disclose the true ownership or interest in any or all horses as required by any application. (1-1-08)T
- **06. Ejection**. Who is subject to exclusion or ejection from the racing enclosure or is within the classes of persons prohibited from participating in pari-mutuel wagering. (1-1-08)T
- **07. Conduct.** Who has committed an act or acts demonstrating financial instability, intemperate habits or has a bad reputation for truth, honesty and integrity, or other similar conduct contrary to the best interest of racing.

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(1-1-08)T

- **08.** Narcotics. Who has been convicted of possession, use, or sale of any narcotic, dangerous drug, or marijuana if such conviction was a misdemeanor, within two (2) years prior to the date of making application for any license. (1-1-08)T
- **09. Drug Probation**. Who is on probation or parole for a conviction or withheld judgment for misdemeanor possession, use, or sale of any narcotic, dangerous drug, or marijuana. (1-1-08)T
- **10. Not Permitted**. Who is not permitted by law or statute to engage in the occupation for which the license is sought. (1-1-08)T
- 11. Violated Rules. Who has violated or who aids or abets or conspires with any person to violate any provision of the Commission rules or of Sections 54-2501 through 54-2516, Idaho Code. (1-1-08)T
 - **12. Age**. No person under sixteen (16) years of age shall be issued a license by the Commission. (1-1-08)T
- **13. Deny or Revoke**. The commission may deny a license to, or revoke the license of, any person who has had a license revoked or denied by any recognized jurisdiction. (1-1-08)T

031. -- 049. (RESERVED).

050. FINGERPRINTS.

All persons applying for licensing pursuant to this chapter must submit to finger printing.

(1-1-08)T

- **01. Existing Licensees**. Any person that currently holds a valid license from the Commission shall be re-fingerprinted at least every five years. (1-1-08)T
- **02. New Applicants.** Any person that applies for a license from the Commission and is not currently licensed must be fingerprinted prior to a license being issued. (1-1-08)T
- **63. Fees.** There is a five dollar (\$5) fee for the finger printing and a ten dollar (\$10) fee for processing the finger prints. (1-1-08)T

051. -- 089. (RESERVED)

090. APPLICATIONS.

All application forms must be filled out completely and legibly.

(1-1-08)T

- **01. Application Forms**. All applications must be submitted to the Commission on forms obtained from the Commission. (1-1-08)T
- **02. Other Forms**. All other forms required to be submitted to the Commission by this chapter must be of a type approved by the Commission. (1-1-08)T
- **03. Age**. Applicants between sixteen (16) and eighteen (18) years of age are required to submit an Assumption of Liability Form signed by their guardian and notarized by a notary public. (1-1-08)T

091. -- 094. (RESERVED).

095 ADD-ON

Any qualified person may add an additional license category to an existing license by paying the add-on fee unless: (1-1-08)T

01. Higher Fee. The fee for the category added is higher than the fee for the existing license category. (1-1-08)T

O2. Additional License. If the fee for the license category that is requested is higher than the fee for the existing license category, the person must pay the commission the higher fee. (1-1-08)T

096. DUPLICATE LICENSE.

The Commission may issue a duplicate license in the event an existing license has been lost or destroyed. (1-1-08)T

097. -- 099. (RESERVED).

100. ADMISSIONS LICENSE.

All persons applying for an admissions license must submit a completed application signed by an association.

(1-1-08)T

101. -- 109. (RESERVED).

110. AUTHORIZED AGENT LICENSE.

All persons applying for an authorized agent license must submit a completed application and a notarized authorized agent form. (1-1-08)T

111. -- 119. (RESERVED).

120. APPRENTICE JOCKEY LICENSE.

All persons applying for an apprentice jockey license must submit a completed application signed by a steward and an apprentice jockey certificate signed by a licensed starter, two licensed jockeys, a licensed outrider, and a steward.

(1-1-08)T

121. -- 129. (RESERVED).

