

## IDAPA 39 – IDAHO TRANSPORTATION DEPARTMENT

### Division of Motor Vehicles

#### 39.02.41 – Rules Governing Special Provisions Applicable to Fees for Services

##### **Who does this rule apply to?**

*All statutorily approved bulk record requests of Division of Motor Vehicle records.*

- Bulk Record Requesters;
- State Agencies;
- County Assessors and County Sheriffs;
- Peace Officers; and
- Jury Lists

##### **What is the purpose of this rule?**

*Rule provides for fees to be set for providing bulk records to statutorily authorized requesters and provides for specific types of entities that receive records free of charge as part of their responsibilities. Rule states that the Department provide full access to motor vehicle records by Law Enforcement at no charge through the Idaho Law Enforcement Telecommunication Systems. Establishes that Idaho Code provides for the use of motor vehicle records for jury lists, and that the Department does not charge the counties for this use.*

##### **What is the legal authority for the agency to promulgate this rule?**

*This rule implements the following statute passed by the Idaho Legislature:*

Motor Vehicles -

- [49-201, Idaho Code](#) – General: Duties of Board

##### **Who do I contact for more information on this rule?**

Idaho Transportation Department  
Monday – Friday 8:00 am to 5:00 pm  
P.O. Box 7129  
Boise, ID 83707-1129  
3311 West State Street  
Phone: (208) 334-8000  
[itd.idaho.gov](http://itd.idaho.gov)

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**39.02.41 – RULES GOVERNING SPECIAL PROVISIONS APPLICABLE TO FEES FOR SERVICES**

**000. LEGAL AUTHORITY.**

This rule is adopted under the authority of Sections 49-201, Idaho Code. (3-21-22)

**001. PURPOSE.**

This rule identifies the fees and conditions for providing records, data for records maintained by the Department and services provided by the Department. (3-21-22)

**002. -- 099. (RESERVED)**

**100. ADMINISTRATION.**

**01. Paper or Imaged Records.** Copies of supporting driver’s license, registration, or title records from paper or imaged records, based on an average of twenty-four (24) minutes to fully process these requests at the per-hour rate specified in Section 49-202(2)(h), Idaho Code, and rounded to the nearest whole dollar. (3-21-22)

**a.** Requests for vehicle information by customer name will be charged the fee specified in Section 49-202(2)(g), Idaho Code. (3-21-22)

**02. Automated Records.** A base charge for providing data, that is not otherwise publicly published, is \$75 per delivery of the data. (3-21-22)

**a.** Any mailing, shipping or special handling costs will also be added to the charges. (3-21-22)

**03. Entities Exempt From Fees.** Motor vehicle and driver records will be provided free of charge to those statutorily exempt from the fees in Sections 49-202(3) and 49-426(1), Idaho Code. (3-21-22)

**101. -- 199. (RESERVED)**

**200. AGREEMENTS.**

**01. Agreements for Services.** The Department may enter into agreements to provide copies of records or data maintained by the Department. (3-21-22)

**02. Inappropriate Use or Redisclosure of Department Data.** Inappropriate use of data received from the Department or redisclosing data to an entity that inappropriately uses Department data, may result in cancellation of the contract. Inappropriate use includes, but is not limited to, use of data obtained from the Department to contact citizens of Idaho. (3-21-22)

**201. -- 999. (RESERVED)**