

## IDAPA 38 - DEPARTMENT OF ADMINISTRATION

### 38.05.01 - RULES OF THE DIVISION OF PURCHASING

DOCKET NO. 38-0501-1401

#### NOTICE OF INTENT TO PROMULGATE RULES - NEGOTIATED RULEMAKING

**AUTHORITY:** In compliance with Section 67-5220, Idaho Code, notice is hereby given that this agency intends to promulgate rules and desires public comment prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Sections 67-5717(11) and 67-5732, Idaho Code.

**METHOD OF PARTICIPATION:** Interested persons wishing to participate in the negotiated rulemaking must respond to this notice by contacting the undersigned either in writing, by email, or by calling the phone number listed below. To participate, responses must be received by July 3, 2014.

Should a reasonable number of persons respond to this notice, negotiated meetings will be scheduled and all scheduled meetings shall be posted and made accessible on the Division's website at the address listed below.

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusions reached during the negotiated rulemaking will be addressed in a written summary and made available on the Division's website.

Failure of interested persons to respond to this notice of intent or the lack of a sufficient number of responses to this notice of intent may result in the discontinuation of further informal proceedings. In either event the agency shall have sole discretion in determining the feasibility of scheduling and conducting informal negotiated rulemaking and may proceed directly to formal rulemaking if proceeding with negotiated rulemaking is deemed infeasible.

The Division of Purchasing will be posting rule drafts on its website at <http://purchasing.idaho.gov/>. For comments, please send all comments via email to the Division of Purchasing email [purchasing@adm.idaho.gov](mailto:purchasing@adm.idaho.gov). Please subject your emails with "Purchasing Rules."

**DESCRIPTIVE SUMMARY:** The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principal issues involved:

The rules will be revised to clarify the processes of state agency purchasing. New rules will address processes for high dollar service contracts and for contract administration and management.

**CONTACT INFORMATION, WEB ADDRESS, ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS:** For assistance on technical questions concerning this negotiated rulemaking, contact Bill Burns at (208) 332-1612 or Sarah Hilderbrand at (208) 332-1612. Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the Division of Purchasing's website at the following web address: <http://purchasing.idaho.gov/>.

All written comments must be directed to the undersigned and must be delivered on or before July 3, 2014 by submitting an email with those comments to [purchasing@adm.idaho.gov](mailto:purchasing@adm.idaho.gov). Please subject your emails with "Purchasing Rules."

DATED this 1st day of May, 2014.

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