130. ANNOUNCER LICENSE.

All persons applying for an announcer license must submit a completed application signed by an association.

(1-1-08)T

131. -- 139. (RESERVED).

140. ASSISTANT STARTER LICENSE.

All persons applying for an assistant starter license must submit a completed application signed by a licensed starter. (1-1-08)T

141. -- 149. (RESERVED).

150. CHART PERSON LICENSE.

All persons applying for a chart person license must submit a completed application.

(1-1-08)T

151. -- 159. (RESERVED).

160. CONCESSIONAIRE LICENSE.

All persons applying for a concessionaire license must submit a completed application, and:

(1-1-08)T

Names of Owners. The names and addresses of all of the principal owners.

(1-1-08)T

O2. Proof of Financial Stability. A financial statement of assets and liabilities.

(1-1-08)T

Type of Business. The type of business generally engaged in by the applicant.

(1-1-08)T

161. -- 165. (RESERVED).

166. CONCESSION EMPLOYEE LICENSE.

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All persons applying for a concession employee license must submit a completed application signed by a licensed concessionaire. (1-1-08)T

167. -- 169. (RESERVED).

170. CLOCKER LICENSE.

All persons applying for a clocker license must submit a completed application that is signed by an association.

(1-1-08)T

171. -- 179. (RESERVED).

180. CLERK OF SCALES LICENSE.

All persons applying for a clerk of scales license must submit a completed application signed by an association.

(1-1-08)T

181. -- 189. (RESERVED).

190. EMERGENCY MEDICAL TECHNICIAN LICENSE.

All persons applying for an emergency medical technician license must submit a completed application signed by an association and a copy of Emergency Medical Technician Certification. (1-1-08)T

191. -- 199. (RESERVED).

200. EXERCISE PERSON LICENSE.

All persons applying for an exercise person license must submit a completed application. For a first time licensee the application must be signed by a Steward. (1-1-08)T

201. -- 209. (RESERVED).

210. GROOM LICENSE.

All persons applying for a groom license must submit a completed application signed by a licensed trainer. (1-1-08)T

211. -- 219. (RESERVED).

220. HORSEMEN'S BOOKKEEPER LICENSE.

All persons applying for a horsemen's bookkeeper license must submit a completed application signed by an association. (1-1-08)T

221. -- 229. (RESERVED).

230. IDENTIFIER LICENSE.

All persons applying for an identifier license must submit a completed application signed by an association.

(1-1-08)T

231. -- 239. (RESERVED).

240. JOCKEY LICENSE.

All persons applying for a jockey license must submit a completed application and a current physical evaluation from a medical professional. (1-1-08)T

- **01. First Time Licensed.** The application for a person that has not been previously licensed as a jockey in Idaho must be signed by a steward; and (1-1-08)T
- **Physical.** The application must be accompanied by a current physical evaluation from a medical professional. (1-1-08)T
- 241. -- 249. (RESERVED).

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250. JOCKEY AGENT LICENSE.

All persons applying for a jockey agent license must submit a completed application and a list of jockeys represented. Each jockey agent may represent no more than two (2) jockeys and one (1) apprentice jockey. (1-1-08)T

251. -- 259. (RESERVED).

260. JOCKS ROOM CUSTODIAN LICENSE.

All persons applying for a jocks room custodian license must submit a completed application signed by an association. (1-1-08)T

261. -- 269. (RESERVED).

270. MAINTENANCE LICENSE.

All persons applying for a maintenance license must submit a completed application signed by an association.

(1-1-08)T

271. -- 279. (RESERVED).

280. MUTUEL EMPLOYEE LICENSE.

All persons applying for a mutuel employee license must submit a completed application signed by an association.

281. -- 289. (RESERVED).

290. OFFICE PERSONNEL LICENSE.

All persons applying for an office personnel license must submit a completed application signed by an association. (1-1-08)T

291. -- 299. (RESERVED).

300. OFFICIAL LICENSE.

All persons applying for an official license must submit a completed application signed by an association or commission. (1-1-08)T

301. -- 309. (RESERVED).

310. OWNER/TRAINER LICENSE.

All persons applying for an owner/trainer license must submit a completed application.

(1-1-08)T

311. -- 319. (RESERVED).

320. OUTRIDER LICENSE.

All persons applying for an outrider license must submit a completed application signed by an association. (1-1-08)T

321. -- 329. (RESERVED).

330. OWNER LICENSE.

All persons applying for an owner license must submit a completed application. All persons listed on the registration papers must obtain an owners license. (1-1-08)T

331. -- 339. (RESERVED).

340. PADDOCK JUDGE LICENSE.

All persons applying for a paddock judge license must submit a completed application signed by an association. (1-1-08)T

341. -- 349. (RESERVED).

350. PHOTOGRAPHER LICENSE.

All persons applying for a photographer license must submit a completed application.

(1-1-08)T

351. -- 359. (RESERVED).

360. PLATER LICENSE.

All persons applying for a plater license must submit a completed application. Applications for a first time plater license must be accompanied by a letter of recommendation from an owner or trainer and a business card. (1-1-08)T

361. -- 369. (RESERVED).

370. PONY PERSON LICENSE.

All persons applying for a pony person license must submit a completed application. If the application is for a first time pony person license, the application must be signed by a steward. (1-1-08)T

371. -- 379. (RESERVED).

380. RACING SECRETARY LICENSE.

All persons applying for a racing secretary license must submit a completed application signed by an association.

(1-1-08)T

381. -- 389. (RESERVED).

390. STABLE NAME LICENSE.

All persons applying for a stable name license must submit a completed application which includes the identity or identities of the ownership interests involved in the horse racing operation. (1-1-08)T

- **01. Changes of Ownership**. Any change in ownership of the horse racing stable must be reported immediately to and approved by the Commission. (1-1-08)T
- **O2. Trainer.** A trainer who is licensed as an owner or part owner may use a stable name as owner or part owner. However, no trainer may be licensed as a trainer other than in his legal name. (1-1-08)T

391. STABLE NAME CHANGE.

- **01. Cancellation**. Any person who has been granted a stable name license may at anytime cancel the stable name license if written notice has been submitted to the Commission and the Commission approves the cancellation. (1-1-08)T
- **02. Name Change.** A stable name may be changed at anytime by canceling the existing stable name and submitting a new stable name application with the appropriate fee. (1-1-08)T

392. STABLE NAMES PROHIBITED.

No stable name may be:

(1-1-08)T

- **01. Registered**. Registered by any other person with an Association conducting a recognized meeting, or the Jockey Club (N.Y.) or with another racing authority; (1-1-08)T
- **02. Real Name**. The real name of any owner of race horses nor the real or assumed name of any prominent person not owning race horses; (1-1-08)T
 - **03. Misleading.** Misleading to the public or unbecoming to the sport; (1-1-08)T
- **04. Distinguishable**. All stable names must be plainly distinguishable from all other licensed stable names. (1-1-08)T

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One Name. No individual may license more than one stable name.

(1-1-08)T

393. -- 399. (RESERVED).

400. STALL SUPERINTENDANT LICENSE.

All persons applying for a stall superintendent license must submit a completed application signed by an association.

401. -- 409. (RESERVED).

410. STARTER LICENSE.

All persons applying for a starter license must submit a completed application signed by an association. (1-1-08)T

411. -- 419. (RESERVED).

420. STATE VETERINARIAN LICENSE.

All persons applying for a state veterinarian license must submit a completed application and have a signed contract on file in the Commission office. (1-1-08)T

421. -- 429. (RESERVED).

430. STEWARD LICENSE.

All persons applying for a steward license must submit a completed application signed by the Commission.

(1-1-08)T

431. -- 439. (RESERVED).

440. TOTE EMPLOYEE LICENSE.

All persons applying for a tote employee license must submit a completed application.

(1-1-08)T

441. -- 449. (RESERVED).

450. TRACK SUPERINTENDENT LICENSE.

All persons applying for a track superintendent license must submit a completed application signed by an association. (1-1-08)T

451. -- 459. (RESERVED).

460. TRACK SECURITY LICENSE.

All persons applying for a track security license must submit a completed application signed by their employer.

(1-1-08)T

461. -- 469. (RESERVED).

470. TRAINER LICENSE.

All persons applying for a trainer license must submit a completed application. A first time trainer licensee must: (1-1-08)T

- **01. First Time Licensed**. All persons applying for a trainer license for the first time must pass the trainer's test and have their application signed by a steward; or (1-1-08)T
 - **02. Valid License**. Have a current valid trainers license from another recognized jurisdiction.

(1-1-08)T

471. -- 479. (RESERVED).

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480. VALET LICENSE.

All persons applying for a valet license must submit a completed application signed by an association. (1-1-08)T

481. -- 489. (RESERVED).

490. VETERINARIAN LICENSE.

All persons applying for a veterinarian license must submit a completed application and have a current valid license to practice veterinary medicine from the state of Idaho. (1-1-08)T

491. -- 499. (RESERVED).

500. VET ASSISTANT LICENSE.

All persons applying for a vet assistant license must submit a completed application signed by a state veterinarian. (1-1-08)T

501. -- 509. (RESERVED).

510. VIDEO EMPLOYEE LICENSE.

All persons applying for a video employee license must submit a completed application.

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511. -- 599. (RESERVED).

600. LICENSE FEES.

All persons applying for licenses pursuant to this chapter must pay the Commission the fee associated with the type of license being sought before any license will be issued.

LICENSE		FEE
Add-ons	-	\$10
Admission	-	\$15
Announcer	-	\$25
Apprentice Jockey	-	\$50
Assistant Starter	-	\$25
Authorized Agent	-	\$50
Chart Person	-	\$25
Clerk of Scales	-	\$25
Clocker	-	\$25
Concession Employee	-	\$15
Concessionaire	-	\$50
Duplicate	-	\$10
EMT	-	\$25
Exercise Person	-	\$25
Groom	-	\$25
Horsemen's Bookkeeper	-	\$35
Identifier	-	\$25
Jockey	-	\$50

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LICENSE		FEE
Jockey Agent	-	\$50
Jocks Room Custodian	-	\$25
Maintenance		\$15
Mutuel Employee	-	\$15
Office Personnel	-	\$15
Official	-	\$50
Outrider	-	\$25
Owner	-	\$50
Owner/Trainer	-	\$65
Paddock Judge	-	\$25
Photographer	-	\$25
Plater	-	\$50
Pony Person	-	\$25
Racing Secretary	-	\$35
Stable Registration	-	\$50
Stall Superintendent	-	\$25
Starter	-	\$25
State Veterinarian	-	\$0
Steward	-	\$50
Tote Employee	-	\$15
Track Security	-	\$25
Track Superintendent	-	\$25
Trainer	-	\$50
Valet	-	\$10
Veterinarian	-	\$50
Vet Assistant	-	\$15
Video Employee	-	\$15

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601. -- 989. (RESERVED).

990. PENALTIES.

Any person violating any of the provisions of this chapter is subject to the penalties provided for in Title 54, Chapter 25, Idaho Code.

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991. -- 998. (RESERVED).

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IDAHO ADMINISTRATIVE CODE Idaho State Police

IDAPA 11.04.03 Rules Governing Licensing and Fees

999. MINOR VIOLATIONS.

Nothing in this chapter shall be construed as requiring the Commission to begin enforcement proceedings on minor violations when the Commission believes that the public interest will be best served by suitable warnings or other administrative action.

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